

Sussex Area Fundraising and Entertainment

Held on Zoom

Committee Meeting Minutes

11/02/2023

In Attendance –

Dani F (Treasurer); Kat M (Minutes Secretary); Natalie B (Vice Treasurer); Liv (Arts & Graphics), Emma F (vice tea person)

Apologies –

Kat opened the meeting, everybody introduced themselves

Dani read out the Twelve Concepts. Minutes were approved

Positions Vacant –

Chair (3 years CT)

Vice Chair (2 years CT)

Vice Minutes Secretary

Venue Finder (1 year CT)

Karl has been Chair for over a year – happy to stay in post while we find someone else – **all to announce in meetings that we urgently need a chair.**

Treasurers Opening Balance & Report –

Opening Balance: £301.21 Tea balance £0.00

Future events

Recovery Brunch 18/03/2023 “New Beginnings”

Event will be 10-3, venue to be booked 9.30-3.30 to enable setting up & packing away.
Hiring charge is £75, payable in advance.

All voted that we will go ahead. Nat to contact the venue to confirm the booking & she will forward the booking email to Dani so she can make the payment.

Liv said the flier is pretty much done. She can get 200-250 physical copies printed on Mon so they can be brought to ASC on Weds. All voted for this to happen.

Timings: 10.00 = doors open

10.30 – 11.30 = first 2 shares (preamble + 25 mins each)

11.30 - 13.00 = brunch

13.00 – 14.00 = second 2 shares

14.00 – 15.00 = raffle and close

David has already said he will do the cooking. Committee members to check the kitchen facilities at the next event at the venue. Need to see if there are plates too. Kat has paper plates. May need to buy some plastic/wooden cutlery.

Agreed bacon, sausages (meat/veggie), scrambled eggs, beans, bread/toast/baps & pastries. Committee members can make extras (eg mushrooms, grilled tomatoes etc) as a contribution.

Tea, coffee and squash. Donations pot on serving counter.

Ingredients can be bought from Aldi/Lidl/Iceland, including frozen sausages.

Agreed to charge £7 waged, £5 unwaged. Kids free.

Discussed speakers. Dani to contact Lisa from Portsmouth & Lawrence M. Kat to contact Brian B & Babs T. Possibly Wayne H as the first secretary and Erica G as the second?

RAFFLE - all to contribute prizes if possible!

PLEASE CAN EVERYONE ANNOUNCE IN MEETINGS THAT WE NEED MORE MEMBERS TO JOIN THIS COMMITTEE!

Closing balance £301.21 Tea balance £0.00

Next meeting: Sat 11 March 2023 on Zoom.

We closed the meeting with the serenity prayer. *Thank you for allowing us to be of service.*