



LOCAL SERVICES COMMITTEE (LSC) MEETING MINUTES

DATE: TUESDAY 14 JULY 2026

LOCATION: HYBRID (IN PERSON & ONLINE)

CHAIR: JILL

1 OPENING

Meeting opened with a moment of silence. The 12 Concepts were read by Lucy and the 12 Traditions were read by Kat

2 ATTENDEES

Jill - Chair
Lucy - Poster Coordinator
Natalie - Millview Panel Leader
Kat - Outgoing Co-Panel Leader, BHT
Tyler - Co-Panel Leader, BHT
Ash - Vice Presentations
Nikki - Panel Leader, Shore House
Aaron - Ford Representative
Louise - Treasurer
Adam - Tech Support Chair
Georgie
Ruth

VISITORS

Mark - attending to observe and learn about service opportunities

APOLOGIES

Peter
Jenna
Sally-Ann
Ben
Barry

3 MINUTES FROM THE PREVIOUS MEETING

Minutes from the previous meeting were approved.

4 VACANT POSITIONS

The following service positions remain vacant:

Treasurer
Vice Chairperson
Vice Literature Secretary
Vice Minutes Secretary
Vice Treasurer
Co-Panel Leader – BHT Recovery Project
Tea Person

6 ELECTIONS & NOMINATIONS

CO-PANEL LEADER BHT

Ruth put herself forward for the vacant co-panel leader position at BHT Recovery Project. Following questions and discussion, Ruth was elected unanimously.

Appreciation

The committee thanked Kat for two years of dedicated service supporting the BHT commitment. A round of applause was given in recognition of her service.

CHAIRPERSON

Aaron put himself forward for the position of LSE Chairperson.

Discussion

Questions were raised regarding handover arrangements, ongoing support and expectations of the role. Jill confirmed that a full handover will be provided, support will remain available during the transition.

Responsibilities currently include; chairing meetings, preparing agendas, collecting reports and producing and presenting reports to ASC.

Members expressed confidence in Aaron's ability to undertake the role.

Aaron was elected unanimously as incoming Chairperson, subject to Area ratification.

7 TREASURER'S REPORT

Opening Balance £500.00

Funds Requested £121.50

Closing Balance £378.50

Louise advised she is willing to continue for one further month if necessary but will step down permanently thereafter. Members were encouraged to announce the vacancy urgently within meetings.

8 REPORTS

BALMAN HOUSE

Report by Sally-Ann

Lovely meeting held, five clients attended. All clients shared and were engaged.

Positive recovery atmosphere. New attendees gaining confidence and participating more actively.

HMP LEWES

Report by Barry

Barry and Aaron attended the prison Recovery Day Forum. Positive engagement from prison staff and inmates. Literature donations were well received. Discussions took place regarding the possibility of starting regular meetings. Vetting of volunteers remains ongoing before meetings can commence. Tyler reported that delays continue within the vetting process and further follow-up is underway.

BHT RECOVERY PROJECT

Report by Tyler

Good attendance. Some residents reluctant to share initially. Strong interest shown through questions about NA. Positive and rewarding service experience.

Report by Steve

Adam provided a strong recovery share. Excellent feedback received. Useful and engaging Q&A session followed.

MILLVIEW

Report by Natalie

Current challenges

Attendance remains inconsistent, often only one or two clients present. Staff awareness of the commitment appears limited when the main contact worker is absent. Existing format is proving difficult and resource-intensive.

Discussion

Natalie and Jenna raised concerns that the current model is not effectively reaching addicts who may benefit. Staff communication appears inconsistent and alternative approaches should be explored.

Suggestions included:

Holding a central NA meeting in a hospital room accessible to multiple wards.

Re-engaging with Millview management and Occupational Therapy contacts.

Reviewing the original arrangements and purpose of the commitment.

Action

Natalie and Jenna will continue discussions with Millview contacts and explore alternative arrangements before any further escalation.

LIGHTHOUSE RECOVERY PROJECT

Reports by Peter and Ben

Meetings continue to be well received, residents are highly engaged and feedback remains overwhelmingly positive. Allowing residents to either share or ask questions has been an effective approach.

SHORE HOUSE

Report by Nikki

Positive meeting with a strong recovery message. One resident has become a regular attendee and is benefiting significantly. Although only one resident stayed for the full meeting, meaningful sharing took place. Staff remain supportive. Fortnightly meetings continue to be appreciated by both residents and staff.

Discussion concluded that no additional co-panel leader is currently required while Nikki remains happy in the role.

HMP FORD

Report by Aaron

Positive contact made through the Lewes Recovery Day event. Potential new contact available. Awaiting a response following Rebecca's return to work. Four local members are willing to undertake vetting and support a future prison meeting.

9 BRIGHTON PRIDE 2026

Report by Louise

Event details

Saturday 1 August 2026

Current Position

Eight volunteers confirmed. Two volunteer spaces remain available.

Literature requirements have largely been resolved.

Discussion

Georgie volunteered to produce the event flyer.

Kat shared previous Pride materials and a meeting preamble to assist planning.

Ben will shadow Louise this year with a view to taking over coordination in future.

Planned activities

Recovery meetings throughout the day.

Literature distribution.

Safe recovery space.

Refreshments, water, fruit, teas and coffees available.

10 POSTER DISTRIBUTION

Report by Lucy

Distribution running smoothly. Additional volunteers needed for Hailsham and Bexhill

Minimum clean time requirement remains six months and work is completed in pairs.

11 ANY OTHER BUSINESS

CGL Hastings

Awaiting follow-up contact.

YMCA Portslade

Ongoing discussions regarding a regular Saturday meeting.

Meadowfield

Final contact attempt planned. If unsuccessful, matter to be revisited in six months.

Turning Tides

No response received. Service body may leave the initiative with Turning Tides for future contact.

Chichester LSU

Awaiting confirmation from psychologist regarding structure and safety arrangements.

Sands Bognor

New contact interested in a weekly Friday meeting.

Further information to be presented to the committee.

12 NEXT MEETING

Tuesday 11 August 2026 @ 6:00pm

The Yews, 55 Boltro Road, Haywards Heath RH16 1BH

Hybrid meeting; in-person and Zoom

13 CLOSING

The meeting closed with the Serenity Prayer.