This was an extremely busy RSC meeting, attended by 17 / 17 RCMs on each day.

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| **Action at Region:**  |
| **Bids for region:** Two were put forward. * July 2020: Essex. Southend on Sea. Approved pending COVID 19 outcome
* September 2020: The Shires. This was deferred as we have no representative form the Shires due to travel restrictions on the RCM.
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| **Minutes for last region** – Approved. |
| **COVID 19 Discussion*** RCM’s decided to go ahead with the March2020 RSC
* RCM’s delegated the Admin Committee with the May 2020 RSC decision. The Admin committee will also put together a contingency plan for a virtual May 2020 RSC using Zoom. Details to follow in due course.
* Ratifications / Elections will be suspended if May 2020 RSC is virtual.
* Admin Committee asked the RCM’s for their trust and confidence in making decisions on their behalf during this COVID outbreak.
* RCMs to keep an eye out for emails titled: **URGENT CONCSIENCE REQUIRED** and to respond appropriately as discussed.
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| **UK RSC Vacancies / Elections**UK RSC Chair stood down. Vice Chair was made up to Chair by the RCM’sUK RSC Secretary stood down.Outstanding commitments at RSC: Vice Chair, Secretary, Vice Secretary, Vice Resource. PLEASE CAN WE HAVE YOUR HELP IN GETTING THESE POSITIONS FILLED |
| **Ratifications**UK Comms Chair - ratified |
| **Treasurer report:** Opening Balance £ 20,118.18Prudent reserve £ 12,310.00Contributions £ 9,863.45Expenses £ 9721.06Closing Balance £ 17,080.35EDM £ 1,590.11 (this will be held in reserve in case we need to draw on these funds)NAWS paid £ 1,590.11 (this will be held in reserve in case we need to draw on these funds)* All treasury reports for January 2020 can be found here: [Treasury Reports](https://drive.google.com/drive/folders/1R8dkirBJ_Kmyz2-tKT9Ty4kHg2CofOnA?usp=sharing)
* All UK RSC Subcommittees had their stipend paid. Moving forward only UK Comms and Prison Sponsorship will be financed. Payments to the UK subcommittees will be suspended. It is suggested the subcommittees no longer meet face to face so that they don’t incur travel expenses. They can use the UK RSC Zoom account instead.
* Contributions to EDM and NAWS suspended for the time being
* UK Comms Tradition 7 PayPal contributions will now come directly into the UK RSC Bank account.
* Audit: UK RSC audit postponed due to travel restrictions.
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| **UK RSC Zoom Account*** ASC’s to contact UK Comms on email@ukna.org if they need access to a zoom account.
* Online guidance/resource can be found here: <https://www.na.org/?ID=virtual_meetings>
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| **UK Comms*** Need help with 12 Step Lists. Currently on have 47 people registered. 12 Step information and registration can be found here: <https://ukna.org/12>
* UKNA email addresses: An email has been sent out to all UKNA email addresses advising of a change to the server and removal of POP service before the next Region.
* iOS & Android App: We are alpha testing having our own UKNA apps. We are looking for ideas that you would like in the app and volunteers to test the app. Please email apps@ukna.org.
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| **UK PI*** Working on: Survey ready for 1 April launch. Video made for Survey. PR Week 1-6 June invites to all PI Areas. Chit Draft Document for PHE.
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| **UK H&I*** Urgent request for support for treasurer and vice chair.
* Looking for female sponsee‘s within institutions. Have female sponsor available.
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| **UK FD*** We are all looking at world guidelines along with other regions and RSC ones with a view to altering them
* Treasure needed (5y/ct).
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| **Action required by RCMs** |
| **UK PI*** Need assistance in obtaining up to date details from each ASC of their Area PI contacts [names/emails and numbers].
* Request all RCMS to ask each Area to start planning initiatives for PI week 2020 – in June. Theme: 40 years of NA in UK
 |
| **UK H&I*** Could all RCM’s collect:
* Details of H&I chairs in their areas and their emails & phone numbers.
* What H&I meetings are being taken in their areas.
* **PLEASES CAN RCMS ANOUNCE**

UKH&I is developing a full H&I Meeting list excluding prisons meetings. We therefore need the following information:Name of institution/organisation/hospital, Day of meeting, Time of meeting, Frequency of meeting Please can areas inform UKH&I of any national H&I events that they are putting on  |
| **FD*** RCM’s to ask their ASC if they could nominate an FD contact at their ASC .
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| **Guidelines updates:**  |
| **UK Comms**The following Guidelines were ratified:* UK Comms - Questionnaire for Distance Sponsorship
* UK Comms - Share Review Guidelines
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| **UKNA RSC guidelines updates for consideration:** |
| To be discussed at TBC |
| **Motions** |
| All motions put forward were withdrawn following discussion on the floor. |
| **Bank details for EFT of contributions to RSC** |
| Thank you to all Areas and meetings that can contribute to their UK Region and are doing so. Every amount is significant. All funds transfers may be made direct to NA UK RSC, either online or in any Barclays Bank branch. Account name: **NA UK RSC** Sort code: **20-95-61**Account Number: **63074064**Please indicate ASC name in the payment reference and email treasurer.rsc@ukna.org so that payment may be reconciled and acknowledged |
| **Upcoming dates and location for RSC meetings** |
| The RSC meeting travels around the UKNA fellowship region. Any ASC that wishes to bid to host region can do so by using the [linked template](https://drive.google.com/open?id=1cFPaXUDkDPNXnvFu9zyhnKKirSXYdT0o), and sending a representative to the RSC meeting four months in advance of the meeting they propose to host.

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| **May RSC** | **Location** | **Venue details** |
| 9-10.05.20 | Edinburgh | Edinburgh Napier University, Merchiston Campus10 Colinton Rd, Edinburgh EH10 5DT<https://goo.gl/maps/h56BiZAe9MwvWctDA>**TO BE CONFIRMED BY THE ADMIN COMMITTEE ON OR BEFORE 12th APRIL.****PLEASE DO NOT BOOK ACCOMODATION OR TRAVEL** |

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| **[Link for Post region report and all supporting documentation](https://drive.google.com/drive/folders/1hRytxq8cyKJAhL00i_Zzb_zQ53OUqAL_?usp=sharing)** |