

Sussex Area Service Committee Meeting Minutes

Our website: <https://sussexna.org/>

Date of meeting: Wednesday 17th December 2025

Meeting began at: 19:00

Meeting chaired by: Natalie (*Chair - Sussex ASC*)

Meeting minutes taken by: Hannah (*Minutes Secretary - Sussex ASC*)

- Natalie welcomed all attendees
- Peter led us in with Serenity Prayer
- Natalie asked attendees to introduce themselves

Attendees:

1. Natalie (*Outgoing Chair - Sussex ASC*)
2. Ash (*Outgoing Vice Chair - Sussex ASC*)
3. Kieran (*Visiting*)
4. Janna (*GSR - Hove Monday*)
5. Rob (*Tech - Sussex ASC*)
6. Hannah (*Minutes Sec - Sussex ASC*) *Note: Hannah needs Minutes Sec cover for January and March 2026 ASC*
7. Ian (*GSR - Crawley Friday*)
8. Michelle (*GSR - Saturday Haywards Heath*)
9. Sel (*New GSR - Durrington*)
10. Robin (*Visiting*)
11. Peter (*GSR - Worthing Monday*)
12. Louise (*GSR - Horsham Thursday*)
13. Lucy (*GSR - Weds Womens Brighton*)
14. Nikki (*GSR - Portslade Thursday*)
15. Jocelyn (*Visiting*)
16. Chloe (*New GSR - Haywards Heath Wednesday*)
17. Andy (*Visiting*)
18. Dan (*New GSR - Crawley Monday*)
19. Jon/Bomber (*GSR - Brighton Monday*)
20. Jim (*Treasurer - Sussex ASC*)
21. Jill (*Chair - Sussex LSC*)
22. Darcy (*Here to be ratified as Tea Person for Sussex ASC*)
23. Teresa (*GSR - 7pm Tuesday*)
24. Ria (*Co-GSR - Hanover Friday*)
25. Adam (*GSR - Worthing Friday*)
26. Rob (*GSR - Saturday Littlehampton*)
27. Lauren (*Vice RCM - Sussex ASC*)
28. Judy O (*Vice Chair - SAOC*)
29. Gemma (*GSR - Chichester Women's*)
30. Andy (*GSR - Bright'n Shiny*)
31. Sarah (*Literature Sec - Sussex ASC*)
32. Khalid (*GSR - Sunday Hove*)
33. Peter S (*GSR - Monday Living Clean*)
34. Aaron (*GSR - Bognor*)
35. Charlie (*Visiting*)

Attendees present: 34

Area Service Committee (ASC) members present: 5

Group Service Representatives (GSRs) present: 20

Sub-Committee Chairs present: 1

Apologies:

1. Babs (*Chair - SAOC*)
2. Angela (*GSR - Tuesday Crawley*)
3. Carole-Ann (*GSR - Chichester Monday*)
4. Rachel (*RCM - Sussex ASC & Chair - Sussex Campout 2026*)
5. Jenna (*GSR - Friday Newhaven*)
6. Wayne (*Chair - F&E*)

- Chair asked for last month's ASC Minutes to be ratified
- Last month's ASC Minutes were ratified by Jill

Positions vacant at Sussex ASC: Vice Treasurer (3 years clean time), Vice Minutes Sec (18 months clean time), Vice Chair (3 years clean time) from January 2026, Treasurer (4 years clean time) from January 2026.

- Ash put himself forward for Chair of Sussex ASC for 2026
- Ash was voted in as Chair of Sussex ASC from January 2026
- Louise put herself forward for Vice Chair of Sussex ASC for 2026
- Louise was voted in as Vice Chair of Sussex ASC from January 2026
- Darcy put herself forwards for Tea Person at Sussex ASC
- Darcy was voted in as Tea Person at Sussex ASC

Treasurer's Opening Balance: £8762.07

Reported by: Jim (*Treasurer for Sussex ASC*)

Old Business:

- ASC inventory answers that were not shared at last the ASC were shared by GSR's
- Jim shared that we are breaking even and haven't sent a contribution to Region for a while - the same amount we are getting in, is going out
- Lucy told us the leafleting campaign is currently covering everywhere but Crawley, Horsham, Worthing, and Chichester - these areas have recently been covered and distribution will start soon.
- Andy requested GSR Workshop notes in hard copy
- Natalie highlighted that the Sussex NA website has all info on it for GSR's in the "For Members" area. [**Website:** www.sussexna.org/na-members **Password: humility**]

Links for helpful Literature:

Resources & Service Materials: <https://fd.ukna.org/content/fd-resources-service-materials>

The Group Booklet: <https://na.org/wp-content/uploads/2024/05/Group-Booklet-English.pdf>

GSR Basics: <https://na.org/wp-content/uploads/2024/06/GSR-Basics-English.pdf>

Group Service Representative (GSR) Reports:

Monday Hastings - Peter

- **Positions vacant:** many coming up in January
- Literature: £0
- Contribution: £0

Monday Worthing - Peter

- Literature: £80
- Contribution: £0

Monday - Basic Text - Jon

- Literature: £0
- Contribution: £0

Monday Crawley - Dan

- **Positions vacant:** Secretary and Treasurer
- Literature: £25.40
- Contribution: £50

Tuesday Crawley - Dan/Chloe

- **Positions vacant:** Tea Person and Male Greeter - no clean time requirements (*GSR & Co-Sec available from Feb 2026*)
- Literature: £22.00
- Contribution: £16.10

Tuesday Shoreham - Ria

- Online so links to Sussex ASC bank account (for T7) and Literature are shared

Tuesday Worthing - Teresa

- Literature: £39 (Online)
- Contribution: £0

Tuesday Neurodiversity - Darrell

- Literature: £0
- Contribution: £0

Wednesday Women's - Janna

- Literature: £0
- Contribution: £0

Wednesday Durrington - Sel

- Literature: £36
- Contribution: £0

Wednesday LGBT - Chloe

- Literature/Contribution combined: £73.08

Thursday Portslade - Nikki

- [Positions vacant: Male Greeter & Female Greeter](#)
- Literature: £0
- Contribution: £0

Thursday Lewes - Jill

- [Positions vacant: GSR and Female Greeter](#)
- Literature: £20
- Contribution: £0

Thursday Horsham - Louise

- Contribution: £20 (Online)
- *Open Christmas Day - opening 40 minutes early for Mince Pies*

Thursday Chichester - Gemma

- Literature: £25
- Contribution: £15

Friday Crawley - Ian

- Literature: £50.50
- Contribution: £29.50
- *Open Boxing Day*

Friday Bognor - Aaron

- Literature: £35
- Contribution: £0

Friday Worthing - Adam

- Literature: £40
- Contribution: £35.25

Saturday Bright'n Shiny - Andy

- Literature: £0
- Contribution: £0

Saturday Littlehampton - Rob

- [Positions vacant: Literature Sec and Greeters](#)
- Literature: £47
- Contribution: £0
- Basic Texts are given to Newcomers

Saturday Haywards Heath - Michelle

- Contribution: £30

Sunday 5:30 - Khalid

- [Positions vacant: GSR, Male Greeter & Female Greeter](#)
- Literature: £0
- Contribution: £0

Sub-Committee Reports:

Local Services Committee (LSC)

Reported by: Jill (*Chair for Sussex LSC*)

- [Really need Minutes Sec and Panel Leaders for Millview](#)
- [All other vacant positions in December's report](#)

- Full report sent 16th December to all GSR's ahead of ASC meeting
- **Treasurer's Opening Balance:** £500
- **Treasurer's Closing Balance:** £185.83
- **Request for funds:** £314.17

Next meeting: Tuesday 13th January 2026 at 6pm

In Person: Hove Park School, Nevill Campus, Nevill Road, Hove BN3 7BN

Online: Zoom ID: 832 7042 4390 **Password:** 096 544

Sussex NA Convention Committee (SANAC)

- No report sent to ASC and no representative at ASC for December 2025

Sussex NA Campout 2026 Committee

Reported by: Hannah (*Minutes Sec for Campout*)

- **Positions vacant:** Kids' Corner, Bonfire/Wood Warden, Vice Chair, Vice Minutes Secretary, Vice Catering, Vice Tea/Tuck Shop, Vice Merchandise, Vice Programming
- Date and Venue secured: 26-28th June 2026 at Sussex Topiary Park, Rudgwick (near Horsham) RH12 3BU. **Please circulate the below poster.**
- Kids and dogs allowed at Sussex Campout.
- Fundraiser on Valentines Day (*14th Feb Hanover - 7:30pm-10:30pm*). **Please circulate the below poster.**
- Full reports sent 16th December to all GSR's ahead of ASC meeting
- **Treasurer's Opening Balance:** £30.62
- **Treasurer's Closing Balance:** £55.62

Next meeting: 3rd January 2026 at 12pm-1pm

In person: St Georges Church, St George's Road, Brighton, BN2 1ED

Online: <https://us06web.zoom.us/j/91926610872?pwd=OTJTbFlkcktta0dPVnlaVWp3TnRkQT09#success>



Sussex Area Online Committee (SAOC)

Reported by: Judy O (*Vice Chair for SAOC*)

- **Positions vacant:** Vice Treasurer, Webservant - Social Media, and Secretary
- Full report sent 16th December to all GSR's ahead of ASC meeting
- Would like to invite new people to SAOC to help with Social Media
- Any queries: webservant@sussexna.org
- *Let us know any Christmas meeting updates on the Sussex NA website*

Next meeting: Saturday 6th January 2026 at 9.30am

Online: <https://us02web.zoom.us/j/88067850159?pwd=UFNhaTlzdTI6aXh3SXhVc3d3aVFoZz09>

Fundraising & Entertainment (F&E)

Reported by: Ash (*covering Wayne*)

- Didn't meet this month so no report sent out
- Meeting on NYE in Brighton - Flyer coming round soon
- Flyer detailing all Christmas meetings 11am, 1pm & 3pm are circulating - service all covered

Next meeting: Saturday 10th January 2026 at 5pm

In Person: Hanover Centre, Brighton

- Natalie stressed the importance of flyers being printed or put on UKNA & Sussex NA Events

Regional Committee Member (RCM)

Reported by: Lauren (Vice RCM for Sussex ASC)

- Elections were conducted at Region
- Drug Replacement Therapy, Inclusive Language and
- Gender Neutral language is undecided and
- Pricing of literature - discussions of 15% worldwide increase due to printing, warehousing, stock - NAWs wants to keep lit affordable. Exploring alternative funding models.
- Conference Agenda Report (*148 page document*) survey - link will be sent out and available to every member of NA to vote/give feedback - responses due in March. Delegates putting workshop on in Hampshire in January - Lauren asked if GSR's want workshop in Sussex. Conference is in May.
- Lauren's Full RCM report will be sent out with ASC Minutes

Next meeting: 10-11th January in Solihull

Chair called a break called at: 20:00

Meeting resumed at: 20:10

GSR count:

Request for funds:

- Louise = £20
- Aaron = £8
- Ash = £12

Literature Sales (*reported by Sarah*): £345.00

Any other business:

- Guidelines review: a committee has been setup and they're looking at Jan/Feb for the review. Get in touch with Ash if you're interested in helping with the updated Guidelines.
- Ria asked if ASC will subsidise the cost of Literature as Aberdeen do.
- Natalie said Ria would need to put in a proposal to the RCM.
- Brighton Phoenix Online meeting update: SAOC have had to do additional work to get people unbanned, work with Zoom etc. ASC and SAOC have agreed that Phoenix need to get their own Zoom account, instead of using ASC's Zoom account.
- Worthing venue is being explored as a new venue but not confirmed

Treasurer's Closing Balance: £7153.52 (Our prudent reserve is £3500)

Reported by: Jim (*Treasurer for Sussex ASC*)

Note from Treasurer: Literature are sent monthly invoices when they make orders. There were various outstanding invoices spanning over the last 12+ months unpaid of over £2000.

Sussex Area Bank Account details:

Bank: Lloyds Bank

Account Name: Sussex NA

Account Number: 00958845

Sort Code: 30-98-74

Reference: Meeting location/time/day (*so we can identify payments*)

Payments cut off is 8:30pm on the day of Area.

- Natalie thanked all attendees for their attendance
- All attendees said the Serenity Prayer to end the meeting

Next ASC meeting: Wednesday 21st January at 7pm-9pm (*Doors open 6:30pm*)

In Person: Hove Park School, Nevill Campus, Nevill Road, Hove BN3 7BN

Online: <https://service.ukna.org/committee/area-sussex-asc/link>

Meeting closed at: 21:02