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# ASC Reports

## Channel Islands Area

No Report Received

## Chiltern & Thames Valley Area

No Report Received

## Cornwall Area

No Report Received

## Devon Area

No Report Received

## Dorset Area

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| **RCM - Report** |
| **ASC: Dorset ASC** |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **Beaufort road community centre** | **158 Beaufort road Southbourne****Bournemouth BH65LB** | **3rd Sunday of the Month 5pm****zoom** |
| **Number of groups and meetings:**  21 Zoom meetings set up a week in Dorset17 GSR present at last area on Zoom 19th April 2020 |
| **Sub-committee activities****P.I**Continue to respond to requests for presentations and looking at what they can in Dorset for PI week in JuneThe survey +9 sent to all groups**H@I** **Needs a chair.**11 meetings, 4 treatment centres and 1 prison. trying to get in Guys Marsh Continue to promote H@I and seek prison sponsorship support, encouraged area to update UK H@I with any additional meetings, new chair, or changes to Dorset where to find etc |
| **Events:****DANAC –** Committee formed, **on hold due to Covid-19****F@E -** chair ratified**Weymouth day of Unity -**  22nd August 10-6 Still possible**Dorset Campout –** cancelled |
| **Additional information**It was agreed for current committee who are due to finish will continue in service until lock down is over, in order to do face to face handover |
| **Financial** Prudent = £2,295 - 2 Months running cost ASC Running costs Balance £2954,29 - Contribution to region is 40% above prudent reserve April £264Closing balance 2,690.29A |
| **Summary for presentation at Region:****Questions** Q , Is it costing us money by the service office being closed.  |

## East & Central Lancashire Area

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| **RCM report** |
| **ASC: East and Central Lancashire Area** |
| **ASC meeting details:** |
| **Day and time:** First Wednesday of the month at 19.30pm | **Venue:** Woodnook Baptist Church Royds street, Accrington BB52JH | **ASC mailing address: N/A** |
|  |
| **Number of groups and meetings:** 52 |
| **Sub-committee activities:** Local Services next meeting on Friday 25th April 2020 via Zoom. We are currently attending the Pavillion, HMP Garth, HMP Lancaster Farms and Salus, Due to COVID 19 and the lockdown no activities or presentations have been completed at this time. Positions vacant: Chairperson ( 2yrs clean time), Literature ( 1 yr clean time) Panel leaders for HMP Garth, Kirkham and Preston, Ocean Recovery ( 1 yr clean time). |
| **Events:**The Annual Green Lane East Lancashire campout, is in planning stages, The next meeting will be held on 5th May 2020 at 18.30pm via ZoomThe date for the campout is Friday 31st July until Sunday 2nd August 2020 |
| **Additional information:**Most local meetings have adapted quite well to using the zoom platform and are up and running quite smoothly, some meetings have set up paypal for Tradition 7 and others are directing members to the ukna website |
| **Current financial status and contributions:** Prudent reserve is £750, ring fenced money is £1500, our closing balance including £1500 ring fenced money was £2167.24 (£667.24) No contribution |
| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:****Responses to action points from RSC:** None**Questions for RSC:** None |

## East Midlands Area

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| **RCM report** |
| **ASC: EAST MIDLANDS AREA**  |
| **ASC meeting details:** |
| **Day and time:** Saturday 2th May 2020 12.30pm | **Venue:** St Osmund’s Church, London Road, Derby, DE24 8UW.We met on Zoom this month. | **ASC mailing address:** asc@eastmids.ukna.org |
|  |
| **Number of groups and meetings:**28 Meetings. 8 GSRs present out of 12 active groups at the ASC17 active online meetings that are registered on the UKNA website. We do believe there are more running but an official number is unknown. |
| **Sub-committee activities:****PI Report**No report given.Current status of the East Midlands PI is inactive and they are waiting until lockdown is ended.The ASC have suggested that a member reach out to the committee and suggest using our Zoom account to facilitate their next meeting. However, the consensus received back was that the committee did not want to remain active in this current climate.**H&I Report**Similar to East Midlands PI, there is no activity or meetings running with H&I. ASC have suggested the same idea of using ASCs Zoom account to facilitate a meeting. Awaiting a response.**F&E Report**No movement as of yet. RCM did have some questions for Region in March and will chase up the answers to these this May region. There is a group in Leicester that are in talks of putting on a speaker jam event. |
| **Events:**No events…. Yet! |
| **Additional information:** Each city has dealt with the closing of meetings differently. Every meeting in Leicester transferred to the Zoom platform within the first week of lockdown, with the Leicester ladies group increasing their amount of meetings from one – three to stretch through the week.Nottingham has four meeting available through the NA website.Derby meetings have no meetings available on the website. There has been a group that had a conscience to keep their meeting off the website. They have created a Whatsapp group to share the meeting codes between themselves. This has caused some discussion at ASC. As RCM I have been sending all the files that educate us as to how to run healthy safe meetings to these groups and have left them to make their own decisions. Our ASC chair has stepped down in their role while we are meeting online and will step back in again when physical meetings return. The committee have shared the responsibility to facilitate ASC. The attendance has dropped significantly since. However, the passion, the willingness and love that’s come about from the last two ASC’s we’ve had has been amazing. We’re doing the best we can with what we’ve got at the moment.  |
| **Current financial status and contributions:**We have sent £500.00 to region this month.Current status as of May 2nd £1012.45 |
| **ASC summary for presentation at Region:****Responses to action points from RSC:**As noted in the report the RCM has requested the details from both H&I and PI. I have yet to receive the full details as neither subcommittee met in the month of February however I’m hopeful it wont be too long until I receive the information. **Questions for Region:**In the Region guidelines it states, “that an RCM should not be either a Chair or Treasurer of a Sub committee.” Is this in reference to UK Region level sub committees? Or ASC sub committees? And if so, why? - did these questions get answered at March region?If the conscience of a group is to not hold a meeting on a digital platform such as Zoom, what should that group do? Does the group wait until public gatherings are permitted again, or does the group disband and therefore fold the meeting? |

## Essex Area

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| **RCM report** |
| **ASC: Essex**  |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **Trinity Methodist Church** | 481 Clay Hill Road Basildon SS16 4NN | **Last Wednesday of each month** |
| **Number of groups and meetings:**31 Pre- Corona virus lock-down. |
| **Online Meetings**At the outset of the Corona Virus lock down when all face to face meetings was banned, the ASC has set up 3 x zoom accounts and groups in our area access and run these meetings through these accounts not all of the Essex meetings are through the ASC account Some groups have set up their own Zoom accounts**.****Currently****ASC facilitated meetings are: 13****H & I: 4****Sub-committee activities:****PI**There is no PI committee. Bur we do have interest this committee.We have had problems with **HMP Chelmsford** in the past where we were asked to leave due to one of our members breaching security. And it has been two years.We have contacted HMP Chelmsford by email recently but have not received any reply.We think that the Prison is in special measures**H&I**Our H&I committee has meetings now in the following institutions:Which Are now online from the Essex NA Zoom account.**Passmores House Treatment Centre.** - *Harlow***Lighthouse** – *Southend-on-Sea* **PCP Treatment Centre** - *Chelmsford*- Tuesday**The Lighthouse** – Southend-on -SeaThe online meetings have been we received. |
| **Events**The Essex Convention Is now postponed until next year 2021. Anyone that has pre- Registered will receive a full refund.A close up of a sign  Description automatically generated |
| **Additional information:**Issues in the Essex AreaThe main problem is GSR attendance at the ASC we are trying to encourage members to take this role seriously. We have a constant concern about being quorate as technically there should be over 50% of GSR’s in attendance to vote. But obviously we can’t operate like this, so we have voted to act as quorate when we have 6 GSR’s attending. If this situation continues, we may have to downsize.The Essex Area is setting up a Tradition/Service workshop to try to inform people of the basics on how to run a meeting, Home group, Group conscience etc. |
| **Current financial status and contributions:****Finance**The ASC was balance was not available at the time of this report but will bring to the Region.Essex Area’s donation to Region is £100 per month. Which is a mandate and paid by direct debit. |
| Questions1. Essex Area has bid to host the Region in July!

Did not book this venue so no Money has changed hands and we have no obligation at this stage. Are we cancelling the July 2020 Region in Southend- on-Sea And making it on-Line? 1. Is a PDF of the Basic Text available on-line for Free? We have noticed that a couple of Area’s have offered a free download of book length literature.
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## Farsi Speaking Area

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| **RCM report** |
| **ASC: Farsi Speaking Meetings** |
| **ASC meeting details:** |
| **Day and time:**01/04/2020 | **Venue:**Virtual Meeting | **ASC mailing address:** |
|  |
| **Number of groups and meetings:**14 Groups, 9 based in London, and the rest are Manchester, Sheffield, Leeds, Birmingham and Coventry  |
| **Sub-committee activities:**Website and meeting addresses is going to launch soon, our website will be designed to help any Farsi speaking addicts to find our meeting address, related information and some PDF File of Literature in Plain Farsi Language,Because of Corona virus outbreak this committee introduced ZOOM meeting and how the member can join This committee has 9 people to help with zoom and other services.Liaise with Sheffield and Birmingham groups on how to work better and Efficient.New Trial Survey through ZOOM appThis committee start 5 ZOOM Meetings for London plus one zoom meeting on Friday.The following meetings have been started by their own members. Birmingham got 4 Zoom meetings, Manchester 7 Meetings, Sheffield one meeting on Skyp The chair of PI announced they had a ZOOM committee meeting they decided to prepare survey questioners to find out about weakness and ability of group and based on that they can have their plan of action.ACS agreed to merge Conventions Committee with PI Committee Please list H&I meetings: |
| **Events:**This committee does not presently have a chair and is therefore not active. The body has decided to revise the guidelines to make it easier for people with less clean time, to put themselves up for this commitment but because of new outbreaks it has been postponed. |
| **Additional information:**We had a successful workshop on ZOOM, on Sunday 26th of April with over 60 people attendees Some of our service positions at group level need to be filled. We need following commitments, Workshops Chair, Conventions Chair, Vice Chair, Treasurer.Our Literature subcommittee members are planning to organise the Farsi literature free of charge to distribute through whole UK it has been postponed because of Outbreaks. |
| **Current financial status and contributions:** **Existing Balance is £1588.00****Our prudent Reserve is £1500.00** ASC decided to keep that Money in January to cover two month expenses of our Subcommittees in case there is no contributions from Groups. |
| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:****Responses to action points from RSC:**None**Question for Region:**No Questions. |

## Free Counties Area

No Report Received

## Greater Manchester Area

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| **RCM report** |
| **ASC: Greater Manchester Area** |
| **ASC meeting details:** |
| **Day and time:**21/3/2020 | **venue**zoom on line meeting | **ASC mailing address:**gmaanaasc@.com |
|  |
| **Number of groups and meetings:**43 on line groups |
| **Sub-committee activities:**All been put on hold due to current pandemic, members have been in contact with h&I support outlets to pass on lit (before lockdown). Have sent online meetings lists.  |
| **Events:** |
| **Additional information:**We have had a few emergency area meetings concerning setting up of zoom accounts for our area.  |
| **Current financial status and contributions:**Current balance £7181,59, £5000 ring fenced for convention, £1000 res, £1181,59 lit |
| **ASC summary for presentation at Region:**None**Responses to action points from RSC:**None**Questions for Region:**None |

## Hampshire Area

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| **RCM report** |
| **ASC: Hampshire** |
| **ASC meeting details:** |
| **Day and time:**1st Sunday of every month | **Venue:**Buckland United Reform Church | **ASC mailing address:**hampshireasc@hotmail.co.uk |
|  |
| **Number of groups and meetings:** Usually 32 meetingsAt least 15 meetings have moved online with 2 new online meetings being formed.  |
| **Sub-committee activities:****H&I –** Since the covid-19 lockdown restrictions 2 of the H&I meetings have moved to Zoom. These take place in ANA treatment centre. The other H&I meetings that would normally take place in The Manor and Francis House are currently on hold at the request of the venues. Winchester prison is not currently allowing access. The H&I Learning Day planning has been put on hold and the allocated funds are to be returned to the ASC. **HANAC (Convention) –** The convention which was planned for May has been cancelled. The venue is willing to return the money paid and the only loss is £66 for the flyers. All monies will be returned to the ASC. **PI –** Most of the PI activities have been placed on hold during the covid-19 lockdown. The PI Unity Day planned for 6th June has been cancelled but the committee members will be attending the virtual UKPI learning day instead. 2 committee members will speak at the UKPI learning day. The committee have put together a covid-19 letter that they will be sending/emailing to anyone who may be coming in to contact with vulnerable people during the lockdown to let them know that NA are still active online. They are placing posters and cards in the 2 local hotels that are accommodating homeless people during lockdown. The committee will be approaching the H&I committee to suggest a joint learning day after lockdown ends as they feel this will improve relations between the subcommittees as well as being prudent.  |
| **Events:**NONE |
| **Additional information:**The ASC has been without a treasurer since January 2020 however we now have a new treasurer and he is in the process of becoming a signatory of the bank account alongside the HASC Chair. This process has been delayed due to the lockdown so although the Chair is able to access the account to check the balance and money is able to be paid in, no outgoing payments can be made.  |
| **Current financial status and contributions:**Current ASC balance = £3354.84 (£2100 Prudent Reserve) We are in the process of changing signatories on the Area bank account so cannot transfer any money out of the account at present.  |
| **ASC summary for presentation at Region:****Responses to action points from RSC:*** **H&I Chair confirmed that UK H&I has his contact details.**
* **No-one has put themselves forward to be a FD contact yet.**

**Questions for Region:*** **Could the RSC meeting be held on Zoom moving forward (after lockdown ends)?**
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## Kent Area

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| **RCM report** |
| **ASC: Kent** |
| **ASC meeting details:** |
| **Day and time:** 01/05/201913:30 | **Venue:** Kent ASC online platform | **ASC mailing address:** asc@kent.ukna.org |
|  |
| **Number of groups and meetings:** Kent ASC is sponsoring online meetings daily and twice daily on Saturday and Sunday.Tonbridge/Tunbridge Wells are holding a meeting on Friday and Sunday evening respectivelyGillingham has 2 and Whitstable 1 making 14 online meetings |
| **Sub-committee activities:****Hospitals & Institutions**There is no H+I service happening in prisons at this time. Discussions have been held with Bridge House detox unit and Kenward House in-patient rehab and they are both working n providing residents with online access to attend virtual meetings* Subcommittees:
1. Hospitals & Institutions (H&I) No Chair
2. Public Information (PI) No committee
3. Fundraising & Entertainment (F&E) No committee
4. Safeguarding committee: Have met and started a mind map but have not submitted a report beyond that
5. KANAC 2020: Has been cancelled as a campout and I am trying to ascertain if we are considering an online alternative or if the committee has disbanded.

Please list H&I meetings: None |
| **Events:** None confirmed |
| **Additional information:**Kent ASC was quorate this month with 5 GSR’s.Quorum is calculated by adding overall attending GSR’s from last 3 ASC’s and working out 60% to arrive at the number required to pass ASC business. |
| **Current financial status and contributions:** We are currently above our prudent reserve, closing balance: £675.00Donation to Region: £462.13 |
| **ASC summary for presentation at Region:**We are not currently providing any H+I or PI services due to the COVID 19 lockdown guidelinesThe KANAC 23 committee has cancelled the campout this year. No alternative online programming has yet been confirmed.We are looking into the possibility setting up a Paypal payment system for tradition 7 donations from individual online meetings to Kent ASCDo any other ASC’s have this facility? How did they go about it? |

## Merseyside Area

No Report Received

## Norfolk & Suffolk Area

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| **RCM report** |
| **ASC: Norfolk and Suffolk Area - NASA** |
| **ASC meeting details:** |
| **Day and time:**1st Weds of the Month – 7pm | **Venue:**Currently on Zoom | **ASC mailing address:**norfolkandsuffolkarea@gmail.com |
|  |
| **Number of groups and meetings:** Unsure at the moment due to lockdown. |
| **Sub-committee activities:****F&E –** All events currently suspended due to lockdown. They are keeping a close watch on the government guidance and hope to be back up and running once it’s possible.**H&I –** No H&I meetings are taking place but a list of local zoom meetings have been sent to all institutions and to professionals we have links with.HMP Norwich – We have finally been given permission to start an NA H&I meeting here! It’s been something we have been working on for years! We are currently working on the clearance forms for shares and secretaries. Please list H&I meetings: |
| **Events:**None – Lockdown! |
| **Additional information:**Many of our local meetings have set up zoom meetings during this time. Some have chosen to not advertise on the website to keep numbers low and allow everyone a chance to share. LSC and ASC are both meeting monthly on zoom. There have been a couple of instances of zoom-bombing, but it seems we missed the bulk of it!  |
| **Current financial status and contributions:**Balance: £353.76Prudent reserve: £500Donation to RSC: £100Donation to World Service: £193.82 |
| **ASC summary for presentation at Region:****Responses to action points from RSC:****Questions for Region:**There is a lot of discussion and differences of opinions about “etiquette for online meetings”, what guidelines have other ASCs come up with? |

## North East England Area

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| **RCM report** |
| **ASC: North East England Area** |
| **ASC meeting details:** |
| **Day and time:**Last Saturday of each month11.30am | **Venue:**George Street Social, George Street, Newcastle upon Tyne, NE4 7JNCurrently on Zoom | **ASC mailing address:** |
|  |
| **Number of groups and meetings:**29 face to face meetings prior to lockdownNo accurate information yet gathered on locally hosted virtual meetings |
| **Sub-committee activities:****PR -** committee meets second Wednesday every month, 6pm at George Street Social (currently on hold)**H&I -** committee meets last Saturday every month, 10am at George Street Social (currently meeting virtually on Zoom)Please list H&I meetings:All currently on hold due to lockdownHMP Durham - monthlyHMP Low Newton - monthly, currently on hold due to issues in the prisonHMP Holme House - monthly until recently, currently on hold while looking at meeting time change  |
| **Events:**NEACNA3 - postponed due to lockdown |
| **Additional information:** |
| **Current financial status and contributions:**Balance: £860.45 Prudent reserve £860 (voted at April ASC to reduce from £1120)No contribution to RSC - although we are slightly above prudent reserve, our bank account has been closed due to a miscommunication and we cannot currently transfer funds. ASC treasurer is working to resolve this.  |
| **ASC summary for presentation at Region:**None**Responses to action points from RSC: None**None**Questions for Region:** None |

## North East London Area

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| **RCM report** |
| **ASC: North East London** |
| **ASC meeting details:** |
| **Day and time: 18:30h** **Last Monday of** **the Month**  | **Virtual:**<https://zoom.us/j/95849459419?pwd=NWlMZHR3MnpKOXlpZlN1ZnVlSzIyQT09>Meeting ID: 958 4945 9419Password: 768660 | **ASC mailing address:** **northeastasc@gmail.com** |
|  |
| **Number of groups and meetings:** 64/64/no info of how many meetings are Virtual |
| **Sub-committee activities:** **H&I:** Positions Needed North East - North West Area reps 1 yr Vice Sec 6 mthVice Tres 1yr No meetings in institutions.UKNA Prison Sponsorship still goes ahead. Questions to the chair were in regard to taking Zoom meetings into treatment centres.The chair relayed that could be feasible, but manpower needs to be taken into consideration. If a facility is up for setting up then H&I can fill this role. **Virtual meeting feedback:** It was raised that Zoom meetings can be flawed and hacked and maybe move zoom meetings to an encrypted software/platform provider.The consensus was that autonomy can execute to groups who want to use other platforms and that locking meetings was also an option. Security setting can omit safety issues, and security is fallible on all platforms.The world service website has a plethora of information in regard to these raised issues.  |
| **Events:** LCNA: Venue secured for 2021. Merchandise will carry to next year too.13.5K in account.Next meeting 6th of May to discuss moving forwards.  |
| **Additional information: We are going Virtual** Bank: NatWestBranch: Upper Street, N1Account Name: North East London NA CommunitySort Code: 60-12-02Account Number: 25697188 |
| **Current financial status and contributions:** Opening Balance: £4,198.66 Closing Balance: £4,249.40  |
| **Responses to action points from RSC:**Paul S (London Fellowship Development) **Questions for Region:** None |

## North West London Area

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| **RCM report** |
| **ASC: North West London**  |
| **ASC meeting details:** |
| **Day and time:**07/05/2020 7:30-9:00pm | **Venue:**Zoom | **ASC mailing address:**NA.NWLarea@gmail.com |
|  |
| **Number of groups and meetings:** 90 Meetings – No online meeting data yet. |
| **Sub-committee activities:****NL PI:** Not much change. All activities on hold. Most positions available. Most urgent being a treasurer, person needs to be Solvent and Numerate, min CTR 2yrs. Literature also needed min CTR 1yr. All deputy roles still required. **NL H&I:** Positions available - NE & NW Area representatives, Vice secretary & vice treasurer. Secretary’s needed for facilities. Current Balance £1135.00. Contributions up to date. Holding prudent reserve. Request to freeze payments from NWL Area until further notice due to limited outgoings. **RCM:** Will be meeting this Saturday. Announced service positions and service positions summary sent to be circulated with the minutes. Welcome to attend Zoom Region via observation link on UKNA website.**F&E committee:** No committee set up**London Convention:** Wash up meeting happened. Only 1 person for accountability so working out how they will be attending each London area to hold accountability. **Fellowship development-** Inventory question askedand discussed.  |
| **Events:**Online zoom convention set up by a sub-committee of London Convention. To be held 09/05/2020  |
| **Additional information:**NWL ASC Service Positions: Vice Secretary, Vice Literature, Vice Treasurer – Solvent and Literate, Clean Time Req. 2 years for each.Crèche Liaison Officer – 1 year CTR, 1 year commitment  |
| **Current financial status and contributions:**£792.07 total contributions received (£300 from West Hampstead, £262 of this being anonymous)Opening balance: £3184.48 (£1000 on hold as owed to NW Service office for literature, however they are currently closed). We have £673.80 in excess of prudent reserve. £673.80 agreed to be sent to Region.  |
| **ASC summary for presentation at Region****Questions for Region:**Is it possible to have a central resource, perhaps a separate tab or section on the UKNA website, to allow people easy access to the Region (and other service) bodies meeting reports/financials?£673.80 to be sent to region as a contribution from NWL ASC. |

## NW England and N Wales Area

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| **RCM report** |
| **ASC: North West England & North Wales Area** |
| **ASC meeting details:** |
| **Day and time:** Saturday 12.30pm steering committee and 1pm – 5pm ASC | **Venue:** Zoom | **ASC mailing address:****secretary@nwenwa.ukna.org** |
|  |
| **Number of groups and meetings:** 65 meetings on current list, 37 now moved over to zoom. We had 13 GSRs at April ASC and we had 12 GSRs at May ASC. |
| **Sub-committee activities:****H&I;** no current committee, Warrington (Wed, Fri & Sun group) supporting H&I presentation at HMP Thorn Cross, meeting currently suspended due to corona virus, any help with and y zoom H&I presentations taking place would be appreciated.**PI/PR;** no current committee at our ASC**Convention;** NWENWACNA XXVII, convention has been postponed due to the corona virus, we are in touch with hotel and has been decided by committee to look at 2021 March to book, will update when known. |
| **Events:**No F&E events planned in near future. |
| **Additional information:**We had a new Vice Chair voted in at May ASC.Lots of our discussion was about our zoom meetings and if we need a poss adoch committee, GSRs taking back to groups. We also had enquiries from groups regarding literature downloads, we sought help from NAWS and was promptly replied to with guidance that was past on to GSRs. |
| **Current financial status and contributions:**ASC is running above prudent so we have sent to region £960.08Our meetings are putting up ASC and RSC bank details for people at meetings to donate. |
| **ASC summary for presentation at Region:**Responses to action points from RSC: Regarding FD contact, until we have a nominated member, you can use myself; David D **Questions for Region:** No questions from ASC, we still have not voted in a new RCM and though I will nip in to observe at the RSC we are unable to have a representative there at virtual meeting**.****Thank you for all the service a attendee at the RSC.** |

## Scotland - East Coast Area

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| **RCM report** |
| **ASC: East Coast of Scotland**  |
| **ASC meeting details:** |
| **Day and time:**1pm Second Sunday of every month | **Zoom meeting** ID-205-970-655Password-area | **ASC mailing address:****asc@east.scotland.ukna.org** |
|  |
| **Number of groups and meetings:** We have at this current moment 9 online meetings that are linked to the UKNA website. We one other meeting that does not have a link to our own website nor the UKNA one.  |
| **Sub-committee activities:**Telephone helpline -0800 048 48 12 our local helpline which is a free phone numberOnline Where To Find - a link attached to report East Coast Website Helpline number on the local radio events calendar  |
| **Events:** Working on a virtual Convention for the end of May details will be sent to UKNA.org  |
| **Additional information:** |
| **Current financial status and contributions:**Current balance - £251.20p (also pending payment from region £110) Prudent reserve - £375.00p  |
| **ASC summary for presentation at Region:****Responses to action points from RSC:**We have sent the RSC treasurer a breakdown of our prudent reserve as requested **Questions for Region:**  |

## Scotland - Edinburgh & Lothians Area

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| **RCM report** |
| **ASC: Edinburgh and Lothians** |
| **ASC meeting details:** |
| **Day and time:**First Sunday 1.30pm | **Venue:**Zoom | **ASC mailing address:** |
|  |  |
| **Number of groups and meetings: 19****(Two meetings folded/haven’t made it to Zoom)** |
| **Sub-committee activities:****Local Services Committee:**  H&I Meetings in Castlecraig Detox Centre are being done via Zoom successfully, but a change of format (including Q&A) may be required.Saughton Prison: we are attempting to set up a Zoom meeting.A letter is going out to Third Sector organisations: saying that NA is still here and that we have downloadable literature and online meetings available.**Convention:**£1788.44 was transferred from convention (total money once expenses all paid).All of this will be ring fenced for next year’s convention.The merchandise sent to the UKSO after the Convention was returned (as UKSO is closed). This will be resolved once lockdown is over.**Literature:**There is a pending order of literature (approx. £280) that we will only get once the UKSO reopens after lockdown. All Edinburgh and Lothians groups owed literature will get once it arrives.**ASC business:**GSRs going back to groups to discuss how Zoom meetings may continue after lockdown is lifted.Long discussion about **Edinburgh and Lothian Online Meetings Where To Find**:- some groups not putting meetings on UKNA website (citing Tradition 4) because of disruption in meetings* this means those groups only listed on local Facebook page, so
* addicts without FB access unable to attend, and
* information sharing via word of mouth means some addicts get missed
* are the new meetings that have started since lockdown ‘proper’ groups and should they be counted?
 |
| **Events:** Edinburgh and Lothians Convention happened in March, just before such events were banned in Scotland. |
| **Additional information:** Groups have been asked whether to put next month’s AGM on hold whilst social distancing is taking place. |
| **Current financial status and contributions:**Contribution to Region: £50.00Ringfenced for Convention: £1788.44Prudent reserve £500.00Closing balance: £347.65 |
| **Summary for presentation at Region:****Responses to action points from RSC:****I haven’t had these.****Questions for Region:****We would welcome advice on dealing with disruptive behaviour in Zoom meetings.** |

## Scotland - West Coast Area

No Report Received

## Scotland – West Lothians

No Report Received

## Shires Area

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| **RCM report** |
| **ASC: The Shires Area** |
| **ASC meeting details:** |
| **Day and time:** 3rd Saturday of the month 1pm | **Venue:** Buckden Village Hall,Buckden, St Neots | **ASC mailing address:****asc@theshires.ukna.org** |
|  |
| **Number of groups and meetings:** 30 meetings per week, 27 groups – moved to 24 meetings per week online run by Shires ASC.  |
| **Sub-committee activities:** H+I/PI have merged to pool resources, in a holding pattern at the moment. Both these areas of service have been based on taking physical meetings or providing presentations and talks to outside organisations, but no meetings or staff presentations are really possible at the moment. Looking at online approaches and solutions.  |
| **Events:** ASC voted to withdraw our bid to host region in September due to current circumstances. No events currently planned.  |
| **Additional information:** Meetings have adapted to online presence and we are trying to continue as best we can. We have made a new local WTF of the online meeting details and have been circulating these to PI and H+I contact where possible. Some groups were reluctant to add their meetings to the UKNA website due to zoombombing but we have supported them in setting the security settings to safeguard the meetings and offer cohost support and are now on the UKNA site.  |
| **Current financial status and contributions: £300.00 contribution**Closing Balance: £832.81 Prudent Reserve: £820.00 Above/below Prudent: £12.81 |
| **ASC summary for presentation at Region:**Looking for experience in setting up PayPal accounts for accepting contributions**Responses to action points from RSC:**PI Contact - Ross M - ross3050@gmail.com – 07984484474H&I Contact - Jonny C - johncruickshank274@gmail.com – 07514669068No meetings currently in H&I due to situation and new committee trying to reinstate meetings in institutions.FD contact – asc@theshires.ukna.org  |

## South East London Area

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| **RCM report** |
| **SELASC (SOUTH EAST LONDON AREA SERVICE COMMITTEE)** |
| **ASC meeting details:** |
| **Day and time:**LAST WED OF THE MONTH @ 7PM | **Venue:**Virtual Zoom Meeting  | **ASC mailing address:**asc@se.london.ukna.org |
| **Number of groups and meetings:** 41 groups holding 45 meetings / 10 GSRs in attendance  |
| **Sub-committee activities:****H&I:**A decision was made not to have a committee mtg this month. Committee has control off the bank account and will be submitting treasury reports and bank statements each month. No institutes are open for mtgs at present and no online mtgs are taking place. Gatwick Detention Centre is pressing for secretaries to apply. If anyone knows anyone in that Area, please do ask them to get in touch. South London HNI <southlondonhni@gmail.com>**PI:**Not represented at this meeting. **F&E:**Not represented at this meeting. **London Convention:**LCNA Convention for 2020 has been postponed to 9, 10 and 11 April 2021 at the same venue for the same cost. At present they are holding £13,500 as an advance from all 4 Areas. The money will be held in trust and not returned. So far, the expenditure has been a deposit on the venue and circa £4,000 on merchandise.The LCNA Committee meets every first Wednesday of the month at 7pm - the next meeting being Wednesday 6th May 2020. Please email : londonconventiona@gmail.com for more information.**NACHOS 2020:**Chair & Treasure were ratified by the GSR’s.They hope to run 9 service centres this year. Anyone who is interested in service please attend the Zoom meeting :May 8, 2020 19:30 - Meeting ID: 895 9634 9623 - Password: Nacho**F&DLONDON:**SELASC did participate on the inventory questioner but did not submit their initial 4 questions back to F&DLondon.1 member from this area and a facilitator were ratified by the GSR’s.Next service committee meeting.: 10 May at 10.30am via Zoom**Events:**UKH&I are going to host a workshop on 20th June to assist in filling out the forms to access prisons.LCNA - 1 day video-based recovery conference – 9th May from 10am to 10pm  |
| **Current financial status and contributions:**Treasurer Closing Balance: £6,127.76 ( £1,487.00 prudent reserves )Contributions to Region: No contributions No movement this month on ASC bank account we are in the process with Metro Bank to change the signatures to the new Treasure. |
| **Responses to action points from RSC:**UK PI :• SELACS PI Chair : Ed - UK H&I :• SELACS H&I chair Robert – Non prison HNI meetings in South LondonBrook drive hospital (detox) - Thursday evening 7.30pm and Sunday evening 7.30pm (weekly)Springfield hospital (new meeting running 4 weeks pre lockdown, Mental health psych ward)Date and time not fixed yet (weekly)U turn, Brockley, Thursday evening. (weekly)UK FD :• SELACS FD Contact: Jennifer H - **Questions for Region:****No questions for Region** |

## South Wales Area

No Report Received

## South West London Area

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| **RCM report** |
| **ASC:** South West London Area |
| **ASC meeting details:**<http://ukna.org/committee/area-london-south-west-asc> |
| **Day and time:**First Monday of every month (If Bank Holiday second Monday)19:30 | **Venue:**Park Walk School (via Zoom)Park WalkLondonSW10 0AY | **ASC mailing address:**Please contact ASC secretary on if mailing is required on swascgdrive@gmail.com  |
| **Number of groups and meetings:**55 Groups; 16 GSRs attended the May 2020 ASC |
| **Sub-Committee Reports:****No Minutes received from February and Minutes from March not sent yet*** **H&I: N/A**
* **P&I: N/A**
* **SWL F&E: N/A**
* **Creche: N/A**
* **London Convention: London Convention did not attend but there were questions about whether the London Convention was going to return the funds or keep them until next year. Chair said she would contact the Chair of the London Convention.**
* **London Service Co-ordination: N/A**

**Adhoc Committee Reports:*** **Nacho: N/A**
 |
| **Old Business:**None  |
| **New Business:**None |
| **Events:****N/A** |
| **Current financial status and contributions:**Opening Balance (after expenses) £3,400Sent to Region £1,000Prudent Reserve £2,400 |
| **Summary for presentation at Region:****Responses to action points from RSC**: N/A**Questions for Region:** Is there an NA Virtual Meeting Committee at Region or is this part of another committee (i.e. UK Comms). If so, did the chair step down? |

## Surrey Area

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| **RCM report** |
| **ASC:** Surrey |
| **ASC meeting details:** |
| **Day and time:**Third Saturday of every month at 2pm | Venue:ZoomJoin Zoom Meeting<https://zoom.us/j/860587372?pwd=bVo3ZmlGaGs1YUNkbUFRdUROVzg0dz09>Meeting ID: 860 587 372Password: 710917 | **ASC mailing address:** |
|  |
| **Number of groups and meetings: 10** attending GSRs, 24 meetings |
| **Sub-committee activities:****LSC:**The committee meets via zoom on 1st Sunday of every month Join Zoom Meeting <https://zoom.us/j/611304113> Meeting ID: 611 304 113 No password requiredHas full committee and currently working with Send, Coldingley and Bronzefield prisons, Guildford Probation and Farnham Road Mental Health Hospital.**Surrey convention**:Convention has been cancelled but looking into organising an online speaker jam instead. Committee needs help and support. Meeting held Friday May at 18:00 on  <https://zoom.us/j/98345746736?pwd=bjhnem5yTURiL3lEa3BsUEZ6L0FLUT09> Meeting ID: 983 4574 6736 Password: Surrey |
| **Events:** Surrey one day Convention on Saturday 4th July has been cancelled |
| **Additional information:** |
| **Current financial status and contributions:**Financially stable. Contribution to area = £0.00 |
| **ASC summary for presentation at Region:**Surrey area is growing re:attending GSRs, although we currently do have several service positions available**.** **Responses to action points from RSC:**H&I and P&I info sent over. Still awaiting on description for FD rep**Questions for Region:** none |

## Sussex Area

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| **RCM report** |
| **ASC: Sussex Area** 15/04/20**Position Vacant:** Chair,Vice Chair,Treasurer, Vice Treasurer, Minutes, Vice Minutes, Vice Literature.**Next ASC:** 20/05/20 |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **On-Line (Zoom)** | [**https://zoom.us/j/650254817**](https://zoom.us/j/650254817)**No password required** | **3rd Wednesday of every month. 7 -9pm, doors from 6:45pm** |
| **Number of groups and meetings:** 41 weekly meetings across Sussex area. 23 On-Line meetings15 GSRs attended. |
| **Sub-committee activities:****F&E** The committee are planning to organise an event as soon as the lockdown has been lifted. No on-line committee meeting as yet but will look into having one once there is some guidance about lockdown being lifted.**LSC** (Local Services Committee). Currently meeting monthly via Zoom platform. Next meeting Sunday 17th May 4pm.<https://zoom.us/j/91437114464>* LSC responsible for all H&I, PI, Website, and Outreach service in Sussex area.
* **H&I meetings:** Reports given by LSC Chairperson attendance to UKH&I over recent months.

**Ford Prison** Currently in lockdown, no admittance. Panel leaders are looking into the possibility of an on-line meeting.**Lewes Prison** Currently in lockdown, no admittance.**Royal Sussex County Hospital Brighton** Currently in lockdown, no admittance.**Lighthouse Recovery (Worthing)** Online H&I meeting starting Tuesday 28/04/20**Langford Centre (Bexhill)** Currently in lockdown, no admittance. **Longlove House (Littlehampton):** Currently in lockdown, no admittance.**Meeting lists:** New meeting lists will be available post lockdown, **Website:**  New pages added, on-line meetings, literature and Tradition 7. Current guidelines under revision. **Convention:** Committee meeting held via Zoom Sun 26th April. Decision taken to postpone until June 2021.Refunds are being offered to pre-reg payees. Full report to be delivered at May ASC.**Campout:** Committee have contacted the venue for clarification on the booking. No reply as yet. No on-line committee meeting as yet but will look into having one once there is some guidance about lockdown being lifted. |
| **Events:** **Convention:** SANAC12, 26th – 28th June. POSTPONED UNTIL 2021. Same dates apply. **Campout:** 28th – 31st August 2020. Blackland Farm, Grinstead Lane, East Grinstead, Sussex. Full details of all events can be found at www.sussexna.org |
| **Additional information:** First virtual ASC held on 15/04/20. 15 GSRs in attendance. Our guide to the ASC has been updated and sent to all GSRs. Ares guidelines are currently being revised and updated. Sussex area now has 23 on-line meetings, all links are on the Sussex Website, a couple of meeting have decided against posting on the UK site as they have newcomers who are still uncomfortable with larger meetings. We are also exploring options as to how newcomers find sponsorship in our area at this time. We have added a literature page to our website and are suggesting newcomers download some leaflets as a starting point. Area literature secretary has also been posting out books on request. |
| **Current financial status and contributions:**We are fully self-supporting but no contribution this month. |
| **Summary for presentation at Region:**None**Responses to action points from RSC:**  None**Questions for Region:**None |

## West Country Area

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| **RCM report** |
| **ASC: West Country Area**  |
| **ASC meeting details:** |
| **Day and time:**26/04/20 11:00-1300h | **Venue:**zoom virtual | **ASC mailing address:**  |
|  |
| **Number of groups and meetings:**29 meetings listed online UK ‘Where to Find’. Area are aware of more taking place but are not listed correctly and by invitation only. Area discussed and seeks guidance on this issue from region. |
| **Sub-committee activities:****H&I:** Zoom meetings taking place in some facilities. No representative present at ASC so details to follow**.****PI:** Webinar arranged for professionals at Hinkley point. Close liaison with H&I and other fellowships in response to PHE and MARG report.**Fellowship Development:** Guidelines and suggested Preambles have been developed as well as Group Service Committee roles. A 12-step list has been compiled.West Country Area have appointed Colin as Fellowship Development Coordinator alongside linsey. Please contact Colin and not Linsey. Please list H&I meetings: |
| **Events**: None arranged at this time. West Country Convention postponed until 2021 |
| **Additional information:** |
| **Current financial status and contributions:** £2099.75 closing balance after £720.00 donation for Region |
| **ASC summary for presentation at Region:****Responses to action points:****Questions for Region:** 1: Zoom recommends that meeting codes and passwords are posted separately in order to combat hacking. What does Region now recommend for posting to ukna.org website?2: Is Region aware of the MARG report and what do you suggest in response to its suggestions?3: Guidance required from region as to what constitutes an NA Meeting, as a number of virtual meetings have decided not to advertise meeting info on the UK ‘Where to Find’?4: As lone workers we are unclear as to why UKSO is closed. Can they work safely and reopen? |

## West Midlands Area

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| **RCM report** |
| **ASC: West Midlands Area** |
| **ASC meeting details:** |
| **Day and time:**26/04/20203:30PM-6:00PM | **Venue:** Online Video Conference | **ASC mailing address:** |
|  |
| **Number of groups and meetings:**Current where to find 70 groups Current online meetings 65 |
| **Sub-committee activities:**West Midlands ASC have purchased 3 licences on the zoom platform that are being used by all meetings that wish to and have a full functioning committee and are on our new up to date online meeting list.Our area has formed a new online subcommittee.Vice Chair-Bonita Secretary-Verity Online Meeting Coordinator-Kusameh Assistant Online Meeting Coordinator-Dan Service Coordinator-Mark Vice Service Coordinator- Joel Assistant Coordinator-Charlotte Notification Person-Joel.**H&I**H&I have used the west midlands zoom account and held meetings every Saturday for the last 3 weeks in Livingston house rehab.H&I are currently contacting all venues where they would go in to before lockdown to see if it is possible to hold meetings virtually.**PR**No report**Literature** No report  |
| **Events:** |
| **Additional information:**West midlands ASC is doing the best it can in this current climate to carry the message to the still suffering addict using all the tools at our disposal keeping people informed via watts app social media ukna.org and wmasc.org  |
| **Current financial status and contributions:****Treasurers report.** Opening Balance £4412,91Donations £713,18Zoom cost’s £57.55Closing Balance £5068.54Seed fund £2070.00**Prudent Reserve**PO Box 258.00 Public Liability 650.00 Literature 1150.00 Rent 65.00 ASC SUBCOMMITE 150.00 RCM Expenses 150.00 H&I 250.00 F&E 150.00 PI 150.00  **2973.00** |
| **ASC summary for presentation at Region:**West midlands ASC is doing all it can to carry the message in theses extraordinary times we find ourselves in.West midlands ASC have held 2 ASC meetings via Zoom Sub committee’s in attendance and up to 17 voting GSR for march ASCSub committee’s in attendance and 5 voting GSR for April ASCWest Midlands ASC have purchased 3 Zoom licences and all are being used every day with up to 65 meetings and sub committee’s plus ASC making use of account.West Midlands ASC have set up Pay Pal and are posting link with Paypal and bank details in all online meetings.We have received over £600 in donations and tradition 7 using this link.RCM has stood down from service**Responses to action points from RSC:**No response**Questions for Region:**No questions for region. |

## Yorkshire & Humberside Area

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| **RCM report** |
| **ASC: Yorkshire & Humberside - YAHANA** |
| **ASC meeting details:** |
| **Day and time:**2nd May 2020 - 10am (1st Saturday of the month) | **Venue:**Zoom online | **ASC mailing address:****yahana.secretary@gmail.com** |
| **Number of groups and meetings:** 82 |
| **Sub-committee activities:**Please list H&I meetings: |
| **Events:** |
| **Additional information: None** |
| **Current financial status and contributions:** Balance - £2399, Contribution £600 |
| **ASC summary for presentation at Region:** None**Responses to action points from RSC:** None**Questions for Region:** What are the current details of the RSC suspending payments to WSC and EDM?Will the UK convention move online?How come our Chair and secretary stood down? |

# Regional Delegate

**UK RD REPORT:**

In line with government directives and health organisational advice we have been meeting to serve together via virtual platforms since March Region. This has been a busy time. Included in our report is a brief summary of NA business that has been addressed or in the process of being addressed due to the extraordinary measures that our fellowship is dealing with across the world as a direct result of COVID19.

**European Delegates Meeting (EDM) and ECCNA36 Updates:**

We have met twice in April by zoom for informal EDM fellowship sessions prior to and during the World Service Conference 2020-2022. The Summer European Delegates Meeting (EDM), 3rd – 6th September 2020 and ECCNA36 in Cairo, Egypt have been postponed. Discussion around meeting in a virtual capacity for the Summer EDM 2020 are on-going. A decision has been made for ECCNA36 to go ahead in the Ukraine in 2021. A proposal for ECCNA37 in Egypt 2022 is also in discussion. We will keep you linked in with updated information.

**Partial Virtual World Service Conference Summary:**

The first order of business was to propose and pass a motion to hold a partial virtual WSC by a succession of e-polling emails from the NA World Board (WB). A number of polls were taken globally by Conference Participants (CP) with a view to move forward. As a result of these we have been attending a partial virtual World Service Conference since Friday 24th April 2020, due to the COVID19 Pandemic. This is the first time in history that the WSC has met in this capacity. There was also a live stream for observers during each session of business.

The number of Conference Participants was around 280 which included Alternate & Regional Delegates, Alternate & Zonal Delegates, World Board Members, Co-Facilitors, Translators & NA World Services Staff.

Voting participants were made up of:

Regional Delegates (upto 118)

Zonal Delegates (6)

World Board members (11)

Elections of new World Board Members, Human Resource Panel (HRP) and Co-Facilitators took place.

Between 24th April – 3rd May 10 virtual Motions were presented by the WB to prioritise business, these were voted on, 9 passed. See link for details <https://www.na.org/admin/include/spaw2/uploads/pdf/conference/wsc2020virtual/Decisions%20made%20on%20Motions%20V1-V10.pdf>

CAR/CAT decisions have been postponed to be discussed during the continuation of the WSC 2020-2022 cycle, which maybe several dates in August.

The future of Virtual NA, including on-line meetings will continue to be discussed in future Conference Participants webinars. Our next CP Webinar will potentially be at the end of June 2020.

It continues to be a great privilege to serve our NA Fellowship

In loving Service

The Delegate Team

Alternate Delegate - Alt.rd.rsc@ukna.org

Regional Delegate - Rd.rsc@ukna.org

# Sub Committees Reports

## UKComm²

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| ***UKNA Comms*** |
| **Mission Synopsis:** | *The objective of this subcommittee is to fulfil NA’s primary purpose in accordance with the Fifth Tradition: “To carry the message to the addict who still suffers.” This is done in accordance with the 11th Tradition: “Our public relations policy is based on attraction rather than promotion; We need always maintain personal anonymity at the level of press, radio and films.” It is done by making information available to addicts and the public in a manner that is clear and easy to understand.* |
| **Report to RSC date:** | May 2020 |
| **Meetings since the last report -****Dates and attendance:** | *April - 14 attendees* |
| **Committee:**  | ***Hardeep – Chair, Zoe – Vice Chair,*** *Andrew – Site Admin/Email Coordinator/Treasurer, Tania – Helpline Coordinator, Sharon – Share Review Chair/Distance Sponsorship Vice Chair, Rachel – Share Review Vice Chair, Scott – Meetings Coordinator/ Website Representative, Ade – Distance Sponsorship Chair, Victoria – Vice Online Meetings CoordinatorWith all the helpline volunteers, share reviewers, online meeting servants, etc we have over 100 members that are a part of the whole committee.* |
| **Positions vacant:(RCMs please report these at your ASC)** | *Secretary, Vice Secretary, Vice Treasurer, Distance Sponsorship Vice Chair, Email Coordinator, Helpline Day Coordinators, Helpline Trainers, Share Review Committee Reviewers, Distance Sponsors, 12 Step Volunteers* |
| **General report:** | *Comms: A vote of no confidence was brought against the Online Meetings Coordinator, which was seconded voted on and carried. As a consequence, they were removed from all service in regards to the Comms committee and subcommittees.Website: Since the last Communications Committee meeting in February it has been BUSY!* *By mass messaging 700+ NA contacts and groups updating their meeting details on the website and calling into the Helpline, we received information that 600+ meetings were going to be suspended forthwith. It came to a peak on Monday 24th March where HM Government set out the new recommendations/rules of crowd dispersal and enforcing social distancing. Therefore, in one swoop on Monday evening, there were now NO face-2-face meetings in the UK. All 1,224 meetings are now no longer running till further notice. These are all now marked as such on the UKNA website. Since then the explosion of online meetings has been nothing short of spectacular.**At present, we now have 721 online meetings listed on the UKNA website which are ALL completely accessible with one click. The email server change went ahead but no new features were added or removed. These will take place when things calm down and before the end of the calendar year. Development of Apps and new website been placed on temporary hold.**Can we encourage members to put their online events on the website? All the details would be added as per normal with the URL (online link) going into the Additional Information box which makes the link accessible with one click like that of the meetings listings. As always, please be aware of Trademark symbols and Copyright images when adding flyers as these will be removed.**Current figures show we have 123 active 12 Step volunteers which is more than double the volunteers we had at the last Communications Committee meeting.* *We are also actively asking online groups to announce this service at the end of every meeting and can we ask you to all to do the same at your respective groups and committees.**Share Review: 24 shares reviewed (2 rejected) since the last Region.**Distance Sponsorship: In the last 2 months 63 sponsees have been matched up with sponsors. 22 newly ratified female sponsors and 16 newly ratified male sponsors. We would like to thank Prison Sponsorship for directing female sponsors towards DS.Helpline: At the time lockdown was announced we also had an unprecedented amount of members putting themselves forward for Helpline Service, and for the first time in my experience of many years doing helpline service we have had to say we have enough helpline volunteers, Just For Today anyways. We are still in need of 2 more Day Coordinators. To give you an idea of the increase in calls received during our busiest days of the last couple of months an average day would normally see around 50 calls. We were actually receiving up to 130 calls per day at points!Online Meetings: When the government lockdown was put in place, we were hitting capacity [150] every night. We upped our capacity to 250 and still hit it.* *We now get 80 - 100 regularly. We added morning meetings to our schedule. Interestingly, the morning meetings are more popular than the evening ones at the moment.**We now have a number 03302210097 that you can dial into the meeting. Full details at online.ukna.org.* |
| **Problems/progress against specific objectives, requests or questions from Region:** | *Update meeting contacts and need 12 steppers. Also, female sponsors for distance sponsorship. Need members for our committee especially minute secretary.* |
| **Workshop preparations:** | *We are helping PI and H&I to facilitate their online learning days. And have been asked by UKCNA to help facilitate an online event for them.* |
| **Highlights of communications with ASC and WSC committees:** |  |
| **Suggestions or recommendations to RSC:** | *Please help recruit 12 step volunteers and committee members and female sponsors. Can people put their online NA events on the website ukna.org/events* |
| **Requests for guidance from RSC:** |  |
| **Financial report:Status and expendituresRequest for funds** | *Request £917.72 stipend. We reduced our learning day fund by £500 and are not requesting the part of the stipend for travel to region expenses.* |
| **Meeting minutes provided to Resource?** | No – secretary position vacant. |
| **Treasurer report provided to resource and region treasurer?** | Yes – access to the bank account. |
| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | Zoom | TBC | Last Thursday even months @ 8.05pm |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** | comms@ukna.org |  | March 2020 |
| **Vice Chair** | comms@ukna.org |  | March 2020 |
| **Treasurer**  | email@ukna.org |  | November 2019 |

## UKCNA – Convention Committee

UKCNA 31 Committee Meeting 26 April 2020 Report to RSC

UKCNA 31 at the Hilton Metropole Birmingham for July 2020 has now been postponed, with agreement with the Hilton, to July 2021 With no cost for cancelling 2020 date. But an ongoing contractual commitment to hold an event in July 2021

We would like the RSC to ratify the following decisions taken by the committee

 We hold a one day only online

 ' Celebration Of Recovery And 40 Years Of NA In The UK '

 Hosted by UKCNA committee on Saturday 4 July 2020 (date of original convention).

 We maintain the same committee members, Convention theme (Guiding Principles) and number (UKCNA 31) until July 2021.

## UKFD - Fellowship Development

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| ***Fellowship Development*** |
| **Mission Synopsis:** | *To listen and communicate with the UK’s fellowships requests and needs.*  |
| **Report to RSC date:** | 9th May 2020 |
| **Meetings since the last report -****Dates and attendance:** | *0ne**Sunday 19th April* |
| **Committee:**  | *RSC Fellowship Development*  |
| **Positions vacant:****(RCMs please report these at your ASC)** | *Treasurer And Vice Chair coming to the region to be ratified.*  |
| **General report:** | *Our main topic was the rapid growth of online meetings and how would FD support this if requested. Unity Days have now become a effective source of bring members together in these times of lockdown, with varying formats. The main question we asked ourselves was; how will we best support the fellowship when we go back to face to face meetings, as real changes have happened not just in NA but in venues and whom and how they may be used .How will that adjustment happen and what may it look like? How does the fellowship carry the message to newcomers, whether leaving prison or from treatment or just plain a simply off the street? We looked at the email system that is available for prisoners and seeing that as a possible approach for treatment centres, as for off the street back to our website.* *How has ASC’s used zoom or alike for their business meetings and what outcomes have they had? Will ASC’s continue to use online presence as part of their face to face meeting’s.*  *We are all looking at world guidelines along with other regions and RSC ones with a view to altering them; this is on going.*  |
| **Problems/progress against specific objectives, requests or questions from Region:** | *We would like a representative from as many ASC’s as possible to attend our next FD zoom meeting on 17th May at 14:00 via the regional zoom account. For feedback and discussion.* |
| **Workshop preparations:** | *We have one ASC that has requested an online workshop on home group, this will have no cost to region.*  |
| **Highlights of communications with ASC and WSC committees:** | *We would like all RCM’s to ask their ASC what or if they would like contact from FD* |
| **Suggestions or recommendations to RSC:** | *None just Yet.* |
| **Requests for guidance from RSC:** | *None just yet.* |
| **Financial report:****Status and expenditures****Request for funds** | *The RSC treasurer is acting as our treasurer until we get one.**We do request travel expenses for both the chair and Vice chair for their attendance to RSC*  |
| **Meeting minutes provided to Resource?** | yes |
| **Treasurer report provided to resource and region treasurer?** | None as of yet. |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** |  **Zoom** |  |  |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** | **FD@ukna.org** |  |  |
| **Vice Chair** |  |  |  |
| **Treasurer**  |  |  |  |

## UKH&I - Hospitals & Institutions

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| **UKH&I Subcommittee Region Report, May 2020** |
| **Mission Synopsis** | ***UKH&I support and help all H&I Areas of the UK; putting on learning days, workshops, presentations; they work alongside all subcommittees of the RSC. UKH&I Prison Sponsorship work along side allowing addicts within institutions to have literature and sponsors at their request. The merchandise UKH&I sell, helps in funding for Basic Text for anyone who is in an institution and cannot get to a NA meeting, in the first instance they need to write to UKSO requesting one.*** |
| **Report to RSC date** |  **9th May** |
| **Meetings since the last report** **Dates & attendance**  | 2 Meetings since last report**5/4/20** Mike (Chair), Niall (Secretary), Hayley (Region Treasurer), Steve L, Darren(PS Welcome pack person), Paul (PS Chair), Donna, Peter, George, Andy, Dave, Rob, Martina, Stephen, Gary, Barry, Hilmi**3/5/20** Mike (Chair), Niall (Secretary), Paul (PS Chair), Lisa (Region Chair), Hayley (Region Treasurer), Martina, Calliese, Darren (PS welcome pack person), Hilmi, Rob (Merchandise & Resource), Tommy, (Events coordinator), JonJon (FLO) |
| **Committee** | Chair – Michael PVice Chair – Treasurer – Secretary - NiallFLO – John MVice FLO – Rob Events coordinator - TommyPS Chair – Paul MPS Welcome pack person – DarrenTea person – JohnMerchandise & Resource – Rob |
| **Positions vacant:****(RCMs please report these at your ASC)** | **\*PLEASE CAN RCMS ANNOUNCE TO THEIR AREAS\*****Vice H&I Chair: 3yrs c/t, 1 yr length of service****Treasurer: 3 yrs c/t 1yr length of service****Vice Treasurer: 2 yrs c/t, 1 yr length of service****Vice Merchandise & Resource: 2 yrs c/t, 1 yr length of service****Vice Secretary: 1yr c/t, 1 yr length of service** |
| **General Report** | **Committee would like to thank all attendees in April and May** Region decided that due to circumstances that all funds in H&I account be returned to the region bank account, as there should be no expenses for the time being. Prison sponsorship shall be directly funded by region until further notice.Region asked for members email accounts to be given to region to be stored in a cloud to protect any NA information on these email accounts that could be lost if anything was to happen to said members.We would like to achieve a list of all UK areas and all institutions each area is attending. We discussed holding a H&I learning day using a zoom platform, the committee meeting to discuss this further was held on 19th April to discuss further details, a date was decided for Saturday 20th June, which has been provisionally booked with the regional web committee, a further meeting will be held at 1pm on Sunday 17th May to discuss the programming, all members are welcome to attend this meeting.**FLO report**FLO was contacted by H&I Norwich regarding guidelines, one request for a H&I learning day by Shrewsbury prison, also talked with Kirkham area regarding a learning day. FLO will correspond with Rob and Sarah from HMPPS to keep the relationship active and moving in the right direction. FLO is going to try and contact new minister for prisons, as we had a good relationship with the outgoing minister.<https://tfl.gov.uk/modes/driving/ultra-low-emission-zone> |
| **Problems/progress against specific objectives, requests or questions from Region** | **Urgent request for support for treasurer and vice chair****Urgent need for male sponsors** **Urgent need for female sponsees**  |
| **Workshop preparations** | Zoom H&I learning day will be held on Saturday 20th June between 12:30 – 16:30The next meeting to discuss programming will be held on Sunday 17th May at 1pm  |
| **Highlights of communications with ASC and WSC committees** | Would it be possible for all ASC H&I committee’s to open an email address with the UK web site giving the email address as example ASCSouthLondon and they could keep that updated with contact details of present chair etc and phone numbers and an updated list of all places attended |
| **Suggestions or recommendations to RSC** | Two pieces of literature that members may find useful when carrying out H&I service are:H&I Handbook pdf [https://www.na.org/admin/include/spaw2/uploads/pdf/handbooks/H&I%20Handbook.pdf](https://www.na.org/admin/include/spaw2/uploads/pdf/handbooks/H%26I%20Handbook.pdf) H&I Basics pdf<https://na.org/admin/include/spaw2/uploads/pdf/PR/PR_H_I_Packet.pdf> Also, worth reading is the Hospitals & Institutions Service & the NA Member pamphlet |
| **Requests for guidance from RSC** | Need guidance over the legality of members handing over their contact details due to the data protection act |
| **Financial report****Status & expenditures** | The NatWest bank account is in the process of being closed. |
| **Requests for funds** |  |
| **Meeting minutes provided to Resource** | April and May’s minutes have been sent |
| **Treasurer report provided to resource & region treasurer?** |   |
| **Subcommittee Meeting details** | **Address** | **Day & Time** |
| **Venue** | **Zoom** |  | **1st Sunday of the Month****1-4** |
| **Contact** | **Email address** | **Telephone** | **Date** |
| **Chair** | **handi@ukna.org** |  |  |
| **Vice Chair** |  |  |  |
| **Treasurer** |  |  |  |
| **Secretary** | **secretary.handi@ukna.org** |  |  |

## UKPI – Public Information

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| ***UKPI*** |
| **Mission Synopsis:** | To maximise the national profile of NA so that everyone in active addiction knows about us (or knows someone professional whoknows about us). |
| **Report to RSC date:** | 9 May 2020 online by zoom |
| **Meetings since the last report -Dates & attendance:** | *May 5th 2019 7pm online Attended by 8 committee members.* |
| **Committee:**  | *Massimo [Chair], Will [Vice Chair & Training], Kevin [ Treasurer], Chris [Events], Peter [Media Rep] , Charlie [Fellowship Liaison Officer], Tom M [Social Media], , Tom B [GLO], Simon, Amynta [Vice GLO] , Adam, Max [vice Social Media]*  |
| **Positions vacant:****RCMs please report at ASC** | *New Chair to replace Massimo asap. Treasurer to replace Kevin asap. Vice Treasurer, Secretary.*  |
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| **General report:**  | *Survey launched online 7 April.* *Global PI/PR Week 1-7 June. PI Zoom conference on 6th June - invites to all PI Areas.* *Chit Draft Document for PHE [West Midlands initiative].* Drugs Alcohol + Justice Cross-Party Parliamentary Group March...First Phase of Carol Black's Drugs Review commissioned by Sajid Javid when Home Secretary, was presented. It was billed as the document that would shape drugs policy, strategy and commissioning. Phase 2 will come out in due course and input will be gathered to inform that.. Mutual Aid Reference Group [MARG] April..useful update on ways all self-help groups are carrying the message to clients and ensuring professionals can signpost those not able to access online meetings etc..NA input in terms of number of online meetings well received and in line with others..Much to learn from other Fellowships about how they are staying connected to those in prison and other institutions and offers of collaborative working much encouraged across self-help groups ..MARG did say that they will be using data gathered from the NA Survey to feed into Carol Back's Phase 2 Report and we have specific link with one of the MARG leads who is leading on this...June is the date they are looking at to start gathering feedback so as soon as we have a report from the survey (August 31st) it will be really valuable to this particular network.Circulated UKNA Online Meetings Link to the Group as well as the link to the NA SurveyRobert Stanbury of HMPPS will be looking over the NA Chit Doc to help us work closer with Probation in future. |
| **Workshop / presentation preparations:** | *6th June 2020 – zoom PI conference.* |
| **Highlights communications w/ ASC & WSC committees:** | *We need assistance in obtaining up to date details from each ASC of their Area PI contacts [names/emails and numbers].*  |
| **Suggestions or recommendations to RSC:** | *Request all RCMS to ask each Area PI to attend Zoom conference on 6th June 2020 – Global PI week.*  |
| **Request to RSC:** |  *Ratify Memo of Agreement – CHIT document.*  |
| **Finance report: request for funds** | *£1510.84 current balance. Please advise if RSC want funds returned. We require approx. £300 over next two months to run UKPI.* |
| **Meeting minutes sent to Resource?** | Yes emailed.  |
| **Treasurer report sent to Resource & Region treasurer?** | Sent to Resource and Region Vice-Treasurer.  |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | Until further notice on zoom online [St Pancras Hospital**]** | Ground Floor Board Room4 St Pancras Way NW1 0PEClosest tube Kings Cross | First Tuesday of every month at 7pm via zoom next on 2/6/2020 |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** | ukpi.chair@ukna.org |  | **Voted in May 2018** |
| **Vice Chair** |  |  | **Voted in May 2020** |
| **Treasurer**  |  |  | **Voted in April 2018, ratified November 2018** |

## UKSO – Service Office

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| ***UK Service Office*** |
| **Mission Synopsis:** | We exist to provide support to the NA Fellowship in England, Scotland and Wales, primarily the supply of printed material. We are a limited company whose remit is to sell NA approved literature at a price that covers our operating costs and no more – we are mandated to not make a profit. |
| **Report to RSC date:** | 9th May 2020 (online meeting due to Covid-19 lockdown) |
| **Meetings since the last report -****Dates and attendance:** | UKSO Committee Meeting 24/4/20 (meeting of the directors and special workers took place online) |
| **Committee:**  | Chair – Micky C Vice Chair – VACANTOperations – Alex A Finance – BonitaSecretary – Lucy C |
| **Positions vacant:** | Vice Chair |
| **Covid-19 report:** | * Directors decided on 22/3/20 to close office down due to:
1. Meetings having moved to online meetings so receiving no contributions and therefore much reduced interest in purchasing literature and ability to afford it.
2. Health and safety of staff in light of the virus, to prevent transmission.
3. Anticipation of a travel ban and further lockdown measures in London which we thought would be needed to reduce transmission rates in the capital.
* Special worker attended office on 23/3/20 to put up notice of closure. UK lockdown started on evening of 23/3/20.
* Subsequently NA WSO and European office closed down so we are unable to restock.
* Office will remain closed until restrictions lift and we can both sell and buy literature again. This is to protect the solvency of the business.
* Staff are furloughed at 80% of wages, which are being met by UK Governmental furlough scheme.
* We have also received a £10k grant to cover overheads and are negotiating a rent reduction.
* The Office Manager is off furlough for one day each month to carry out essential office work (monthly accounting, payroll, supplier payments, urgent post).
* Office Manager is also using his paid time to continue to forward prison sponsorship correspondence and send out free Basic Texts as requested from people in secure institutions.
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| **General report:** | * We have been unable to proceed with viewing and securing office space in Preston due to travel restrictions and lockdown. We have kept in communication with the potential landlords / agents who understand the situation (and could not rent to anyone else either).
* Charities’ Commission sought additional information, which was provided, and they have made their decision **refusing** our application for registration as a charity. The decision was just received and so we are reviewing to see if we will seek a review.
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| **Problems/progress specific objectives, requests or questions from Region:** | None |
| **Workshop preparations:** | N/a |
| **Comm. with ASC and WSC:** | Nothing new to report |
| **Suggestions to RSC?** | None |
| **Requests for guidance from RSC:** | None |
| **Financial report:** | * 1. Income during April was £0 save for the £10k grant. Income in March was £9k (half that projected). Cost of sales were similarly reduced (zero for April, half that projected in March).
	2. Gross surplus to date would be £9k under budget were it not for the £10k grant. Due to the grant gross surplus is £1k over budget.
	3. Net surplus (i.e ‘bottom line’) shows a surplus against the budget of £2.5k. If it were not for the £10k grant we would be under budget by £7.5k, and would be in overall deficit of almost £6k.
	4. Balance sheet shows assets less current liabilities of £53k. As the lockdown progresses we expect this figure steadily to reduce because we continue to meet necessary outgoings but will have no income.
	5. We have reduced outgoings as much as possible (furloughing staff, negotiating rent reduction) but some cannot be mitigated (utilities, insurance, some rent, 3 days / month salary for office manager).
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| **Meeting minutes provided?** | Yes (draft version only, subject to amendment) |
| **Treasurer report provided?** | Mar and Apr report sent to Treasurer |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | **UKSO Office****ukso@ukso.biz** | **202 City Road, London, EC1V 2PH****020 7251 4007** | **Tues 26th May 2020 11am***Meeting to take place via Zoom, details available upon request* |
| **Chair** | **chair@ukso.biz** | **Treasurer**  | **finance@ukso.biz** |
| **Vice Chair** | **v**ic**e-chair@ukso.biz** | **POSITION VACANT** |
| **Operations** | **operations@ukso.biz** | **Secretary** | **secretary@ukso.biz** |

# Ad Hoc Committees

## GDPR ad hoc

No Report Received

## Social Media ad hoc

No Report Received

## Virtual Service ad hoc

No Report Received

## visionUKSO

No Report Received