



## ***Local Service Committee Meeting***

***Tuesday 11<sup>th</sup> June 2024 6pm***

***Zoom Id - 832 7042 4390 password – 096 544***

***Hove Park School***

***Nevill Campus***

***Nevill Road***

***Hove***

***BN3 7BN***

Steve L, LSC Chair welcomed us to the meeting.

Moment of Silence to remember the still suffering addict both inside and outside the rooms.

Kat read the 12 Concepts.

Brian DG read the 12 Traditions.

**In attendance:** Steve L – LSC Chair  
Louise – LSC Literature Secretary/PI Presentation Coordinator  
Anna – LSC Minutes Secretary  
Lucy - Tea Person  
Tyler - Poster Co-Ordinator  
Paul K – Panel leader Recovery Project  
Kat- Co-Panel Leader Recovery Project  
Jill – Panel Leader Bowerman House

**Visitors:** Rachel  
Brian DG  
Phil (online, left 6.15 due to tech/sound issues)

**Apologies:** Brian B – Panel Leader Lighthouse  
Steve P – LSC Vice-Chair  
Aaron – Co-Panel Leader Lighthouse  
Mark K – LSC Treasurer  
Barry K

### **Approval of last month's minutes**

Discussion about adjusting item from previous month regarding who was supposed to attend a presentation. Decided to leave as it is and minute future relevant discussion.

May minutes seconded and approved.

### **Nominations**

Mark has handed in treasury position. Kat nominated herself to be treasurer. Gave CV.

Opportunity for questions. No questions. Seconded, voted in unanimously.

Mark was given a round of applause for his service.



Brian DG put himself forward for HMP Ford Panel leader, gave CV. Opportunity for questions. Asked: is this for when the position becomes possible later in the year? Steve L replied: yes, as it will take months to get through clearance process. Seconded. Voted in unanimously.

### **Treasurer's opening balance £500**

### **Positions Vacant**

LSC Vice Literature Secretary – 2 years clean time  
LSC Vice Minutes Secretary – 2 years clean time  
LSC Vice Treasurer – 3 years clean time (to be reviewed in guidelines)  
Panel Leader/secretary – Daubeney House Nr Bognor Ideally 2 years. Any suitable nomination could be considered with over 1 year clean time.  
Panel Leader x 2 – Langford Centre Bexhill. 2+years clean time  
Zoom Tech Support – ideally 2 years clean time but tech savvy please.

### **Service Reports**

**Bowerman House:** Jill reported. Numbers are small, 3 people on 23<sup>rd</sup> May, only 1 on 6<sup>th</sup> June, despite there being 10 residents. They were expecting us as I put a poster up with the date. There are no staff on duty in the evenings to monitor attendance. I am away on holiday on 20<sup>th</sup> June so the next meeting will be 4<sup>th</sup> July, which they are aware of. The residents who do come are appreciative and the meetings are nice and cosy.

**Recovery Project:** Up and running.

**Daubeney House:** Not running currently. Panel leader position open.

**Lighthouse:** Brian B reported the group is usually around 11/13, very positive, engaging and enquiring. It's a real pleasure to do service there. We do plough through the white keyrings so keep them coming please.

**Langford Centre:** Not running currently. Panel leader position open.

**Literature:** Louise. Nothing to report.

**PI Presentation Coordinator:** Louise. Discussed later in agenda.

**Poster Coordinator:** Tyler: Carrying on doing posters, always looking for people to join (with 6 months clean time minimum).

**Priory Burgess Hill, Priory Ticehurst:** Steve L reported he spoke to team leader at Priory Hospital, informing them of our intent to remove the Zoom meeting with immediate effect. We now need to follow this up so we can exit with dignity and offer an agreeable solution that might genuinely benefit their clients. Steve L asked for help managing this exit. Kat, Louise and Tyler volunteered, 17<sup>th</sup> June agreed for discussion and planning of how to do this.

**Reports formats:** Off-agenda discussion of how LSC members are to provide reports. Pros and cons discussed of posting on WhatsApp before and/or after the LSC each month. Having digital version of reports available makes the chair's job of report writing easier, however there is possibility it may deter people from coming to LSC in person. Proposal by Kat that ongoing, members are asked to post report in WhatsApp either soon before (if not attending) or just after LSC even if they did attend and report in person/online. Seconded by Tyler. Voted in.

### **Business from previous months:**



**Worthing Hospital:** Members of a meeting held in the hospital have been approaching patients to ask them if they want to attend. Not in line with traditions or H&I protocols. Steve L has now passed this over to the ASC to take appropriate action.

**LSC guidelines:** It was agreed there is urgent need to revise/overhaul these. Anna, Kat and Steve L volunteered to meet to start looking at old guidelines and suggesting revisions for consideration/approval of LSC. Agreed first meeting 25<sup>th</sup> June.

**Schools and Colleges:** Kat reported progress with Brinsbury College Group. People needed for presentations in 26<sup>th</sup> June in Worthing, and 1<sup>st</sup> July in Brighton. 60-70 staff members are expected to attend each one. 5 or 6 people are needed for each date. Louise to coordinate presenters.

**Local Education Authorities:** Steve L asked if anyone has contacts for these? No contacts offered as yet.

**Homelessness Outreach:** Steve L is liaising with Safe Haven Sussex (Brighton) with presentation scheduled 11<sup>th</sup> July 2024. Literature/posters will also be provided.

**BHT:** A presentation to BHT MoveOn staff team has been arranged for 13<sup>th</sup> June 2024. Steve L and Rachel to attend.

**Millview Hospital:** Presentation scheduled on 11<sup>th</sup> June 2024 has been postponed. Louise to coordinate once new date has been agreed for July.

**LSC out of Brighton:** Confirmed will be held in Bognor Regis, Tuesday 9<sup>th</sup> July (venue details below). Committee discussed car sharing to reduce costs. Kat emailed web servant to put Bognor venue info online for one month only. Kat will also speak to Hove school staff about cancelling next month's booking.

**UKPI/Emergency Services:** Steve L reported an opportunity arose through UKPI to present at an emergency services convention at Birmingham NEC. When investigated, price of a pitch was £2000, too expensive. Steve L has spoken to local Sussex emergency services about presenting/giving helpline cards to frontline staff or providing a presentation and literature. This received a positive response. Steve L will hand details over to Louise for coordination.

Louise asked for clarification over what should be in the PI Presentation Coordinator report? Response from committee: it should be areas you need help with. Further discussion about exactly what the role entails. Louise explained that the role is not only about PI/PR presentations or providing literature. Outcome of discussion: what will need to be reported will become clearer as time goes on, as it is a fairly new role.

**UK PI/PR Training day:** Potential dates 10/11<sup>th</sup> August or 7/8<sup>th</sup> September have been offered. Group voted for 7/8<sup>th</sup> September 2024.

**Requests for funds:** £259.50

**Closing balance:** £240.50

**Request for funds from Area:** £259.50

Meeting closed using the Serenity Prayer.



**Meeting ended 7.10pm**

**Next Meeting: Tuesday 9<sup>th</sup> July 2024: West Sussex Venue.**

**The Parish Centre, Our Lady of Sorrows Church, Hislop Walk, Bognor Regis PO21 1LP**