

Local Service Committee @ Zoom 939 711 59262

16:00 – 17:00

10-01-2021

Attended:

Ronnie – Chair

Johnny B – Vice Chair

Neil – Vice Chair Saoc

Paul A – Literature

Phil T – Lighthouse Panel Leader

Brian B - Lighthouse Panel Leader

Apologies – Mark K

Positions Available (CT = Clean Time) – Vice Treasurer CT 2 Years, Minutes Secretary CT 1 Year, Vice Minutes Secretary CT 1 Year, Panel Leaders For HMP Ford & Lewes CT 2 Years, Vice Literature CT 1 Year, Pavilions Panel Leader CT 2 Years

Treasurers Opening Balance - £395

Tea Balance - £17.58

The Lighthouse

Meeting is going well, clients enjoy it, they get involved & I feel they get something from it.

Has been a bit of disruption during the meeting since has been on Zoom.

Clients leaving meeting for medication/to see staff. If this continues panel leader will speak to the contact at the lighthouse about the disruption during the meeting & see if this can be resolved.

HMP Lewes

Nothing to report.

HMP Ford

Nothing to report.

Langford Centre

Nothing to report.

Royal Sussex County Hospital

Nothing to report.

Pavilions

Nothing to report.

Poster run

Mark & Paul have been active with this, Locations need recording.

Other Business/New Business

Action Required - Paul to take inventory of literature

Action Required – Ronnie to contact Hampshire Area regarding prison packs

Rebrand of chit system re-trialing in Yorkshire & Humberside region

MAC – Meeting Attendance Confirmation Card stamped at meeting to prove attendance to relevant service I.e Probation

Sussex area to wait and see how trial pans out, Possibly set up PI/PR Presentation for Probation service post lockdown informing them of this scheme in the pipeline.

Action Required – Johnny B to attend ASC 20/01/2021 as Ronnie unable to attend

Sussex Area in Association with UKPI PI/PR learning day workshop was really well attended with a lot of useful information sourced, All in all a great experience.

Thank you for all was of service!

Neil mentioned that Sussex Area are in need of LSC guidelines which will help with the clear structure & understanding of the committee I.e service positions, requirements & clean time.

Action Required – Johnny B & Ronnie to source & draft LSC Guidelines for next committee meeting

Neil also mentioned creating & uploading PI/PR resources pack to Sussex Area website which will include Cover letters (Dear Service Provider) & presentation information, an email will be sent out when this is live & including myth & reality's facts.

Action Required – Neil to follow up on NA phone box poster campaign

Request for funds - £0

Treasury Closing Balance - £395

Tea Closing Balance - £17.58

Next months LSC meeting – Zoom 939 711 59262

Sunday 14th February 2021 @ 16:00