

SANAC 19 “Brighton Rocks Recovery”

Committee meeting minutes	09-02-2019 11.00	Pavilions Richmond House Richmond Road Brighton BN2 3FT	
Chair of the meeting:	Hayley	The meeting was started with a moments silence	
Reading of 12 Concepts:	Jodie		
Agenda items for meeting:	<ul style="list-style-type: none"> • Moments silence • 12 Concepts • Introductions/apologies • Approval of last meeting minutes • Opening treasury balance • Positions vacant • Venue update • Treasury • Subcommittee reports - Registration - Programmes - Hospitality - Arts & Graphics - Merchandise - Stewarding - Fundraising • AOB • Closing treasury balance • Next meeting date 		
Those present:	<div style="text-align: right;"> Hayley T Peter W Zoe Y </div>	-Convention Chair -Vice Chair -Secretary	

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	Barry K John B Marc S Ronnie E-H Jodie R Ricky H Phil T Zoe M Martin T	-Convention Treasurer -Vice Treasurer -Programming Chair -Vice programming Chair -Hospitality Chair -Chair Merchandise -Vice Merchandise -Incoming tea person	
Apologies:	Neil P Suzanne S-B Nick S Michelle F	-Registration Chair -Arts and Graphics -Stewarding Chai -Area Vice Chair	
Approval of last meetings minutes:	Barry K		
Opening treasury balance:	£52.17		
Positions vacant:	<ul style="list-style-type: none"> - Vice minute secretary - Fundraising - Tea person 	<ul style="list-style-type: none"> - No one put their self forward. - No one put their self forward. - Zoe M put herself forward – seconded by Zoe Y and voted in unanimously. 	
Venue update:	<ul style="list-style-type: none"> - The bedrooms we required have now been booked 	1 x single room for Fri & Sat 1 x double room for Sat	
Treasury:	<ul style="list-style-type: none"> - The bank issue is still on-going 	<ul style="list-style-type: none"> - Barry is continuing to liaise with the bank, although we now have the bank statements. 	-Barry to forward Zoe Y a full treasury report, to include what money have come in for what

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		<p>Breakdown of money that has come in so far:</p> <p>Pre-registration: £520.00 Sponsored walk: £1,535.00 Prize draw: £680.00</p> <p>Total: = £2,735.00</p>	
Registration:	<p>- 32 people have pre-registered</p> <p>- Money confirmed so far for pre-registration as we cannot confirm if anyone has paid, until we have full access to the bank account.</p>	Brought in so far: £520.00 (Included in treasury report above)	
Programmes:	The committee now have 3 Committee members, they are due to meet in the next week to. discuss things		
Hospitality:	For all committee members to announce in meetings if anyone has any room space that would be happy to put fellow members up for the weekend.		-Jodie to start making a list of these people.
Arts & Graphics:			-Suzanne to bring flyers to the next meeting for the committee to circulate.

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Merchandise:	<p>The committee have now spoken to the printer and Suzanne has now sent over the flyer to them.</p> <ul style="list-style-type: none"> - 36 cups - 50 t-shirts - 25 caps - 12 Stewarding t shirts - Fridge magnets - Stick of rock 	<p>Request for funds:</p> <ul style="list-style-type: none"> - £550.00 	-The committee to look in to selling merchandise at other conventions.
Stewarding:		The t shirts will be brought with the merchandise	-Merchandise to liaise with stewarding to discuss t shirts design
Fundraising:	<ul style="list-style-type: none"> - The tickets are selling well and the committee have been proactive in selling these to help us raise the funds we need - Most of the money is now in for the sponsored 	<p>Raised so far: £680.00 (Included in treasury report above)</p> <p>Raised so far: £1,535.00 (Included in treasury report above)</p>	
AOB:	<ul style="list-style-type: none"> - Insurance - Prize draw 	<p>-Peter read some literature from the NA website.</p> <p>-We have voted that we will purchase our own insurance for the event.</p> <p>We have sold several tickets so far, the committee will continue going with this and reach out to other areas.</p>	<p>-Peter to obtain quotes and bring back to the next meeting</p> <p>-Committee to look at selling these at F&E events and other conventions.</p>
Closing treasury balance:	£2,237.17		
Next meeting date:	Saturday 23rd February 11.00	Pavilions Richmond House	

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		Richmond Road Brighton BN2 3FT	
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