

SANAC 2020 “Movin on Up”

Committee meeting minutes	16-11-2020 11.00	Pavilions Richmond House Richmond Road Brighton BN2 3FT	
Chair of the meeting:	Marc S (Standing In)	The meeting was started with a moments silence	
Reading of 12 Concepts:	John S		
Agenda items for meeting:	<ul style="list-style-type: none"> • Moments silence • 12 Concepts • Introductions/apologies • Approval of last meeting minutes • Opening treasury balance • Positions vacant • Venue update • Subcommittee reports - Treasury - Registration - Programmes - Hospitality - Arts & Graphics - Merchandise - Stewarding - Fundraising • AOB • Request for funds 		

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	<ul style="list-style-type: none"> • Closing treasury balance • Next meeting date 		
Those present:	<p>Marc S - Programming Chair</p> <p>Ricky H - Merchandise Chair</p> <p>Phil T -Registration Chair</p> <p>Suzanne S-B - Arts & graphics</p> <p>John S - Vice Treasurer</p> <p>Neil P - AV/Production Chair</p> <p>Zoe M - Vice Stewarding</p> <p>Dave P - Tea</p> <p>Chloe</p>		
Apologies:	<p>John B - Treasurer Chair</p> <p>Ronnie EH - Vice Programming</p> <p>Kark C - Stewarding Chair</p>		
Position Vacant:	<p>Chair, Vice-Chair, Minutes Secretary, Vice- Minutes, Vice- Arts &Graphics, Hospitality Chair, Vice- Hospitality, Vice- Registration, Fundraising Chair, Vice-Fundraising, Vice-AV/Production</p>		Please announce in meetings.
Approval of last meetings minutes:	Neil P		

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Opening treasury balance:	£1,079.72 (Amended)	£500 removed from the figure because cheque could not be processed.	Last meeting closing balance included £500 Cheque from Area. However, this could not be processed as there was an error on the cheque.
Venue update:	Contract has been signed and confirmed by the hotel. Friday 26/06 14:00 – 22:00 for both rooms Saturday 27/06 09:00- 23:45 for Arundel and 09:00 – 22:00 for Lancing Sunday 28/06 09:00 – 17:00 for Arundel and 09:00 – 16:00 for Lancing No deposit to secure is required but full payment is due by 01/05/2020		Suzanne will contact Peter to obtain the contract.
Treasury:	Cheque for £500 was received from Area. However, when John S deposited the cheque the bank rejected the payment as there was an error on the completion of the cheque. New bank account is in progress. John B and John S are compiling required documents. New bank account requires three signatories.	Committee discussed waiting for new chair to be the third signatory.	John S will request a replacement cheque from Area.. John S will speak to Barry K about his discussions with Area about The remaining ring-fenced funds.
Registration:	Pre-registration is now open and has been posted on websites and social media. £20 for weekend ticket. Phil T has the “burner” phone but is happy for local members to contact him directly.		Please announce Pre-reg in meetings Phil T will approach possible vice-chair.

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Programmes:	Three main speakers confirmed. 2 male 1 female.	Committee agreed to provide accommodation for the overseas speaker. He will pay his own flights.	Hotel room for speaker to be booked.
Hospitality:	NTR		
Arts & Graphics:	Theme for the weekend “Movin On Up” Proposed by John S, Seconded by Marc S. Vote carried. Suzanne SB will now start designing images for approval.		Suzanne to work on two versions of theme design.
Merchandise:	Ricky H has been in contact a fellow member about a possible new merch supplier. He also suggested waiting until January to start acquiring merch, once theme design has been approved.		Suzanne SB will contact Peter W about collecting unsold merch from last years event.
Stewarding:	NTR		
Fundraising:	Sponsor walk scheduled for Sunday 24 th Nov. Due to busy schedules etc, the committee has been unable to actively pursue sponsorship. Phil T proposed postponing the sponsored walk until 9 th February. Vote carried.	Sponsored walk now rescheduled until 9 th February 2020	Committee to push sponsorship forms. Suzanne SB will design raffle tickets then send to Ricky H for printing.

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	Ricky H proposed getting the raffle tickets printed for the Hotel Room raffle as these could be sold along side pre-registration. Vote carried.		
The Convention:	Theme for the weekend “Movin On Up” Proposed by John S, Seconded by Marc S. Vote carried.		
AOB:	<p>Unfortunately, both our chair and vice-chair had to resign this week. We are now actively seeking replacements. One member has already expressed a strong interest. The committee suggested actively seeking members to take on these positions.</p> <p>John S will attend ASC and deliver the committee reports and also the committee proposal that we continue with ratified members facilitating the convention meetings until a new chairperson is found and ratified. Failing this we will ask for ASC chair or vice-chair to facilitate the committee meetings.</p> <p>Zoe M highlighted the fact that the committee meeting venue doesn’t allow children on the premises. After some discussion, it was advised that sub-</p>		<p>John S to obtain new cheque for £500 as previously agreed by ASC.</p> <p>Please spread the word about our positions vacant.</p>

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	committee could hold their meetings in alternative venues and then just the chair could report back to the main meeting.		
Request for funds:	Nil		
Closing treasury balance:	£1088.13		
Next meeting date:	30/11/19 11:00 Pavilions		