

## SANAC 12, 2020 “Movin on Up”

<b>Committee meeting minutes</b>	<b>25-01-2020 11.00</b>	<b>Pavilions Richmond House Richmond Road Brighton BN2 3FT</b>	<a href="#">Action Points, Moving Forward</a>
<b>Chair of the meeting:</b>	<b>Steve L</b>	The meeting was started with a moments silence	
<b>Reading of 12 Concepts:</b>	<b>Neil P</b>		
<b>Agenda items for meeting:</b>	<ul style="list-style-type: none"> <li>• Moments silence</li> <li>• 12 Concepts</li> <li>• Introductions/apologies</li> <li>• Approval of last meeting minutes</li> <li>• Opening treasury balance</li> <li>• Positions vacant</li> <li>• Venue update</li> <li>• Subcommittee reports</li> <li>- Treasury</li> <li>- Registration</li> <li>- Programming</li> <li>- Hospitality</li> <li>- Arts &amp; Graphics</li> <li>- Merchandise</li> <li>- Stewarding</li> <li>- Fundraising</li> <li>- AV/Media</li> </ul>		

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	<ul style="list-style-type: none"> <li>• AOB</li> <li>• Request for funds</li> <li>• Closing treasury balance</li> <li>• Next meeting date</li> </ul>		
<b>Those present:</b>	<div style="display: flex; justify-content: space-between;"> <div> <p>Marc S</p> <p>Suzanne S-B</p> <p>John S</p> <p>Neil P</p> <p>John B</p> <p>Dave P</p> <p>Ronnie EH</p> <p>Wayne H</p> <p>Matt</p> </div> <div> <p>- Programming Chair</p> <p>- Arts &amp; graphics</p> <p>- Vice Treasurer</p> <p>- AV/Production Chair</p> <p>- Treasurer Chair</p> <p>- Tea</p> <p>- Vice Programming</p> <p>- Programming Committee</p> </div> </div>		
<b>Apologies:</b>	<div style="display: flex; justify-content: space-between;"> <div> <p>Kari C</p> <p>Ricky H</p> <p>Phil T</p> <p>Helen T</p> </div> <div> <p>- Stewarding Chair</p> <p>- Merchandise Chair</p> <p>- Registration Chair</p> <p>- Vice Registration</p> </div> </div>		
<b>Position Vacant:</b>	<p>Vice-Chair, Minutes Secretary, Vice- Minutes, Vice- Arts &amp;Graphics, Hospitality Chair, Vice- Hospitality, Vice- Stewarding, Fundraising Chair, Vice-Fundraising, Vice-AV/Production</p>		Please announce in meetings.

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<b>Approval of last meetings minutes:</b>	Proposed by Steve L	Group voted, approved	
<b>Opening treasury balance:</b>	£1790.18 As per previous minutes. Revised: £1,770.38 (Amended)		
<b>Venue update:</b>	Contract has been signed and confirmed by the hotel. Friday 26/06 14:00 – 22:00 for both rooms Saturday 27/06 09:00- 23:45 for Arundel and 09:00 – 22:00 for Lancing Sunday 28/06 09:00 – 17:00 for Arundel and 09:00 – 16:00 for Lancing No deposit to secure is required but full payment is due by 01/05/2020		Have we confirmed the discounted rooms? What price have we agreed?
<b>Treasury:</b>	New bank account is now open. Internet banking has been set up. John B and John S are registered signatories. John B has deposited the cheque from the old account into the new account. Paypal account info has been updated.	New account requires 3 <sup>rd</sup> signatory. Trad 7 = £15.24 Expenses = Ronnie (Travel) £6.00 Expenses = Suzanne (Flyers) £54.48 (Adjustment from previous balance = minus £19.80)	John S will start the process online to have Steve L registered as the 3 <sup>rd</sup> signatory.
<b>Registration:</b>	Pre-registration is now open and has been posted on websites and social media. £20 for weekend ticket. Phil T has the “burner” phone but is happy for local members to contact him directly.	No update from last report. No new payments taken.	Please announce Pre-reg in meetings

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<b>Programming:</b>	<p>Programming team have drafted the initial agenda.</p> <p>Main room will stay as the same format as last year. Shares will be themed from the song lyrics.</p> <p>Marathon meeting will reduce in frequency to stop clashes with main room. All marathon meetings will have an opening share.</p> <p>Three main speakers confirmed so far. 2 male 1 female.</p> <p>Meditation and Yoga confirmed.</p> <p>Auction and raffle with be made simpler to reduce time.</p>	<p>Committee agreed to provide accommodation for the overseas speaker. He will pay his own flights.</p> <p>Suggested that the Saturday night dance be moved off site to extend its duration and to reduce friction with the hotel.</p> <p>Wayne H suggested that maybe F&amp;E take this on and charge as a separate event.</p> <p>Steve L suggested that we look into costs and feasibility.</p>	<p>Hotel room for speaker to be booked.</p> <p>Steve L or Marc S will attend F&amp; E meeting to raise the idea.</p> <p>Neil P will obtain Fellowship Development contact to enquire about possible workshops.</p>
<b>Hospitality:</b>	No Report		<p>Have we confirmed the discounted rooms?</p> <p>What price have we agreed?</p>
<b>Arts &amp; Graphics:</b>	<p>Flyers printed and distributed at ASC. Also posted on UK and Sussex websites and relevant Facebook groups.</p> <p>Raffle tickets ready for print.</p>	<p>UK website asked for an amendment to include registered trademark sign. This has now been completed.</p> <p>Steve L proposed we have another print run to cover distribution at next region and various conventions. Committee agreed and voted.</p>	<p>Suzanne to obtain a price for a further 1000 flyers.</p> <p>Suzanne will design a flyer for the sponsored walk.</p> <p>Suzanne and Neil will liaise about video presentations for the weekend of the convention.</p>
<b>Merchandise:</b>	No Report		
<b>Stewarding:</b>	No Report		

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<b>Fundraising:</b>	Sponsor walk will take place on the 9 <sup>th</sup> February. Raffle for hotel room will launch the week after the sponsored walk.	Anyone from can walk with us and can sponsor the committee rather than an individual. All sponsor money must come from NA members.	Committee to push sponsorship forms. Marc S will print raffle tickets.
<b>AV/Media</b>	No Report	Neil P has recruited two members willing to help over the weekend.	Neil P will get a quote for PA equipment.
<b>AOB:</b>	Marc S highlighted that the venue management has changed, and we might need to find a new venue for our committee meetings.	Steve L proposed we all start looking for possible new venues.	Please spread the word about our positions vacant and our fundraisers.
<b>Request for funds:</b>	Ronnie (Travel) £6.00 Suzanne (Flyers) £54.48		
<b>Closing treasury balance:</b>	£1725.13		
<b>Next meeting date:</b>	08/02/20 11:00 Pavilions		