



Sussex Area PR

Committee Meeting Minutes Tuesday 11/04/17

In Attendance –

Steve L (SL) Chair
Mick G (MG) Vice Chair
Nick S (NS) Treasurer
Neil P (NP) Minutes Secretary
Pete H (PH) Presentations Coordinator
Adam M (AM)

Apologies –

Nil

- *SL welcomed everyone and opened the meeting with a moments silence.*
- *Group introduced themselves*
- *AM read the 12 concepts.*
- *Group voted to approve the previous month's minutes.*

Positions Vacant –

Vice Treasurer, Minute Secretary, Tea Person, 12 Step List Coordinator, PR/H&I Liaison, Sussex Area Website Liaison, Presentations, Outreach

Elections –

- Neil P proposed and elected as Minutes Secretary.
- Pete H proposed and elected as Presentations Coordinator.

Treasurers Opening Balance & Report –

Main - £233.01, Tea - £7.81

- NS reported that £16.99 had been paid for poster laminates, reimbursement will be requested at ASC,
- Rent due next month. £67.50 *for 3 months*. NS will request this at the next ASC.

Business –

Ongoing –

- Sussex area website: PR committee is still looking for a Website Liaison person. SL will look after things for the moment. SL now has access to the website for amending meeting info.
PR Learning day. SL started with possible dates, 27th/28th May, 3rd/4th June. Possible venues: One Church, Hannover Community Centre, All Saints Church.
MG has already been investigating venue costs and availability.
Hannover has availability on all dates apart from the 27th. Price quoted £12 per hour plus a £25 key deposit (refundable).
One Church has also got availability but Saturdays only. No price as yet but Wayne H has good relations and the church is NA friendly. MG will look further into this.
No reply from All Saints as yet, MG will chase up if no reply by Easter weekend.
SL suggested keeping Hannover on hold for the time being but follow up on All Saints as this is the preferred venue.
SL indicated that the guest speakers would prefer a Sunday if possible.

New –

- SL introduced a discussion on NACHO (Narcotics Anonymous Community Homeless Outreach). A local NA member has indicated that this is something they feel passionate about and would like to explore further options with this. (SL will make contact to invite them to come along to the next meeting) The group discussed whether this should be a separate subcommittee or something that falls with the PR remit. It was discussed that any initial contact should first come from the PR committee and that future developments could then evolve into a separate subcommittee, depending on uptake and workload.
- Poster Campaign: AM volunteered to coordinate and lead a poster campaign in the Sussex area. AM will compile a map of placement sites for posters and will then bring this to the group so a plan can be formulated as to priorities. MG took some posters to start placements in Haywards Heath and Horsham. AM mentioned that this needs to be coordinated. SL provided a spreadsheet that could be used to maintain this information.

It was decided that A5 posters would be better suited as they are easier and cheaper to laminate and would be less obtrusive on peoples' noticeboards. Committee agreed to that we need to order more of these at a cost of £17 for 100. SL volunteered to take care of this.

The committee agreed that this topic will be discussed further at the next informal meeting.
- Barnham Unity Day: Sussex F&E Committee are holding a Unity Day on the 23rd April, SL suggested that there should be a PR committee presence at the event. MG PH AM NS all agreed to attend the event and share transport.
- Lewes 7:30pm Thursday Meeting:

This meeting had to close and vacate from its venue on 6th April. (PR Chair had received a letter by e-mail on 6th April from the venue providers to this effect). SL went along together with another PI member to ensure that the meeting members were made aware of the situation. SL highlighted the key points from the letter and discussed the action that had been taken. It was decided by PR Committee that the matter will have to be raised at the next ASC, as there may be a need to settle any outstanding rent to the venue providers. PR committee will draft a letter of apology to the venue providers.

Treasurers Closing Balance –

Main - £233.01, Tea - £7.81

UPCOMING MEETINGS –

Informal-

WEDNESDAY 26/04/17, 7:00PM
ALCAMPO LOUNGE
84-86 LONDON ROAD
BRIGHTON, BN1 4JF

Formal –

TUESDAY 09/05/17, 7:15PM
FRIENDS MEEING HOUSE
SHIP STREET
BRIGHTON BN1 1AF

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