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# ASC Reports

## Channel Islands Area

No Report Received

## Chiltern & Thames Valley Area

No Report Received

## Cornwall Area

No Report Received

## Devon Area

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| **ASC meeting details:** |
| **Day and time:****Last Sunday of the month. 31st Jan and 28th Feb** | **Venue:****Zoom Platform** | **ASC mailing address:****Stayingclean1@outlook.com** |
| **Number of groups and meetings:**  |
| **Sub-committee activities: Hi PI report summery.** HI meeting in Langdon Hospital. Great feedback doing one meeting a month. First month on Microsoft teams went well.PR+PI Myths and realities: 23rd February @ 10:00. Had ok attendance but great feedback and great engagement with professionals. Na on national probation agenda officially.**Next few months will be online learning day. No date as of yet.**Please list H&I meetings: Fortnightly, every other Wednesday @ 19:30. Zoom Platform  |
| **Events:**Currently no events are scheduled |
| **Additional information:**Chair, Secretary and RCM (myself) stayed behind after the meeting to address the current area guidelines. Going to review and up date. |
| **Current financial status and contributions:**Opening - £4776.52. Closing – £4491.31 – prudent reserve £3711.31£500 to region on 3rd Feb |

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| **ASC summary for presentation at Region:**Discussion of second part of the urgent motion. Positions going: Vice chair, Vice sec, Events co Ordinator, Vice RCM, Sec, Vice treasurer .**Responses to action points from RSC:**The second part of the motion, regarding face- 2- face meetings being removed, suggested a questionnaire / checklist was to be created and sent to all face- 2- face meetings. The questionnaire / checklist would set out specific guidelines that if adhered to would conclude the meeting was running in line with current government Law. This would allow the meeting to be safely put back on the website. Got feedback from the questionnaire from north Devon. Everyone agreed all the questions were good. Groups were confident with the questionnaire. Devon feels this would be a suitable method to get face to face back online. Questionnaire is filled by GSR, brought to ASC onto region and relisted online.**Questions for Region:**Workshop for fellowship development in Devon – Need guidance.< |

## Dorset Area

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|  **Dorset ASC** |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **Beaufort road community centre****(On zoom currently)** | **158 Beaufort road Southbourne****Bournemouth BH65LB**  | **3rd Sunday of the Month 5pm****Zoom 21st February 2021** |
| **Number of groups and meetings:**  **38 Zoom meetings set up a week in Dorset.****14 GSR present at last area on Zoom 21st February.** |
| **Sub-committee activities****P.I****No chair at present**, other posts vacant. No meeting or scheduled meeting this month, contact number for trusted servant as a point of contact in the interim.**H&I** Chairs commitment is finished, others encouraged to step up. 3 posts taken at last committee meeting. Phone calls offered to prisoners, access not happening due to COVID. Currently not accessing 2 usual treatment centres due to COVID, no zoom alternative agreed with services. Other zoom connections running ok, just few tech difficulties. |
| **Events:**Nothing to report. Although talk of light at the end of tunnel, and possibility of events further this year. We have ring fenced some money in the hope of this being the reality.  |
| **Additional information**RCM voted in. GSR’s reminded of filling in form with Q from booklet. Literature being distributed by secretary, COVID measures, social distancing in place. Meetings mostly on zoom, but there are some face to face happening too. |
| **Financial** £134 donation to region for January.£235 donation for February. |
| **Summary for presentation at Region:****Questions:**No questions at present.  |

## East & Central Lancashire Area

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| **ASC meeting details:** |
| **Day and time: First Wednesday of the month at 19.30pm** | **Venue: Woodnook Baptist Church Royds street, Accrington BB52JH (ZOOM)** | **ASC mailing address: N/A** |
| **Number of groups and meetings: 42** |
| **Sub-committee activities:** Local Services next meeting on Friday 26th March 2021 18.30, via Zoom. We are currently attending the Pavillion, HMP Garth, HMP Lancaster Farms and Salus, but due to COVID 19 we have been unable to gain access to the prisons. Positions vacant: Literature ( 1 yr clean time) Secretary (1 year clean time) Panel leaders for HMP Garth, Kirkham, Wymott and Preston, also Salus |
| **Events: No Events**  |
| **Additional information:** We have a small number of meetings reopened that are face to face, all following government guidelines, the mass majority of meetings remain online  |
| **Current financial status and contributions:** Prudent reserve is £750, ring fenced money is £2000 our closing balance including £2000 ring fenced money was £2767.81 {£767.81)  |

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| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:****Responses to action points from RSC:** A member wished to share that he is unhappy with decisions that are being made at Region.In ref to the live stream, The Treasurer of ASC asked How can people join Region for service if they are unable to attend or observe should they be interested and feels like its very difficult to get involved.In Ref to taking the F2F meetings off the website The Chair of ASC said “It goes against our primary purpose, Take that to Region” In response to the 2nd part of the motion for a conscience to be gathered from our ASC 1, How to confidently relist face to face groups………. Nothing came back2, How to respond when a meeting is reported to be non covid secure ……… Call the police 3, How this reporting process would work ………. Call the police **Questions for RSC:** 1. ASC Treasurer asked: The service position that has been circulated for someone to live stream seems very skillful and complex, could we not employ a special worker to do this role?
2. Can It be reconsidered to allow visitors into the room until the service position put out for someone to stream Region is filled.
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## East Midlands Area

No Report Received

## Essex Area

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| **ASC: Chris C RCM****Essex Area Service Committee** |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **No venue at this time** |  | **Last Wednesday of each month** |
| **Number of groups and meetings:**31 Pre- Corona virus lock-down  |
| **Online Meetings****The ASC has set up 3 x zoom accounts and groups in our area access and run these meetings through these accounts not all of the Essex meetings are through the ASC account Some groups have set up their own Zoom accounts.****Currently****ASC facilitated meetings are: 13****H & I: 4****There are currently 4 FACE TO FACE meetings in Essex. COMMITTEES ARE TAKING IT RESPONSIBLY THEY ARE OPERATING AS COVID SAFE** *(Masks, Temperature checks, symptom checks, track and**trace etc.)***WE HAVE HAD MANY DISCUSSIONS ABOUT COVID AT THE ASC AND MEETINGS OPENING HAVE THE BACKING OF THE ASC AS LONG AS COMMITTEE’S FOLLOW ALL THE NECCARAY GOVERNMENT AND NA GUIDELINES. Since the recent lockdown many have closed again until a greater understanding of the restrictions in place and how they apply to us.****Sub-committee activities:****PI**There is no PI committee at the moment but we do have interest this committee.We are now making inroads with **HMP Chelmsford.** We are writing to the new governor.But on hold while Covid 19 is still here.**H&I**Our H&I committee has meetings now in the following institutions:Which Are now online from the Essex NA Zoom account.**PCP Treatment Centre** - *Chelmsford*- Tuesday**The Lighthouse** – Southend-on –SeaThe online meetings have been we received and have had great feedback.The H and I committee are doing an amazing job and have has been the driving force behind restarting the PI committee. |
| **Events**The Essex Convention Is now postponed until next year 2021. Anyone that has pre- Registered will receive a full refund. |
| **Additional information:**Issues in the Essex AreaI am pleased to report that the November of attending GSR’s attending has risen to 14We had concerns about being quorate as technically there should be over 50% of GSR’s in attendance to vote. But obviously we can’t operate like this, so we have voted to act as quorate when we have 6 GSR’s attending.This has now gone up to 14 GSR’sWe have set up a subcommittee (outreach) to help increase our numbers of GSR attending area which has been working well.The Essex Area is setting up a Tradition/Service workshop after lockdown to try to inform people of the basics on how to run a meeting, Home group, Group conscience etc.This is unfortunately been put on hold till we are out of lockdown. |
| **Current financial status and contributions:****Finance**Essex Area’s donation to Region is £100 per month. Which is a mandate and paid by direct debit.Current balance is £2003.20 + £2400 ring fenced for Essex Convention next year. |

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| Questions**What criteria needs to be met for the face-to-face meetings to be re-listed on the ukna.org website?** |

## Farsi Speaking Area

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| **ASC: UK Farsi Speaking Meetings** |
| **ASC meeting details:** |
| **Day and time:****13/03/2021** | **Venue:****Virtual Meeting** | **ASC mailing address:**RCM@nafarsiuk.org |
|  |
| **Number of groups and meetings:**11 Groups, based in London, Birmingham, Sheffield, Leeds, Glasgow and 2 face to face meetings which are currently closed due to Covid 19 concerns.  |
| **Sub-committee activities:**ASC’s dedicated website is now fully operational. At the moment other than the meeting address list which is in Farsi and English, the remainder of the site is in Farsi Only. The Website committee plans to have the full content in both Farsi and English. Because of Corona virus outbreak the ASC’s monthly meetings will continue to be held online, via Zoom.The workshop subcommittee has been busy providing online workshops on various topics with Farsi speaking members attending from around the world, including UK, Iran, Australia, USA and Germany. Chairs have also been invited to this meeting from around the world.Please list H&I meetings: There is presently no H&I activity at our ASC. |
| **F&E:**This committee does not presently have a chair and is therefore not active.  |
| **Additional information:**A new Chair for the Literature Committee and also the Chair and Vice Chair of the ASC have been elected for a one year term. The following posts are currently vacant at the ASC:RCM and Alt RCM and Chair of PI.Note: In the absence of the above, the ASC’s Vice Chair will attend Region and also continue our PI efforts. |
| **Current financial status:** **Existing Balance is £533.82** |

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| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:****Responses to action points from RSC:****Question for Region:** |

## Free Counties Area

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| **ASC meeting details:** |
| **Day and time: Sunday 28/02/2021** | **Venue: Virtual Meeting** | **ASC mailing address:** |
| **Number of groups and meetings:** 14 Groups operating 33 Meetings |
| **Sub-committee activities:**F&E Committee has put together a non-profit NA Merchandise Selection which we will be selling locally and offering UK wide. H&I have had its second meeting following its reforming. We are looking at opportunities to carry the message in the climate of covid and gaining advice and experience from other areas, Prison Sponsorship, and other members with experience.**Please list H&I meetings:** None currently. |
| **Events:**It is too early in the year to plan a face-to-face event but the F&E committee are hoping to plan a ‘Freedom Festival’ when possible. |
| **Additional information:** |
| **Current financial status and contributions:** |

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| **ASC summary for presentation at Region:****Responses to action points from RSC:****Response to Month of Caring Sharing: No, UKNA to not participate.****(some groups felt that there was insufficient information to make a decision as it was unclear what UK participation would look like).****Questions for Region:**Have UKPI ever had any communication with Prison Radio regarding raising NA awareness? Our H&I committee wondered if this might be a vehicle to reach addicts in prison.Can prisoners write to the UKSO and get a free Basic Text at this time?In order to get ahead of possible future issues can UKNA start to consider the guidance of how best to support NA groups going back to face-to-face meetings? We realise this is very much a thing for the future but there may be merit in the collected wisdom of NA members considering how to do this earlier rather than later.  |

## Greater Manchester Area

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| **Day and time: 10.30am** **3rd Saturday of each month.** | **Venue: Zoom****Meeting I.D 365188818****Password 601443** | **ASC mailing address:****gmnaasc@gmail.com** |
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| **Number of groups and meetings:** **Physical Meetings at present 11 weekly Meetings.**  **On- line meetings 56 weekly meetings with the majority over the area zoom account.**   |
| **Sub-committee activities:** **Smithfield Detox weekly presentation has been physical meeting for sometime now, is going well 2 members attend and literature white books and I.P’s given out at each presentation.****Virtual weekly presentation is going into Chapman Barker Detox this had gone back to physical but is now back to virtual through conversations they are looking at us going back in.****It has gone out to the groups of GMANA to vote on whether to join up H&I & P.I the conscience of the groups will be feedback at next ASC this month.****We have sent some literature into prisons white booklets and I.P’s and this offer is still open to the Prison’s we serve.**Please list H&I meetings: No meetings in prisons at this present time. |
| **Events:** **GMANA are planning a virtual unity day over easter we are still waiting for more people to come forward to serve. There has been interest and we hope to get members voted in at next area** |
| **additional information:****Below is an example of the flyers we have been putting out in N.A watts app groups.**  |
| **Current financial status and contributions: :****£6,626.96, made up of: £1,236.26 (Literature), £390.70 (ASC), £5,000 (convention). The £203 agreed at least ASC had not yet been paid to H&I Subcommittee.****We are looking at lowering the money that is ring fenced for literature as it is felt that the stock we hold and the £1000 that is always ring fenced is dead fellowship money. So will be putting this to GSR’s at the next area this may not be voted on depending on how many GSR’s are in attendance.****We have finally got our bank sorted digitally in January, this will hopefully in time give the groups of GMANA more confidence to contribute the money that a lot of groups are holding on to. This is totally understandable as the bank account and signing new people on to it went on for couple of years before really being sorted to an acceptable level. We feel that we have addressed the issue of changing signatures each year now.**  |

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| **ASC summary for presentation at Region:****The numbers of GSR’s attending area is still very low, we have tried to put out digital flyers around service and things going on at Area.** **We do not have a functioning P.I/P.R committee and have not had one for some time. A motion was heard at the last ASC with the intent of bringing H&I, P.I/P.R under the same sub-committee. It is felt that these area’s of service are now more than ever needed after the current unprecedented times that society and the fellowship have found themselves in. So this has gone out to the groups to bring their decision on this.****Responses to action points from RSC:****Questions for Region:** |

## Hampshire Area

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| **ASC meeting details:** |
| **Day and time:****First Sunday of every month 13.45** | **Venue:****Currently via Zoom** | **ASC mailing address:****hampshireasc@hotmail.com** |
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| **Number of groups and meetings:** 32 online meetings listed. GSR’s present at Feb ASC - 12 |
| **Sub-committee activities:****H&I –** meetings continue via Zoom in ANA treatment centre twice a week. Francis House in Southampton now has one meeting a week via Zoom and The Manor, Southampton has a meeting every other week. New prison sponsorship cards and posters have been sent into HMP Winchester. **PI –** The PI subcommittee is very low on numbers (currently only 5 members). Updated PI guidelines are still awaiting ratification from the ASC.**Please list H&I meetings:** ANA (Portsmouth) The Manor (Southampton) Francis House (Southampton) |
| **Events:**None |
| **Additional information:**An Ad hoc committee is working on updating the HASC guidelines. This is near completion and will hopefully be ready to send out to GSR’s to be ratified within the next month.  |
| **Current financial status and contributions:** Prudent Reserve £2100 Ringfenced £3000 (Convention) £300 (H&I) = £5400 Donation to RSC £373.50  |

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| **ASC summary for presentation at Region:*** HASC is struggling to attract members to take on service and currently have no Chair, Secretary, Literature Secretary and as of April, no treasurer. The RCM is covering Chair for 2 months only. An Alternate RCM was voted in last month. We are hopeful that members will come forward at the next ASC.
* The Isle of Wight which only had 1 meeting prior to lockdown and no online meetings at all has now started an online meeting.
* There seems to be some divide between the ASC and F2F meetings in Hampshire, but we are working hard to rectify this and encourage members who are on F2F meeting committees to attend the ASC and share their experience and learning.

**Responses to action points from RSC:****Urgent Conscience – Listing F2F meetings –** There was a good response from GSR’s, with many groups having discussions around traditions and spiritual principles before coming to their decision. The overall conscience was NO to listing F2F meetings.**2nd part of conscience –** * **How to confidently relist face to face groups​**
* **How to respond when meetings are reported to be non covid secure**
* **How this reporting process would work**

The government's plan to ease the country out of lockdown is fluid, dependant on a number of factors, and as such NA and individual groups will need to be aware of changes and respond accordingly in due course. It was discussed that the committee for each meeting would be responsible for ensuring that, if returning to a Face2Face format, it is done so in line with the Covid guidelines, and the Traditions, and should only be listed online should they be able to confirm that is the case; perhaps providing a risk assessment and method statement detailing the steps the group are taking, collated with input from the meeting venue, to show responsibilities, all measures being taken, and reasonably practicable steps being adhered to.  That said, this is unchartered territory and difficulties may be encountered as it will be a learning process.It was discussed that the committees of geographically local meetings could join forces to manage the practicalities of running Face2Face meetings, share best practice, lessons learnt etc...With regards to reporting breaches, we were not clear on how this would work at this stage.  The view was that any return should be cautious to protect the safety of members and particularly newcomers.Perhaps NA could release a PI statement, detailing and clarifying that whilst NA is a global fellowship, providing guidance and support to local groups, individual groups are autonomous, and in some way NA needs to distance the fellowship from any local breaches or issues that may occur... If F2F meetings are to be listed again on the NA website there should be a caveat along the lines that ...*"any meetings that are run and are NOT Covid compliant do not reflect on NA as a whole"* for example.  In addition, with the success of meetings utilising the Zoom platform during the past year, some meetings may decide to continue with this format; we felt that should be encouraged if possible until an ‘all clear’ message has been given by the UK government. In conclusion, there is going to be a period of change and adaption, and a cautious approach should be taken to ensure that guidelines and Traditions are not compromised, NA is not brought into public controversy or disrepute, and that the safety of attendees is paramount.**Questions for Region: NONE** |

## Kent Area

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| **ASC meeting details:** |
| **Day and time:****1st Saturday of month @ 1.30pm** | **Venue:****ZOOM ID:** 208 019 034 | **ASC mailing address:**secretary@kent.ukna.orgkent.asc@ukna.org |
| **Number of groups and meetings:** 19 Online meetings + 1 H&I meeting |
| **Sub-committee activities:**We have launched new Local Services Committee, which covers PI, H&I and Fellowship development. The committee is new but is off to a great start, having met twice so far. They are planning to organise a workshop on Consensus Based Decision Making. PI is planning to do a presentation for professionals. We recently launched a new Hospitals and Institutions meeting on Wednesday evenings.**Please list H&I meetings:** 1 H & I Meeting, on Wednesday evenings. |
| **Events:** A new sub committee has been formed to organise an online event on Easter Monday 5th of April. So far we have had two successful experiences organising events, and we have been learning a lot in the process about the logistics and all implications. |
| **Additional information:** We currently don’t have an RCM, but some members of the Admin committee have put themselves forward to attend Region as Acting representative for Kent area. We believe that is a positive move into giving some members the opportunity to experience doing service at this body.  |
| **Current financial status and contributions:** We have met our prudent reserve, and are financially healthy and are making regular contributions to region. We have sent a donation to region of £193.43 in January and another donation in February for the same amount.  |

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| **ASC summary for presentation at Region:** ASC meets once monthly and was most recently attended by seven GSRs plus trusted servants, with additional regular sub committee meetings. We are continuing to provide service to our groups, and are really excited about the new LSE committee and the upcoming Easter event. We are reviewing some inventory questions from guiding principles around Tradition 2. **Responses to action points from RSC:****Questions for Region:** * With regards to contributions: - Please clarify your intentions with regards to the statement you wish to encourage “members to set-up or increase recurring donations to NAWS”. This seems to go against our Traditions (where membership is free and only the desire to stop using is a requirement) and will drive people away from the fellowship if they feel pressure to contribute on any level. How will this “encouragement” be put into practice?- Given you have stated your intention is to drive funds direct to NAWS, please clarify if a full financial analysis has therefore been conducted to ascertain the effect these direct contributions would have on The funding within NA as a whole and especially at the local/ASC level?- Should this model of contributions affect groups and their ability to stay open through lack of funds, what support will you be offering to help out those affected?
* We note with concern that region has asked for urgent Yes/No consciences from Groups twice recently;- We question whether this is fully necessary or appropriate? Many groups only hold one regular business meeting a month, and it can be difficult to fully involve members and return a true conscience of groups on a tight time-frame.- We also query whether binary yes/no questions are the best way of gathering a conscience? To fully participate in the process and emerge at a consensus would it perhaps be better to allow room for groups to make suggestions, and to ask questions to get more context?
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## Merseyside Area

No Report Received

## Norfolk & Suffolk Area

No Report Received

## North East England Area

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| **ASC meeting details:** |
| **Day and time:****Last Saturday of Each month. Next meeting is held on 27th March 2021 at 11:30am** | **Venue: Held on zoom****Meeting I’d: 863 9969 3383****Passcode: 784333** | **ASC mailing address:****Vice.chair@northeast.ukna.org** |
| **Number of groups and meetings:** 16 Face to face, 30 online. |
| **Sub-committee activities:**H&I meet on the last Saturday of every month. Next meeting will be held on 27th March 2021 at 10am. **Meeting Id 844 3472 0012. Passcode 625170.**H&I continue to provide service to three prisons in the North East. All are still on full Covid lockdown, working alongside the prisons some suggestions have been made around accessing video and audio shares online, the prison co-ordinators will work with each prison to see if this a viable option. H&I have been approached by a fourth prison however the vetting process is taking time. 2 members have been unsuccessful and are going through the appeals process . PR Meet 2nd Wednesday of every month. Next meeting will be held on 10th March 2021 at 6pm. **Meeting Id 874 3995 6448. Passcode 86400**. There is talks to participate in the “salute her’ campaign run by Forward Assist an organisation which supports ex service women. Members will share via podcast to ex service women to carry the message to those who are needing it. PR have been approached by a local service provider to talk to volunteers around recovery. There are ave also been opportunities to talk to employment and support workers at Newcastle Futures around how NA can help their service users with addiction issues. |
| **Events:**Service is Love in Action: Learning day for NA Members held on Saturday 13th March 2021. **Meeting Id 81980567445 Passcode 130321.** Zoom Link: https://www.zoom.us/j/81980567445  |
| **Additional information:** |
| **Current financial status and contributions:** Total in bank 1101.85 no donation to region as Prudent reserve is 1080.00. |

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| **ASC summary for presentation at Region:****Responses to action points from RSC:** How can we verify meetings are following Covid guidelines? Suggestions were * Include Covid Safety information fields in meeting listing details
* Check Boxes for compliance such as Masks Worn, Track and Trace, Temperature Checks, etc.

How can we Report meetings as being Covid Safe or not Being Covid Safe? * We cant without breaking our traditions.
* Individual members should resolve matters by calling a group conscience if they feel their group is not being conducted safely.

**Questions for Region:**How to confidently re-list face to face groupsQuestions were discussed at group level and GSRs discussed at ASC. It was felt that it would be great for meetings to be re-listed, BUT groups not following law and government guidelines affects NA as a whole as it brings the NA name into disrepute. These were the common themes of how to do this....- Could the covid page on ukna website have suggestions not just questions, and the laws be put into simple bullet points as some NA members find it very hard to understand the government pages.- A disclaimer at the top of the meeting list page saying that UKNA accepts no responsibility for how meetings are running with regard to covid.- A form to be filled in when asking a meeting to be listed. Asking them to answer each of the questions on the covid page currently, asking for a single point of contact for each meeting of who takes responsibility.How to respond when meetings are reported to be non covid secure- Make contact with the meeting point of contact, if complaints continue contact their ASC. ASCs to respond as they see fit. Ask individual complaining to talk to the group directly, but if they feel uncomfortable to do the above.How this reporting process would work- It was felt there shouldn't be an official way to do this. If individuals are really concerned they will find a way, either through helpline, email, or ASC. It would be good for people on the helpline or email to know how they should respond. |

## North East London Area

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| **ASC:** North East London ASC also known as NELASC |
| **ASC meeting details:** |
| **Day and time:****January Monday 25 7pm****February Monday 22 7pm** | **Venue:****On line**  | **ASC mailing address:****northeastasc@gmail.com** |
| **ASC Link :** **https://us02web.zoom.us/j/95849459419?pwd=NWlMZHR3MnpKOXlpZlN1ZnVlSzIyQT09** **Meeting ID: 958 4945 9419****Password: TRADITIONS** |
| **Number of groups and meetings:**62 registered groups |
| **Sub-committee activities:****H&I North London H&I** Existing Vacancies: Vice Treasurer (1 year, 2 year commitment), NW RepBalance £1,861.23 (2 literature orders pending). £54.55 petty cash.  We are using online banking.Request for funds:  We kindly request £250 from NEASC monthly going forward.  It was agreed that both areas would contribute £250 each month to NLH&I.We continue to purchase literature to send to Prisons & Institutions.  We also pay £15 a month to store our literature boxes, as well as Zoom subscriptions in order to host online meetings in the institutions where we carry the message.We continue to explore ways of using technology to carry the message to the still suffering addict within prisons and institutions where online technology is not readily available.  We put 30 minutes aside last week to discuss how best we can work with UKH&I when it reforms.  We have some great ideas, including the use of technology to carry the message to the addict in isolation when we cannot organise face to face meetings. We feel this is a positive way forward, even after the lockdown lifts. Next meeting: Monday 15 March 7pm Zoom meeting ID is: 458-544-3058Passcode: 293545If you have any questions or would be interested in doing service with NLH&I please email:nlonhandi@gmail.com**North London Public Information No report at the moment** **NACHO Narcotic Anonymous Community Homeless Outreach**NACHO 2020 WASH DOWN MEETING MINUTES: 15/01/21NACHO 2021 Positions Available:* **Chairperson** (1 year commitment) – 3 Year Clean Time and NA Sponsor
* **Vice** **Chairperson** (2 year commitment) – 2 Year Clean Time and NAA Sponsor
* **Treasurer** (1 year commitment) – 2 Year Clean Time and NA Sponsor
* **Vice** **Treasurer** (2 year commitment) – 1 Year Clean Time and NA Sponsor
* **Literature** (1 year commitment) – 2 Year Clean Time and NA Sponsor
* **Vice** **Literature** (2 year commitment) – 1 Year Clean Time and NA Sponsor
* **Minute** **Secretary** (1 year commitment) – 1 Year Clean Time and NA Sponsor
* **Vice Minute Secretary** (2 year commitment) – 6 Months Clean Time and NA Sponsor
* **Accountability Rep** (1 year commitment) – 1 Year Clean Time and NA Sponsor
* **Tea Person** (1 year commitment) – 1 Year Clean Time and NA Sponsor

All Vice commitments are 2 years (first year as vice and the following year in the main commitment)**Agenda**: Crisis Hotel UpdateFollowing the government announcement to increase London to Tier 4 in December 2020, Crisisdecided to not to grant any NA members face to face access to the hotels. Pros and Cons40+ meetings held over Christmas and New YearLiterature received by over 400 guestsSwitched platforms from face to face to online with a 1 week turnaroundOutreach extended for a longer period of timeFirst time offering online only NA meetingsLow turnout Literature ReportAll literature packs given out across all 4 hotels2000 invite cards left over which can be used again Treasurers ReportPrevious Balance - £128.09Refund from Venue - £20.00New Balance - £148.09Proposal to Area: Can the balance be put towards the zoom account, so that the work of NACHO cancontinue throughout the year?Crisis confirmed a low take up of online meetings. 25% of guests are now in secured housing. Thereis a strong possibly we can work with crisis skylight services across London and potentially nationallyoffering NA meetings in crisis cafes or shops year round. **Next Committee Meeting:**Next committee meeting is on Friday 5 th February 2021 @ 6pmJoin Zoom Meeting<https://zoom.us/j/96737517056?pwd=aDBnY00zNlgrTHUxVWNsYXFDaHdzUT09>Meeting ID: 967 3751 7056Passcode: unityPlease list H&I meetings: |
| **Events:** |
| **Additional information:** |
| **Current financial status and contributions:** |

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| **ASC summary for presentation at Region:**Need assistance compiling TWO MOTIONS **Responses to action points from RSC:**Due to lack of time at our ASC (an item that was not on the Agenda took up valuable time unnecessarily), we did not have an ASC conscience, therefore the best I can do is report what I received via email, I will look through these in more detail tonight and do my best to present a coherent response from North East London ASC Meetings should be relisted, and a disclaimer added to the website that you should try to attend online meetings where possible, but if it’s not possible, here’s the list of physical meetings. By attending, you assume all risk for putting yourself in harm’s way related to Covid during the meeting.Reporting covid-unsafe meetings should be done first to the secretary of the meeting and/or their business committee. Afterwards, it should be reported to the venue itself.1.       To safely relist, region should provide:a. Checklist on the website.a.       Add a disclaimer on website with the checklist: Each group is autonomous and operates independently.b. Notice/signpost for meetings.c. Guidelines for verbiage to describe guidelines in a meeting script.2.       Should include statements (along the lines of):a. If you don't feel safe, let the Group know if you feel able, and leave (concept 10).b. If you think issue serious and not addressed (and risks reputational damage to NA), call the police.a.       We are not the police, but we practice due-diligence.c. List how the group follows government guidelines. E.g., sanitization, contact tracing, named person on committee to call in the event of a positive COVID-19 result.3.      Consider COVID-19 commitment/service positions at all levels of service structure.a.Provide clearly defined examples for these roles.We feel meetings should be re-listed-info on rules to be shown on website-the rules are the government guidelines-15 people max, windows open if possible, social distancing inside, no passing of the pot etc-committee to be responsible for these rules-if reported to not be safe then a business meeting to be called to discuss what action to be taken-we have had no issues thus far with our physical meeting (that we know of, of course)Hi, apologies I realise although I shared my group's feedback at the last meeting verbally, I had not put it in writingOur group did not hold a group conscience, but I invited people in the meeting at large (not just committee members) to share their views via direct messageI received four replies, one from a person who misunderstood the question, one from someone who expressed significant general concern about meetings not being COVID secure, and stated that we must follow the law. The other two suggestions I received were thatmeetings should go back online at the same time indoor entertainment reopen, mid-Mayand this message which I will share as it was sent1. How to re-list?Not quite sure, I’d say to just put it back on the website like it was and have all the meetings advertise/announce it2.  How to respond to non covid safe meetings?Again I don’t know but what I see as fair would be is to issue one warning and give the opportunity for the meeting to better itself and if not ask for it to be transferred online and take it off the website (the IRL one).3.  As for the reporting process I don’t know, I don’t have any strong opinions. I suppose maybe the GSR could report back?I think a group conscience might have been more appropriate, but I was concerned that there would be such a barrage of conflicting ideas and opinions we might not come to a coherent conclusionSorry for the delay, and thank you for your serviceI hope you had a pleasant weekend How to safely relist the meetings on the NA website. Group agreed on the idea of a standard checklist to be completed by face-to-face meetings. This can be based on guidance currently available on UKNA website. Alongside this the contact of a GSR must be given so the meeting is contactable if there is report of a COVID guidelines breach. - How to respond when meetings are reported tobe non COVID safe.Group agreed we respond by notifying the GSR of the meeting. If we receive multiple reports of COVID breaches and no response from contact on how this can be resolved then the meeting will be delisted. - How this reporting process would work. Group agreed most reports will probably come in via the helpline. Helpline rep can escalate this to the relevant area. Representative from area will contact relevant GSR. **Questions for Region:**From Area 1. Could we get a legal opinion on whether NA could face the possibility of civil legal action by someone who is infected as a result of transmission at an “in person” meeting?2. Could a lawyer suggest any reasonable measures which “in person” meetings might be suggested to take to indemnify themselves or mitigate themselves against such legal risk (if it exists) such as including something in the preamble to say that by attending you accept there is risk of transmission or signing a waiver?3. Is public indemnity the responsibility of the group of the venue and would this cover the legal risk discussed above?

Does Region pay for PayPal and if so approx. how much?FROM H&IAny experience of using technology to hold meetings in prisons and institutions any ideas from other areas |

## North West London Area

No Report Received

## NW England and N Wales Area

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| **ASC meeting details:** |
| **Day and time: 1st Saturday of Month** | **Venue: All ASC meetings currently on zoom until further notice** | **ASC mailing address:****secretary@nwenwa.ukna.org** |
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| **Number of groups and meetings:** 65 meetings on current list, 37 approx. now moved over to zoom. We have face to face meetings at St Helens, 3 x 2, and Heywood, 1 and Bury, 1, We had 10 GSRs at Feb ASC and we had 8 GSRs at March ASC. |
| **Sub-committee activities:****PI/PR**; no current committee at our ASC, though we will be requesting a PI Learning Day when available.**H&I**; Committee still meeting up, looking at ways to possible send shares into the prisons so that prisoners can listen in their cells. See RCM questions. Next zoom meeting 28/04/21**Convention:** NWENWACNA XXVII – Convention committee currently looking at our next convention being late 2021 or March 2022, GSRs to discuss findings when brought by convention committee. |
| **Events:** No events planned at this time. Though GSRs really like the idea of a service day. |
| **Additional information:** **Regarding emergency conscience sought in between Regions.**The ASC is still voting for face to face to be safely reinstated. As in questions for region, the GSRs want to know where we stand legally about promoting a meeting on our national website that possibly could break the law and be susceptible to prosecution, would the NA region be liable by advertising the meeting? Or would it be, as we thought, the individual member who takes accountability, by way of risk assessment and agreement with the venue, for the meeting they are providing? |
| **Current financial status and contributions:** As an ASC we work with a prudent reserve of £740.00p and anything over we donate to the RSC, the last donation from NWENWA to Region is £1,242.83  |

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| **ASC summary for presentation at Region:** **Responses to action points from RSC:****Questions for Region:*** GSRs want to know where we stand legally about advertising a meeting on our national website that possibly could break the law and be susceptible to prosecution, would the NA region be liable by advertising the meeting? Or would it be, as we thought had been clarified, the individual member who takes accountability when they apply to put the meeting on the website, by way of risk assessment and agreement with the venue, for the meeting they are providing? Do we need legal advice?
* Can we promote the 12-step list service more effectively, especially in our current climate? Are all RCMs making sure their respective GSRs are getting the right information to our members of how important this service is, local members being on this list can advise addicts seeking recovery through the helpline of what is available locally instead of helpline servants having to use their limited 12 step contacts that may not even be within a 20-mile radius of the addict seeking recovery.
* Can H&I committees use ratified shares of the UKNA website for prisoners to listen to in their cells?
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## Scotland - East Coast Area

No Report Received

## Scotland - Edinburgh & Lothians Area

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| **ASC: Edinburgh & Lothians** |
| **ASC meeting details:** |
| **Day and time:****7th March 2021 2pm** | **Venue:****WFH** | **ASC mailing address:****-** |
| **Number of groups and meetings:**10 |
| **Sub-committee activities:**Local Service Committee, do P& I & H&I combined.**Please list H&I meetings:**Service 2 treatment centres with a meetingSaughton prison x 1 a week (starting up again, getting more involved) |
| **Events:** |
| **Additional information:** |
| **Current financial status and contributions:**Balance as of 7/3/21: £4 Contributions fluctuating. |

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| **ASC summary for presentation at Region:**We are managing well online, gaining lots new members. **Responses to action points from RSC:****Questions for Region:** |

## Scotland - West Coast Area

No Report Received

## Scotland – West Lothians

No Report Received

## Shires Area

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| **ASC meeting details:** |
| **Day and time: 3rd Saturday of the month 1pm** | **Venue: Buckden Village Hall,****Buckden, St Neots** | **ASC mailing address:****asc@theshires.ukna.org** |
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| **Number of groups and meetings:** 30 meetings per week, 27 groups. Online meetings have been functioning well, numbers have been lowered recently. Some more meetings are opening f2f with reduced numbers attending.  |
| **Sub-committee activities:** **PI Report:** A present our plans are in a holding pattern. Inviting newcomers to online, and where happening, face to face meetings, usually happens on a one-to-one basis, which the pandemic has somewhat restricted. As regards talking to drug agencies and the like, it is often difficult to point agencies ‘locally’ except via the UKNA website. The search on UKNA website is not straightforward…it is not a list! It is highly compartmentalised. A postcode search that matched any meeting in the Shires Area, and bought up all f2f (when they are listed again) & online meetings of The Shires Area in a list would be really good! Allowing people to save the list. Potential New MeetingThe Northampton Hope Centre for homeless and rough sleepers, are still no further forward in making a room available for our hoped-for new NA meeting. The problem is finding an appropriate room that can be Covid-safe within their building. We await further updates.PI service If you would like to get involved, contact, Ross M pi@theshires.ukna.org or call on 07984 484 474. Also, H&I and PI regularly join forces to support each other’s projects. Help carry our message of recovery, inside and out! **Outreach:** The committee are in process reaching out all meetings that are meeting f2f currently (13) to offer support and ask if they would like us to list them on a local where to find pamphlet as we have always done. This is especially important as there are no website listings, and the UK region is blocking us from being able to offer the web resource to the newcomer.  |
| **Events: None this month** |
| **Additional information: None this month.** |
| **Current financial status and contributions: £400 contribution made this month.**

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| **Closing Balance:** | **£865.94** |
| **Prudent Reserve:** | **£820.00** |
| Above/below Prudent: | +£45.94 |

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| **ASC summary for presentation at Region:** The Shires Area conscience regarding listing F2F meetings was: 1. How to confidently relist face to face groups

List them now - this area feels that we are in a position to list them confidently as the vast majority of meetings are operating within the legal requirements.  1. How to respond when meetings are reported to be non covid secure

If reports come to the helpline then they should contact the local ASC committee in the first instance, the ASC will follow up and visit the meeting and offer support in regards to operating within the law. Persistent complaints or feedback could result in meetings being delisted. 1. How this reporting process would work

We propose that meetings have a checklist on display of the government guidelines that are being followed, with space for a contact details of a committee member to approach, if they feel that there are laws being broken. There would also be an ASC contact on the checklist if members feel the need to escalate a complaint if they feel it is not addressed by the committee at meeting level. The ASC would then offer support and guidance to the members and the meeting. |

## South East London Area

No Report Received

## South Wales Area

No Report Received

## South West London Area

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| **ASC meeting details:**http://ukna.org/committee/area-london-south-west-asc |
| **Day and time:**First Monday of every month (If Bank Holiday second Monday)19:30 | **Venue:**Park Walk School (via Zoom)Park WalkLondonSW10 0AY | **ASC mailing address:**Please contact ASC secretary on if mailing is required on swascgdrive@gmail.com  |
| **Number of groups and meetings:**55 Groups; 14 GSRs attended the February 2021 ASC  |
| **Sub-Committee Reports:****H&I:**  an H&I contact at Brixton Prison expressed interest in an introductory or ‘tester’ Zoom mtg. This would take the form of a panel of 4 or 5 H+I members each speaking on a range of topics such as: what H+I does, what H+I has to offer inmates and those about to leave prison. **P&I:**  Report provided **SWL F&E:**  N/ALCNA: THEME for London Convention 2022 – Diversity is our Strength The venue deposit is carried over from 2020 and the date dates have been agreed and confirmed by Friends House as 8 th to 10th April 2022. Just for clarification, the theme of the convention will remain as Diversity is our Strength which is reflected in the pre ordered merchandise carried over from 2020. The merchandise is not date specific and carries the #28 which will remain the number of the 2022 convention.**London FD:** Agreed to focus on 3 areas highlighted by inventory, in the order dictated by the Inventory responses Q3. Inclusivity Q2 Communications Q1. Understanding service positions and announcement of vacancies**Agreed Immediate Next Steps** A) Hold another workshop open to all on Sunday 28 Feb 10am-12pm for GSRs - to work on ways to improve GSR announcements B) Take steps to share GSR Basics with more people and for GSR Basics to be read at ASCs C) Take steps to encourage sponsors & sponsees to learn more about effective service together **Future work** Next London Fellowship Development Workgroup Meeting Sun 21 Feb 10am-12pm (revert to previous agenda structure) https://us02web.zoom.us/j/9744954005? pwd=andrdHNXOHZMSXkzWkdGcnVyNGM5UT09 Meeting ID: 974 495 4005 Passcode: 172510 Prepare for 28th Feb Revisit notes on “Direction of travel” towards using new media Develop specific action plans for B and C Workshop to identify actions to address Q1 (understanding service positions) and Workshop Q3 (inclusivity) |
| **Old Business:**None  |
| **New Business:**The issue of delisting F2F meeting – several group consciences led to the formation of an **Ad Hoc Committee to create an Area Website** so that we could possible list all meetings.Group Consciences on:* How to confidently relist face to face groups
* How to respond when meetings are reported to be non covid secure
* How this reporting process would work

1. We suggest a simple disclaimer is added to the meeting listings saying that each group is responsible for ensuring adherence to venue and government guidelines and NA is not liable for any breaches of guidelines. Our group finds this language of reporting and reporting process not in keeping with the spirit of NA. Again, we emphasise group and personal responsibility; it is up to the group and the individuals in the group to conduct themselves properly - this should not be policed or reported on by area/region.  2. We believe that face2face meetings should be relisted on the NA website as a matter of urgency.  We believe that not listing them effects NA unity and is detrimental to the newcomer who may not have the means to attend Zoom meetings.  We propose that Region should provide groups with – a template for a Risk Assessment (that individual venues can adapt to the specifications of the venue,) a checklist on the website to ensure meetings are following government guidelines (hand sanitiser, no more than 15 pax etc.,) a disclaimer on the website to make it clear each group is autonomous, a template for a sign on the door showing the checklist has been followed, a template for a script to reassure members of Covid security and the reporting process if anyone should feel unsafe.  We believe the reporting process should involve a phone number people can call at region or area, but that each group should have its own track and trace system in place with a committee member taking responsibility for contacting members if anyone has come down with Covid.SW London Area is on the 1st of March – We will continue this discussion and will be able to have a better understanding the area’s conscience for Region. |
| **Events:****N/A** |
| **Current financial status and contributions:**Opening Balance (after expenses) – £5135.40Sent to Region – Nothing sent to region until we get a second person on the bank accountPrudent Reserve – £2,520 |

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| **Summary for presentation at Region:****Responses to action points from RSC: N/A****Questions for Region: N/A** |

## Surrey Area

No Report Received

## Sussex Area

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| **ASC: Sussex Area** 17/02/21**Position Vacant:** Vice Chair**,** Vice Literature.**Next ASC:** 17/03/21 |
| ASC meeting details: | Address:  | Day and time:  |
| Venue: | **On-Line (Zoom)** | **https://zoom.us/j/650254817****No password required** | **3rd Wednesday of every month. 7 -9pm, doors from 6:45pm** |
| **Number of groups and meetings:**Pre-lockdown 41 weekly meetings across Sussex area. Currently 10 f2f meetings all Covid secure. 32 On-Line meetings. 12 GSRs attended. |
| **Sub-committee activities:****F&E** Next meeting, Saturday 13th March 6pm.  https://zoom.us/j/97979227083 On-line event held on Valentines day. Average turnout. £170 raised. **LSC** (Local Services Committee). Next meeting Sunday 14th March 4pm.<https://zoom.us/j/93971159262>* LSC responsible for all H&I, PI, and Outreach service in Sussex area.

**Ford Prison** Currently in lockdown, no admittance.**Lewes Prison** Currently in lockdown, no admittance.*Panel Leaders are currently looking into the possibility of supplying literature direct to inmates (Cell Packs)***Royal Sussex County Hospital Brighton** Currently in lockdown, no admittance. *One nurse reached out on behalf of a patient. Basic Text has been sent in with contact numbers.* **Lighthouse Recovery (Worthing)** Online H&I meeting every Tuesday 6pm. Going well, regularly attended.**Langford Centre (Bexhill)** Currently in lockdown, no admittance. **Lovelong House (Littlehampton):** Currently in lockdown, no admittance.**Meeting lists:** *Currently on-line only at www.sussexna.org* **PI Campaign:** *Brighton and Hove phone boxes starts 8th March and runs for 4 weeks. We are running full size posters on the outside of 3 phone boxes during March. (photos to follow) We have contacted the helpline to make them aware of a possible increase in calls from our area.* **Website:** Sussex Area Online Committee. Next meeting Tuesday 16th March 6pm. https://zoom.us/j/96107761705 SAOC will assist with all things digital in the Sussex area. Website, Social media, Email, On-line meetings. *Instagram account now up and running, we are working with our LSC to develop this as a PI tool*. New asc@sussexna.org email up and running. **Convention:** Next meeting Sunday 7th March 2pm.. https://zoom.us/j/94275170398 *The committee have voted to cancel the physical event for 2021 and move it on-line. Both Sussex and UK sites have been updated.*  |
| **Events:** **Convention:** SANAC12, 26th June 2021, 10am – 00:00am https://zoom.us/j/96378679076?pwd=dWc0aTRQQVNYbUZaa1NuVnkveW9Vdz09**Campout:** 27th – 29th August 2021. Has been cancelled for 2021. Both websites updated.Full details of all events can be found at www.sussexna.org |
| **Additional information:** Our next area workshop will take place on Sunday 7th March 4pm. This time we will be looking at Consensus Based Decision Making. We have some members of the North East Zonal Forum joining us to help deliver the event. Full recording will be available afterwards. Details/links etc can be found on both Sussex and UK site. New policy log has been created and is hosted on the Sussex Website Members page.  |
| **Current financial status and contributions:**We are fully self-supporting. No donation this time.  |

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| **Summary for presentation at Region:****Responses to action points from RSC:**  All Sussex sub-committee details updated on UK website. **Questions for Region:** None*Diagram  Description automatically generated* |

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| **ASC** | **Sussex Area (www.sussexna.org)** | PO Box 716, 88, Denmark VillasHove BN3 3UG |
| **RCM** | Neil P | asc@sussexna.org  |
| **Alt RCM** | Katherine B | asc@sussexna.org  |

## West Country Area

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| **ASC: West Country** |
| **ASC meeting details:** |
| **Day and time:****28/02/2021** | **Venue:****Online** | **ASC mailing address:** |
| **Number of groups and meetings:**Thirteen active Zoom Meetings, 33 groups (estimate) |
| **Sub-committee activities:****PI Report**: Had a meeting last week. New Chair voted in – needs to attend ASC to be ratified. Previous Chair is link with UKPI. Presentation to DWP next month. Next meeting: 19/03/21 (3rd Friday of the month). **Convention 2020:** No report. **Report requested.** **H&I Report**: H&I Area Meeting on 25/02/21. Weston H&I taking Zoom meetings in 3 facilities. New members have joined Weston subcommittee. F2F meeting in Acer Unit. Zoom meeting being arranged in supported housing provider. Have discussed having one committee meeting rather than 2 separate ones. **Literature Report:** No report. Attendees: 19**GSRs/Reps present: 9** |
| **Events:****See convemtion** |
| **Additional information:**Due to lack of GSRs in attendance at ASC, as well as challenges working out what a quorum is, due to not knowing how many meetings there are in West Country Area, decision was made that anyone who attends ASC gets a vote.**Vacant posts**ASC Vice ChairVice TreasurerVice SecAlt RCMWhere to Find Coordinator |
| **Current financial status and contributions:****1,993.49 (1000 prudent reserve) Handing**  |

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| **ASC summary for presentation at Region:****Responses to action points from RSC:**The second part of the motion was that a conscience would be sought on how to list these meetings again, and how our fellowship can find a way to help groups who run face to face meetings to run in a covid-secure way.Please can you gather a conscience from your ASCs on:* How to confidently relist face to face groups
* How to respond when meetings are reported to be non covid secure
* How this reporting process would work

Reference the three items the West Country Area has no conscience on any of the three. This was emailed during the meeting to Resource**RCM Report: Recent urgent conscious request.** Response YES UKRSC should be part of the event.**Questions for Region:**West country Area wishes to point that in the last two urgent conciseness insufficient time was given to collate a true Area Conscious derived from the Groups we serve.How, in future, will the RSC ensure that insufficient time is given? |

## West Midlands Area

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|  **ASC meeting details:** |
| Day and time: LAST SUNDAY EVERY MONTH | Venue: ONLINE | ASC mailing address: N/A |
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| **NUMBER OF GROUPS AND MEETINGS:**26 GROUPS HOLDING 33 MEETINGS.15 VOTING GSR’S 28/02/2021 42 PRESENT, 15 VOTING GSR |
| **SUB-COMMITTEE ACTIVITES:****F&E SUB-COMMITTEE**CHRIS H VOTED IN AS CHAIR OF F&E.MICHELLE O VOTED IN AS TREASURER.BOTH WERE RATIFIED AT WMASC 28/02/2021**WEB-SITE CO-ORDINATOR REPORT:**Web site co-ordinators report for WM ASC 31-1-21 Not much to report, where to finds(online) have been updated, Face to face meetings removed in line with group decision, also any guidance to COVID-19 has been copied from the UKNA site. All documents uploaded have been done so as soon as available. Quick question - are all GSR’S able to access the password protected GSR’s section? Any suggestions for your website can be brought via proposal from GSR’s or previously added to an agenda via contact to the steering committee via the chair at chair@wmasc.co.uk ILS Adam R**P/I REPORT:**PR liaison Report for H&I chair for Area 28-02-21 Old business Discussion/information to GSRs on MAC at Area last month, attendance to UKPI last month. Presentations/discussions held – presentation facilitated to FDAC – family drug and alcohol courts service on 5-2-21 with another NA member with a myths and realities presentation and questions and answers, -presentations/discussions with PHE, probation &other fellowships on 15-2-17 with a UKPI member regarding MAC and pilots to be offered and initiated soon. New business Requests/enquires- forwarded new national survey to professionals. Arranged presentations -to probation team on 24-2-21, - presentations to judicial services on the 25-02-21 with another member, -presentation to drug strategies services with a UKPI member on the 26-2-21, -another probation team on the 05-03-21. PR liaison Report for H&I chair for Area 28-02-21 Also an attendance to the YAHANA & UKPI learning day on the 28-02-21 with small information discussion on MAC at the end of learning day as not to divert from main theme to the presentation/discussions of the day. Any information, enquiries, or requests could be accessed via pichair@wmasc.co.uk ILS Adam RReport to Area on MAC (meeting attendance confirmation) 31/1/21. Following information requested for GSR’s at area in November. Following a current pilot to be initiated this month, it was requested to GSR’S that if their meetings or groups are/were identified as “CHIT”, there has been a newly devised scheme it is now to be identified as ”MAC” Meeting attendance confirmation, this is in line with our requested engagement and help from UKPI, as we asked from our area “RCM” at the time if UKPI ( subcommittee of region) would clarify and compose information that was available at the time, UKPI created a “CHIT” task group who met regularly to rethink, assess and now redesign documents for 1- professionals, 2- pi/pr sub committees or area service committees(if without a pi/pr committee), 3- the groups. This has been distributed via our area secretary to GSR’S to inform groups. The current system is being piloted shortly and only has the accountability of proving an addict’s attendance via “go to meetings” facilitated by UKNA via a service member of the communication committee but was requested back in November if any GSR’S or groups have any ideas or suggestions to proving an addict’s or person who believes to Report to Area on MAC (meeting attendance confirmation) 31/1/21. have drug problems confirmation to online meetings which we purchase to facilitate meetings within our area (Zoom)? In that Area a member mentioned that if an addict or participant wanted to have confirmation at their meeting that they had made the host aware in the chat facility at the beginning of the meeting (requesting to be confirmed and leaving an email address), then the host would email that member for them to use as proof to the organisation. This is something GSR’s could possibly discuss with their groups, as now newly adapted this offer to welcome new members is possible and other organisations have shown interest. Any information, enquiries, or requests can be accessed via pichair@wmasc.co.uk ILS Adam R**WM ONLINE SUB-COMMITTEE:**Mission Synopsis: Our purpose and primary function as a subcommittee is to maintain, administrate and coordinate an online video conferencing platform that enables group to hold regular meetings within the WM area. We will be following the Motion regarding the use of The West Midlands Area Zoom account as voted in by The West Midlands Area Service Committee on Sunday 29th March 2020.Report to Area date: 31st January 2021**MEETINGS SINCE LAST REPORT:**Dates & attendance:18th January 2021Committee: Kieran – Chair, Bonita D – Vice Chair, Lorna – Treasurer, Verity – Secretary,Steph – Vice Secretary, Charlotte – Online Account Administrator, Pippa – ViceOnline Account AdministratorPositions vacant:Vice Treasurer – 1 years suggested Clean time.More details can be found in the Appendix 2 of the WM Online SubcommitteeOperating GuidelinesGeneral report: Another steady month with no major issues.• New roles filled – none• Service Available – Vice TreasurerEverything seems to fine with no issues or challenges reported or observed.The committee voted to stop reporting finances in the way we have been doing to area and to report in the same way any other subcommittee would in the sense that we will from now on just report our costs and not online revenue. It was felt that this information was being gathered and reported on by the treasurer and that we are simply duplicating an activity that is already being carried out by another area officer.Problems/progress against specific objectives, requests, or questions from Area:• None• Total Hosted on WM Zoom Account groups 26 groups, holding 33 meetingsWorkshop preparations: Nothing planned at present.Highlights communications WMNA Links Group – sharing a list of daily meeting in the WM area.https://chat.whatsapp.com/IgC2sUb2EA59jGUnxWLc56**Suggestions or recommendations to area:**If any groups need any further support in running zoom meeting pleasecontact the Online subcommittee – this includes any groups not using the WM zoom account.Availability on all days except Wednesdays if any groups want to use the WM account.**Requests guidance from area**: A regular visitor to the committee raised the fact that another area is allowing.their zoom accounts to be used in between scheduled meetings for various other recovery related activities such as fellowship and one to one step work.The committee was asked how they would feel about such activities being offered by WMNA on our Zoom accounts.The consensus was that it would be difficult to manage and almost impossible to implement due to the limits of the area motion regarding the use of the accounts, however it was observed by the committee that there is a lot of dead time between meetings when the account is not being used at all.Finally, it was felt that the question should be put back to area to see if there was any real appetite to explore this.**Finance report:** request for fundsNo – Holding £100Opening Balance £100, License Fees £0.00 (this due to the readjusted date of our monthly committee meeting, the licence fee did not fall due in the period since the last report) contributions to area £272.95 Closing balance £100.Meeting minutes sent toSecretary?YesTreasurer report sent to secretary & area treasurer.Yes**NEXT ONLINE SUB-COMMITTEE MEETING** Zoom Meeting ID 857 4780 4627https://us02web.zoom.us/j/85747804627Monday 15th February2021**PLEASE LIST H&I MEETINGS:**New Leaf Rehab every Sunday evening for 1hr.30min starting 7.00pmLivingston house every Friday for 1hr.30min starting 7.00pmHeld via Zoom. https://us02web.zoom.us/j/84162947352**VACANT POSITIONS:**Treasurer 2 years clean time required. Pete put himself forward. NA CV provided, and Pete was voted in.Vice Treasurer 1-year clean time required – position is for a year, supported into the treasury role, responsible for delegating expenses for panel members and keeping track of receipts which need to be taken to area each month. The link was put on the meeting and WhatsApp group for the H&I Handbook and it was suggested for us all to review.Vice Secretary – continue to put out. Vice Chair 1-year clean time required; help facilitate this meeting. Panel Leader Oakwood – fortnightly, required clean time 1 year.Vice literature – required clean time 6 months.All those who put themselves forward for service but had not attended 2 meetings were encouraged to come back next month.**DATE AND TIME OF NEXT H&I SUB-COMMITTEE MEETING**All H&I Sub-committee meetings to be held the 2nd Sunday of every month at 1.00pm14 February 2021, 1pmhttps://us02web.zoom.us/j/84162947352  |
| **Events:****GROUP SERVICE FORUM**If you wish to join the new group service forum as discussed at area this month please use the invite link below, this will allow you to download the telegram app and join the group. https://t.me/joinchat/UUTFSvdyIX1ELxXWPlease note the GSR's have chosen to use this app, rather than WhatsApp or similar, as it allows you to interact within the group without disclosing your phone number to other users. The online subcommittee can also provide use of the WM Zoom account if the group wishes to utilise it.If you have any problems using the link or wish to get involved in other ways the point of contact is Jarrod, GSR of Leamington Spa Friday 7.30pm meeting. He can be contacted via the meetings email: tgif.leamna@gmail.comThis is a forum created by GSR's for GSR's and other NA members to facilitate learning, discussion, and suggestions outside of the monthly area committee meeting and is not administrated by WM steering committee members.The following information is an excerpt from the booklet a guide to local services in NA. A full explanation can be found on pages 122- 123 https://www.wmasc.co.uk/app/download/9180164/GLS.pdf **GROUP SERVICE FORUMS (GSF)**The group support forum is a place to discuss group problems and successes away from budgets and motions. It is the service equivalent of one addict helping another. Here, newer members can get introductory or basic information about NA, including how the service system. works. Group support forums can also be a place for literature distribution, workshops, and training. sessions, and for finding members to serve on H&I panels, planning picnics, and other. neighbourhood-based activities. The exact activities of a group support forum will vary from place. to place, but the key is that it focuses on the needs of the groups. All interested members, not just group representatives, are encouraged to come. It is a friendly, discussion-based gathering where newer members can get their feet wet and learn more about NA, and veterans can share their experiences and actively mentor others. Holding a group support forum has simply meant changing the focus of the majority of what were their area service committee meetings, leaving meetings for planning and business and the others for group support. **CHARACTERISTICS OF A GSF:****ESSENTIAL:*** Discussion-oriented
* Group-focused: Focused on the needs of the group; decisions related to area.

business decisions are not made here. Some limited functions like finding volunteers for H&I. panels, planning picnics, etc., may take place. * Training-oriented: This is a venue ideal for orienting new members, holding.

workshops, and training trusted servants. * Open to all: All interested members, not just group representatives, are encouraged.

to attend. **RECOMMENDED*** Neighbourhood-sized: The original Service System Proposals see group support.

forums as significantly smaller than local service conferences or area service committees. There would be several for each LSC. However, we have found through. field testing that some communities prefer to bring all the groups and interested. members together for one communitywide group support forum. * Meets monthly: Again, the original Service System Proposals suggest monthly.

meetings of the group support forum, but in field testing many communities adopted. a different meeting schedule. |
| **ADDITIONAL INFORMATION:**Several groups have been asking the question as to why we as the west midlands ASC are holding on to the funds, we have available particularly the ring-fenced monies stating that this is for unity days and conventions.This is a breakdown and inventory of WMASC current financial status.West Midlands Area Financial Inventory ReportTo All NA Members,We have completed an inventory of the West Midlands Area NA finances and included in this report are some proposed changes to the finances we hold.Please feed this information back to your Groups and discuss it with members at your next group conscience, we feel it is important that group level members are consulted on how we use these funds.Please note the following points:• We have reviewed all data available to us, including several years’ worth of banking history to determine accurate costs for variable expenses such as literature.• Following a GSR suggestion we have proposed to remove Public Liability Insurance from the Prudent Reserve Fund and start saving £50 per month to ensure we have enough funds available to cover the cost when it is due again in January 2022.• Several items have been removed from the Prudent Reserve Fund as they are currently not being used, i.e., Rent for Area meetings, ASC Travel expenses. However, these may need to be readded later once lockdown restrictions are lifted and we begin meeting face to face again.• An Online Subcommittee Budget has been added to the Prudent Reserve Fund, this covers the cost of the Zoom licence for online meetings.• F&E Subcommittee budget has been removed from the Prudent Reserve Fund and monies requested from them will be taken directly from the Restricted Funds.• Our finances are made up of three sections: Restricted Fund, Prudent Reserve, and the Working (available) Balance.**WM Financial Breakdown**2020-2021 2021-2022Restricted Fund/ F&E Funding £2,450.00 £2,450.00Prudent Reserve £2,973.00 £1,500.00Working Balance £469.00 £1,942.00Total Bank Balance £5,892.00 £5,892.00Restricted Fund/ F&E FundingThis is made up of:1) £450 donated as proceeds from a Unity Day held, on the condition that it was ringfenced specifically, for usage by the donating group, for any further events they wish to hold.2) £2000 ringfenced for Conventions, Unity Days, NA events and F&E Funding. Please note that any group or NA member can bring a request to Area for funds to hold an NA related event and this is where money is given from.An example of how the money is used:• 2018 - £2100 was used for Fellowship Development Days & by CCNA to hold Unity Days• 2019 - £1200 was used by CCNA to hold Unity Days• 2019 - £484 was used by F&E Committee to hold a free end of year event• 2021 - CCNA plan to hold a Unity Day• 2021 - F&E Committee would like to hold some online events and look at planningevents post lockdown.Prudent ReserveAs you can see below, we propose that we reduce the Prudent Reserve Fund from the £2973 we currently keep, down to £1500. This would release £1473 into the Working Balance (available funds).The Prudent Reserve Fund is a pot of money that is enough money to run area for ONE MONTH ONLY in the case of an emergency.• As you can see the estimated cost of funds needed for one month is £1500• £650 of this is ongoing expenses that we incur every month to keep area running• £850 is for literature, although we do sell the literature onto Groups, we do need to have the money available to buy the literature upfront for resale. We have taken an average monthly cost of literature from the period of 2017-2020.• Contributions are significantly lower than the cost of running area each month, so it is vital that we keep a Prudent Reserve to fall back onWorking BalanceThis is the actual money we have available to use. The amount changes monthly depending on how many contributions we receive, what contributions we make, and bills paid.It is the NA equivalent of your day-to-day current bank account. When the money is spent it can only be made back up from Groups and individuals’ contributions, which have significantly declined as groups are starting to prepare financially to reopen and individuals are contributing less.We reiterate that it is important that this information is fed back to group members ahead of area and that GSRs attend Area and represent the collective opinion of the meeting group, on what they would like done with the money.We are in a unique position of having this money available so we would suggest the groups discuss where they feel the money is best spent. It was touched upon at January Area that it could be used within the area to support WM groups getting literature and other essential supplies, or alternatively, a portion of it be donated to World Service. Further thoughts on these options and alternative options are welcome.Best WishesStephen CWest Midlands Area Treasurer**WMASC Prudent Reserve Last Year V's This Year**Item 2020- 2021 2021-2022 AdjustmentRent £65.00 £0.00 -£65.00.PO Box £258.00 £0.00 -£258.00Public Liability Insurance £650.00 £0.00 -£650.00Literature £1,150.00 £850.00 -£300.00RCM £150.00 £150.00 £0.00ASC Subcommittee £150.00 £0.00 -£150.00PI £150.00 £150.00 £0.00H&I £250.00 £250.00 £0.00F&E £150.00 £0.00 -£150.00Zoom £0.00 £100.00 £100.00.Total £2,973.00 £1,500.00 -£1,473.00Positions vacant at ASC.ALT RCMASC CHAIRVICE TREASURERVICE LITRETAURE  |
| **CURRENT FINANCIAL STATUS AND CONTRIBUTIONS:**Opening Balance £6334.80 Total in £363.98 Total out £ 806.34 Closing balance £5892.44  This puts us £494.44 above our prudent reserve. 20% of this total to be donated to region.**RING FENCED:**PO Box 258.00 Public Liability 650.00 Literature 1150.00 Rent 65.00 ASC SUBCOMMITE 150.00 RCM Expenses 150.00 H&I 250.00 F&E 150.00 PI 150.00   |

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| **ASC SUMMARRY FOR PRESENTATION AT RSC:****RESPONSES TO ACTION POINTS FROM RSC:**Some groups were not happy with the way urgent conscience was sent out, but the motion was agreed to in relation to not listing face to face meetings. Even though our area were for the motion presented in the urgent conscience, we then had GSR asking if we should have a west midlands conscience as to whether our area should still list face to face meetings.WMASC VOTED TO LIST FACE TO FACE MEETINGS ON WEST MIDLANDS WHERE TO FIND AND WEBSITE**QUESTIONS FOR REGION:**No Questions for RSC. |

## West Yorkshire Area

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| **ASC meeting details:** |
| **Day and time:** | **Venue: Zoom** | **ASC mailing address:** |
| **Number of groups and meetings: 12 meetings / 4 still undecided** |
| **Sub-committee activities:**The PI / H & I subcommittees are still with YAHANA we are in the process of opening discussions to start a process of cooperation.**Please list H&I meetings:** |
| **Events:**None |
| **Additional information**: We are a new subcommittee and have had 2 ASC meetings, we were formed after groups in the area said they felt they would be served by a more localised ASC, 12 groups said they would be joining with a further 4 groups undecided the remaining 27 groups decided to stay with YAHANAWe are currently experiencing difficulty in opening a bank account due to banks not having face to face meetings for ID and proof of status. We are having ongoing discussion with YAHANA around dividing our service committees however there is confusion on the best way forward with WYASC suggesting it be at either ASC & YAHANA suggesting steering committee discussion to take back to GSR’s at respective ASC’s. |
| **Current financial status and contributions:** |
| **ASC summary for presentation at Region:****Responses to action points from RSC:****Questions for Region:** |

## Yorkshire & Humberside Area

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| **ASC meeting details:** |
| **Day and time:** 10am Last Saturday of the month | **Venue:** Zoom; https://us02web.zoom.us/j/6101877043?pwd=S0p0WXhCRVZFcE5xd1grNXVERU8rUT09Zoom ID: 610-187-7043Passcode: yahana | **ASC mailing address:**secretary@yaha.ukna.org |
|  |
| **Number of groups and meetings:** Yahana currently undergoing a task to establish which groups and meetings are taking place both on Zoom and face to face (f2f). The FD subcommittee has been contacting the members on the secretary’s email list to assist with this process. 11 GSRs were present at February ASC. |
| **Sub-committee activities:**H&I and PI reportThe One promise H&I meeting continues to flourish with treatment centres joining from across Yorkshire and Humberside. We are in the process of producing a “through the eyes of those we serve” news magazine containing testimonials.We created a new service position of social media assistant (which has no CTR) who will work alongside YAHANA H&I PI Facebook page.We are also in the process of producing a YAHANA PI Resource page “more will be revealed”.YAHANA PI have been working on the UKPI / YAHANA learning day. The theme will be 12 steps for delivering online presentations to professionals.We have also been looking at other ways to do PI such as; roadside billboards (the costing for a large roadside billboard for 2 weeks would be £530 which is over our budget but we will be explore this more). We would like to ask the groups to bring their PI ideas forward to the subcommittee so we can support your groups. Local PI poster campaigns have a great outreach effect and we available to help and support any groups that are interested.**HMP New Hall** (Wakefield)Nothing to report unfortunately**HMP Wealstun** (Wetherby, Leeds)Nothing to report unfortunately **HMP Leeds** (Armley)Nothing to report unfortunately **HMP Hull**Nothing to report unfortunately**HMP Moorlands** (Doncaster)Nothing to report unfortunately**HMP The Lakes** (Doncaster)Northing to report unfortunately**HMP Lindholme** (Doncaster)Nothing to report unfortunately **HMP Askham Grange** (York)Nothing to report unfortunately **HMP Full Sutton** (York)Nothing to report unfortunately**NEXT HYBRID MEETING** 20th March at 2:30 PM face to faceSt Michael’s Parish Hall Headingley Leeds LS6 3AWOr virtually on the area zoom account;https://us02web.zoom.us/j/6101877043?pwd=S0p0WXhCRVZFcE5xd1grNXVERU8rUT09Zoom ID: 610-187-7043Passcode: yahana |
| **Events: YAHANA Convention Committee** No report this month although convention still aiming to take place in September assuming government restrictions have been lifted |
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| **Current financial status and contributions:**Opening balance. £1985.48IncomingsGroup donations. £ 217.01Literature sales £ 334.29 OutgoingsUKSO LITERATURE £. 498.96UKRSC Donation £. 685.48Current bank balance as at 27/02/21 **£1352.34**  |
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| **ASC summary for presentation at Region:**Not much to present to Region this month, ASC committee strong with most key positions filled. FD sub-committee continuing to work on actual active groups within the area.Convention sub-committee still meeting regularly with the hopefully aim to hold event in September 21.H&I PI sub-committee still carrying out good work with treatment centres over Zoom platform and regular communication with prisons with the hope to start f2f H&I meetings asap.**Responses to action points from RSC:**Much discussions took place following the conscience across the Region to suspend the online meeting list for f2f meetings. The general feel from the area is that it is a difficult situation. There were some suggestions from a couple of groups regarding question one from the follow up questions such as; provide a contact number when listing f2f meetings online so that members can contact prior to attending to check meeting is taking place and that the 15 attendees limit has not been reached. There were no direct suggestions for the 2nd and 3rd questions. The general feel was that although it was not morally correct for groups to not adhere to the government covid-19 guidelines, it is also no the other groups responsibility to police groups. Further discussions are expected on these issues and the area welcomes and suggestions and feedback from other areas across the region.**Questions for Region:**None |

# Regional Delegate

We have had a busy time since January RSC attending EDM Community Dialogue sessions, the 3rd of 12 bi-monthly World Service 2022 Conference Participant (CP) webinars and the Winter EDM virtually in Rome.

**EUROPEAN DELEGATES MEETING (EDM):**

Our experience of the 1st full 4 day virtual Winter EDM in February was a powerful one. It ran smoothly and spiritually. There were 31 Regions in attendance. A number of World Board (WB) members attended & representation from NAWS staff, of which I will refer back to in the section on NAWS News later in this report.

We approved the draft agenda for full virtual Winter EDM 18th – 21st February 2021.

We approved the minutes from the partial Summer EDM 5th & 6th September 2020.

**EDM Fellowship Development Committee:**

EDM FD held a webinar 24th January “Applying NA Principles in times of Covid”. All Regional FDs were encouraged to attend as a result of delegate’s decision at the partial virtual Summer EDM 2020.

A decision was made to cancel the European Service Learning Days (ESL) face to face this spring due to Covid19 travel restrictions. Instead EDM FD will plan & organise the event virtually over the weekend of 8th & 9th May 2021. We also made the decision for EDM FD to hold the next face to face ESL in Berlin in 2023.

1st virtual FD Task Team has been requested by Romania with 2 delegates from Sweden & UK tasked to serve alongside the development of their fellowship & how best they can access a service structure.

**ECCNA36 - European Conference and Convention of Narcotics Anonymous:**

23 – 25th July 2021 Kyiv, Ukraine

Pre–registration 30 Euros https://eccna.eu/pre

The convention committee are working hard to put on ECCNA36 & accommodate the Summer EDM 2021. We discussed at length location & capacity for the ECCNA36 site & EDM regarding current Covid19 guidance. It is the role of EDM Vice Chair to visit the site working closely alongside the host committee of the convention. A deadline for decision to continue with a face to face ECCNA36 will be made as soon as practicable by email. There is a COVID Cashback policy for members if there is postponement/cancellation.

Young Addicts in Recovery (YAIR) Workgroup: Decisions were made how to best move forward with this workgroup and the YAIR literature that will be produced. Delegates will have a 90 day Review & Input (R&I) timeframe between Winter & Summer EDM 2021 & a decision will be taken during the Summer EDM 2021 on approval of pamphlet.

EDM NEWS Workgroup:

Continuing to meet online

EDM Motion Making Guidelines Workgroup:

Draft guidelines already written. Working together online, need to create new document. Looking into potential survey for delegates in between EDMs. Unseated regions may participate via Zonal Delegate representation. More delegates put themselves forward for this workgroup awaiting update.

**EDM Public Relations (PR) Workgroup:**

1st week of June is PR week & EDM PR are planning an event. They will continue to work on their strategy. This has been running with the support of World services human resources for 3 years & as a result of the natural progression of the workgroup a Zonal proposal was voted on for a PR Committee to be formed. This will use a similar template as EDM FD. Election of a PR Chair & Vice Chair will be held at the Summer EDM 2021, in the Ukraine.

**EDM Elections:**

These were due to take place at the Summer EDM 2020 in Cairo, due to the pandemic the previous delegate team attended a partial virtual EDM and elections were postponed to the Winter EDM 2021. We elected the following into service in February 2021:

Chair – Norwegian Region

Vice Chair - Portuguese Region

Treasurer - Irish Region

Media Chair - Egyptian Region

Zonal Delegate - UK Region

Alternate Zonal Delegate - Turkish Region

**Zonal Delegates:**

These service positions are still very new to the service structure. The outgoing Zonal delegates have just served a 2 year term. Their presentation & discussion was based around their role & who/how they will delegate and/or represent seated & unseated Regions at World Service Conference (WSC), Zonal forums & events. We revisited the Irish Motion & progress was made in what the Zonal delegates future role could develop into. It was powerful to be part of electing an Alternate Zonal Delegate from an unseated Region to serve with the newly elected Zonal Delegate.

 We made a decision for the new Zonal delegates to represent the EDM Zone with a presentation at the online event A Month of Caring & Sharing - The Journey Continues, 1st – 30th April 2021. More event information at tjcna.org

Procedural changes were made to EDM Operations Pack (OP), similar to our UK RSC Guidelines/Welcome to Region Pack to reflect timeline adjustments for reports & distribution of mailings pre/post EDMs between EDM Steering Committee & delegates. Update template to incorporate new roles for PR Committee.

The delegates expressed an interest for a live stream to the EDM for observers. Steering Committee will take on the task of ‘Observation of EDM’. They will contact delegates for experience directly in spring 2021.

**NARCOTICS ANONYMOUS WORLD SERVICES – NAWS**:

The NAWS presentation from Winter EDM 2021 is in the RD Workshop folder in the March working documents.

Fellowship Webinars in March, please check time difference due to US clocks changing from Standard Time to Daylight Time,

11am - 1pm Pacific Time Saturday 13th March “How do virtual meetings connect to the service system”

ID: 995 4708 9201

Virtual Meeting Guidance is in the RD Workshop folder in the March working documents.

11am – 1pm Pacific Time Saturday 20th March “NAWS Update: current activity at NA World Services”

ID: 948 1479 3098

To highlight the cultural change that is needed for Narcotics Anonymous that has come from the ongoing pandemic is that of personal member contributions. We as a fellowship will continue the conversation around how we need to come away from literature based funds to contribution based funds to allow our essential services to continue on a global level.

It is felt 70% of funds needed need to come from personal member contributions. This is a whole new way supporting our fellowship that can be actioned by monthly recurring payments.

More can be found at www.na.or/contribute

NAWS NEWS m.na.org

Covid19 Taskforce workgroup:

We have continued to work as a committee since January RSC. In regards to the number of members at a NA meeting, the number is still 15. This does not include service meetings, this refers to recovery meetings. This number includes the trusted servants serving at the meeting. It is for the regional body to decide if this committee are to continue to serve in this capacity.

Thank you for allowing us to serve

rd.rsc@ukna.org alt.rd.rsc@ukna.org

# Sub Committees Reports

## UKComm²

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| ***UKNA Comms*** |
| **Mission Synopsis:** | *The objective of this subcommittee is to fulfil NA’s primary purpose in accordance with the Fifth Tradition: “To carry the message to the addict who still suffers.” This is done in accordance with the 11th Tradition: “Our public relations policy is based on attraction rather than promotion; We need always maintain personal anonymity at the level of press, radio and films.” It is done by making information available to addicts and the public in a manner that is clear and easy to understand.* |
| **Report to RSC date:** | March 2021 |
| **Meetings since the last report -****Dates and attendance:** | *April – 10 attendees (including 3 visitors)* |
| **Committee:**  | *Hardeep – Chair of Comms,**Andrew – Site Admin/Email Coordinator, Tania – Helpline Coordinator, John G – Chair of Share Review Committee, Gaz – Vice Chair of SRC, Hayley – Website Representative, Sal C – Vice Chair of Online Outreach Meetings.With all the helpline volunteers, share reviewers, online meeting servants, etc. we have over 100 members that are a part of the whole committee.* |
| **Positions vacant:(RCMs please report these at your ASC)** | ***Comms – Chair (5 years), Vice Chair (4 years) , Secretary (1 year) , Vice Secretary (6 months) , Treasurer(5 years), Vice Treasurer (4 years),******Website - Website Chair (2 years) , Website Secretary (1 year), Email Coordinator (2 years)******Distance Sponsorship - Distance Sponsorship Chair (3 years) & Vice Chair (2 years) , Distance Sponsors (2 years)*** ***Helpline - Day Coordinators x 3, 2 years clean-time, 1 years experience of Helpline Service, Helpline Volunteers, 1 year clean-time******OOM- Chair (3 years) Vice Chair (2 years), Secretary (6 months) + volunteers (see OOM report below)******Share Review - Share Review Committee Reviewers (1 years) ,******12 Step list - 12 Step Volunteers (1 year)****.* |
| **General report:** | ***Comms****: Service Prayer & 12 concepts of NA service read.**Members of Comms (amongst others) held a Comms Committee learning Day online Sunday the 7th of February. Which was well attended & a successful event.* *Ad hoc committee set-up to update guidelines consisting of (outgoing) Chair of Comms, Chair of SRC & Rep of Website. Guidelines (hopefully) will be submitted to the Region by May for ratification.****Website:*** ***Vacant positions : Website Chair (2 years) , Website Secretary (1 year), Email Coordinator (2 years)******Website Administrators Report****Did security updates on current site, Done security and other updates on new website.**Created email subdomain which is currently having data from current domain being transferred over. Working on shares subdomain next. Removed all physical meetings as per regional conscious.* *Disaster Management Plan was implemented as soon as the server went down.****UKNA Server Status Page Last Updated – 10/03/2021 – 20.50:*** *Due to a power supply failure on the server all the drives have been corrupted. As a result all data on the drives has been lost. This just happened to be during a backup cycle so the main backup has gone too. We are working very hard to restore everything from other backups but we will have to rebuild most of the data. Below is the status of various services we supply...Main Website – Is back up and running any errors please email* ***website@ukna.org****Emails – Are currently accessible with all email up until the 26th January restored. We are working with data recovery specialists to try and recover the most recent emails but all attempts so far have failed.**Cloud – The cloud server is back up and running with all files as they were from 1 am on the 4th March. The online editing of files is still unavailable but you can download them to edit and reupload them.**We will endeavour to bring everything back up and running as soon as possible but this may take several days.ILF&S UKNA Website Team****A Third line Backup has been implemented as of 8th March. Also the server provider as offered a 4th FREE off site back-up as an apology from the one of the Directors.******NOTE: Please consider re-sending emails sent to any @ukna.org email addresses between the 26th of January to the 6th March. As of the writing of this report said emails sent to these addresses during this period have been lost.******12 step coordinator report****In the active list there's 116, In the new there's 2, In the overdue there's 4, In the renew there's 6. I've coordinated Shelley to represent as the 12step coordinator on the comms learning day. Kerry & Mark will share on their experience of a 12step volunteer. Still members not receiving conformation registration email. Hopefully this will be sorted when new website up and running. My service is going well.****Meeting coordinator****All is going well. Many face to face meetings were closing their doors and moving online, hence the increase in online meetings listed. This was either venues closing their doors or committees deciding that to stay open was unsafe. We have also now removed face to face meeting listings from the website as per the conscience of the RCM's via their respective ASC's and groups.****Link checking****All is going well with fewer and fewer meetings having broken links and if there is, these are fixed quickly. We now have over 900 online meetings registered on* *the website****Events coordinator****It’s been very quiet, not many events going on although it has increased slightly since the beginning of this lock-down. Many still missing the registered trademark symbol when adding images or using copyrighted images. Maybe we could have examples in the guidelines to help members (something for the new website).**Hayley stepped down as the events coordinator and was voted in as meeting coordinator. ILS Hayley****Share Review Committee****All 3 Panel leaders and tech support are all comfortable in service at the moment with no issues to report back to COMMS**Previous issues around share reviewers not being able to locate shares has mostly been resolved now.** *New share reviewers coming on board steady constant*
* *Vice chair was ratified in at last COMMS committee meeting.*
* *Share review committee looking at creating roles-responsibilities of each position within the share review service*
* *Once we have a date for new website will put out to the share reviewers positive sound-bites*
* *Suggestions on how to get more shares to be reviewed?*
* *Request for Share review guideline to be updated (see below)*

*Anonymity statement section:**“Instead of simply asking people not to mention people by full name”, to be amended to:**“Could anybody talked about in the share be identified by mentions of full name, personal information, profession or other details etc. Could this result in a breach of anonymity”****Next share review committee meeting: Sunday 28th Mar 11am******Helpline Committee Report:******Stats****December 2020 ~ 1278 calls = 7158 minutes,* *January 2021 ~ 1396 calls = 8447 minutes**February 2021 (up to 24/2/2021) ~ 1033 calls = 5963 minutes.**Positions Vacant: Day Coordinators x 3, 2 years clean-time, 1 years experience of Helpline Service, Helpline Volunteers, 1 year clean-time.**Everything is going really well at the moment. We have a strong committee and are working really well together.* *At our last committee meeting Sammy was unanimously voted in to the role of Vice Helpline Coordinator and is here today to be ratified by Communications Committee. We also unanimously voted in Matty as a Day Coordinator to start in March. As always we are still recruiting Helpline Volunteers and still need to fill 3 day coordinator positions.**The working group have completed revising our Helpline Guidelines. They are attached for ratification at Region. (See attached/Regional Working Documents)**We held a Zoom training session for our Helpline trainers to make sure we are all being consistent with our training sessions. This was really well received. We have also agreed that mandatory refresher training sessions for all helpline volunteers should take place however the finer details have yet to be agreed.**We have recently been approached by the Fellowship in Southern Spain and the Fellowship in Nigeria asking if we could share our experience as they are looking to set up Helplines themselves. I have emailed them with our original guidelines (will forward revised guidelines once ratified) and the training checklist. I have offered our assistance in any way we can and suggested meeting via zoom if they feel that would be helpful.* *Finally I just wanted to share that last year we received 17,000 calls!! I truly believe the UKNA Helpline is fulfilling its primary purpose, carrying the message of recovery in Narcotics Anonymous.**Thank you for letting me be of service, ILF Tan****Online Outreach Meetings****Positions Vacant:* ***OOM******Admin Committee – Chair (3 years) Vice Chair (2 years) Secretary (6 months) + various OOM volunteers positions: OOM meetings Chair Person/s (1 year), Presenter (6 months), Share list (6 months), Greeter (90 days)****Always in need of more OOM volunteers. Average attendance = 50 to 60 members. Very Newcomer heavy. We are encouraging & requesting members with more experience to come along to be part of & carry the message of recovery, their experience, strength & hope with said newcomers. Vice Chair has handed in their commitment.****Distance Sponsorship****We are still short of both male and female sponsors****We need a chairperson and also a vice chairperson. Chair of UKNA Comms has been in the role to cover in the interim but their service is now up.***  |
| **Problems/progress against specific objectives, requests or questions from Region:** | ***Ratification of updated Helpline Guidelines (see attached / working documents)******Please update online meetings details on the website asap remembering to have a contact listed.****Update meeting contacts, and need 12 steppers. Also we need more male sponsors for distance sponsorship. Need members for our committee especially minutes secretary.****SEE ALL BOLD ITALIC HIGHLIGHTED TEXT ABOVE FOR REQUESTS***  |
| **Workshop preparations:** |  |
| **Highlights of communications with ASC and WSC committees:** |  |
| **Suggestions or recommendations to RSC:** | *Please help recruit 12 step volunteers, Comms committee members, Helpline volunteers & distant sponsors. Can people put their online NA events on* [*www.ukna.org/events*](http://www.ukna.org/events) |
| **Requests for guidance from RSC:** |  |
| **Financial report:Status and expendituresRequest for funds** | *Request £1,585.58 stipend.*  |
| **Meeting minutes provided to Resource?** | No – secretary position vacant. |
| **Treasurer report provided to resource and region treasurer?** | Yes |
| **Subcommittee Meeting details:** | **Address: Zoom** details/link on [www.ukna.org](http://www.ukna.org/) | **Day and time: 29/04/21 @8pm** |
| **Venue:** | Zoom |  | Last Thursday even months @ 8.00pm |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** | comms@ukna.org |  | March 2020 |
| **Treasurer**  |  |  |  |

## UKCNA – Convention Committee

**Vacancies**

Secretary and Vice

Merchandise chair and vice

Recording chair and vice

Hotel Liason Vice

F and E Vice

**Meetings**

Last Sunday of the month. 11am. Zoom

Email davewedorecover@yahoo.co.uk for link and or to join UKCNA31 what’s app group.

**July 2021 Event**

The Hilton Hotel have released us from the contract for this event due to refurbishment of the hotel

They indicated that we may be ok for a New Years Eve/ New Years Day Event.

We are having further discussion around NYE and July 2022 events.

We are planning for an online event over 2 days around the usual July dates.

**Merchandise**

Problem with getting merchandise from NYE event . Members chasing up this week. We have given a deadline of March 12th to respond.

**Treasury**

We have £827 raised from NYE event Plus some from Merchandise. Would like Rsc to facilitate passing this on to NAWS as per conscience of UKRSC prior to the event

**Service Positions**

Vacancies as above.

Rotation - Conscience of committee members to retain their current position until we have a live face to face convention. Ie UKCNA 31

## UKFD - Fellowship Development

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| ***UK Fellowship Development*** |
| **Mission Synopsis:** | *Bringing together NA Communities to work towards being fully self-supporting and functional within NA as a whole.”* |
| **Report to RSC date:** | Wednesday 3rdMarch 2021 |
| **Meetings since the last report -****Dates and attendance:** | *17th January 2021 14:00 attendance* *21st February 20201 attendance 11* |
| **Committee:**  | *Chair , Vice Chair, Treasurer, Tech**Current area representatives*  *South East England, London, , South West England**Midlands, North East England, South England, Farsi Groups* |
| **Positions vacant:****(RCMs please report these at your ASC)** | *Minute secretary 1 year C/T* *Treasurer 5 years C/T**Representatives for FD in Scotland 2 or 3 areas of Scotland**North West England**Norfolk and Suffolk areas**North and South Wales**South Wales* |
| **General report:** | ***2X Sub committee meetings****The FD is beginning to take shape and attendance has increased and we are getting support inquiries from Different parts of the UK, we are in the process of change, the guidelines need ratifying and we are in the middle of creating an FD library of information for future use , either through google docs or on the UK website**We have received Different Requests for support and guidance and some of this has been done in our meetings or in between meetings…. We are being asked to deliver workshops in areas of Uk , vice Chair FD DELIVERED A WORKSHOP AT Lancashire ASC on Structure of service at Region on 3rd March 2021**Request to deliver a workshop by Surrey RCM**Chair been invited to FD IN Egypt*  |
| **Problems/progress against specific objectives, requests or questions from Region:** | *We have been Working on FD guidelines and will present at region for discussion and ratification, (Forwarded from January).**Discussion around what part FD will have in a region inventory and a breakdown in communication as to what it is they want us to do.**Short video sent to region (environmental scan) for Region to use or not?**Can we have a slot at the UK convention to deliver a UK wide service workshop as requested of us by Region* |
| **Highlights of communications with ASC and WSC committees:** | *Meeting attendance by members from members all over the UK – Guidance and support offered**Building good communications with London AND North East England FD members and stronger links across the UK**Delivered a workshop in Lancashire ASC on service at Region**Guidelines discussed changed slightly and agreed, To be ratified at Region* |
| **Suggestions or recommendations to RSC:** |  |
| **Requests for guidance from RSC:** |  |
| **Financial report:****Status and expenditures****Request for funds** | *No money spent or requested* |
| **Meeting minutes provided to Resource?** | Yes |
| **Treasurer report provided to resource and region treasurer?** | No report |
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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | **Zoom** | **Zoom****Meeting ID: 954 4006 2457****Password: STEPS** | *3rd Sunday of Every month 14:00-16:00* |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** | **fd@ukna.org**  |  |  |
| **Vice Chair** |  |  | **02/03/2021** |
| **Treasurer**  |  |  |  |

## UKPS – Prison Sponsorship

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| ***UK Prison Sponsorship*** |
| **Mission Synopsis:** | *Prison Sponsorship offers any incarcerated addict the freedom to recover from active addiction by working the 12 steps of Narcotics Anonymous through written correspondence with a member who has already experienced this miracle.* |
| **Report to RSC date:** |  |
| **Meetings since the last report -****Dates and attendance:** | *07/03/2021 via zoom**Darren welcome pack person**Seamus sponsor liaison* *Eve stand in secretary and vice treasurer* *Jane post person**Lucy treasurer* *John alternate post person**Ellis alternate post person**Paul chair**Rob W H&I London* |
| **Committee:**  | *Darren welcome pack person**Seamus sponsor liaison* *Eve stand in secretary and vice treasurer* *Jane post person**Lucy treasurer* *John alternate post person**Ellis alternate post person**Paul chair* |
| **Positions vacant:****(RCMs please report these at your ASC)** | *Vice chair**Vice welcome pack person**Secretary/vice secretary* *Vice sponsor liaison person* *All commitments are for 2 years. You don’t need any prison experience for this committee.* |
| **General report:** | *We have been reaching out to try and attract people to take up service positions including secretary and vice, vice sponsor liaison and vice welcome pack person. We would like to welcome to the committee Lucy treasurer, Jane post person, John and Ellis alternate post persons. We have decided to continue with the good work our post person has done by contacting every institution and prison in the country introducing PS and how the guys can obtain sponsorship. He has written again to update them on the change of address for UKSO, our welcome pack person continues to follow up the requests and send welcome packs and posters to the institutions. There was a slight hiccup when the server went down and some emails were lost. We have decided to put together a mailing list to send out prison sponsorship minutes to local areas to keep them informed of what we’re doing.**We added an amendment to the sponsor questionnaire to invite sponsors to come to the committee meeting or receive a phone call if they need support answering any questions. We discussed continuing meeting via zoom once lockdown finishes but will wait on region guidance. The treasurer is putting together a proposal for a stipend which we will present at the meeting.* |
| **Problems/progress against specific objectives, requests or questions from Region:** | *We have formed a stand-alone committee after UKH&I folded**Can we ask that it’s announced that we need male sponsors to sponsor inmates please?*  |
| **Workshop preparations:** | *N/A* |
| **Highlights of communications with ASC and WSC committees:** | *N/A* |
| **Suggestions or recommendations to RSC:** | *N/A* |
| **Requests for guidance from RSC:** | *How will be able to function financially until we have a treasurer in place?* *Could we have a copy of financial spreadsheet to use ?* |
| **Financial report:****Status and expenditures****Request for funds** | *Posters for prisons purchased 323.85**Stamps 99.00* *Total 422.85* |
| **Meeting minutes provided to Resource?** | Yes |
| **Treasurer report provided to resource and region treasurer?** | N/A |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | **Zoom** | **11.00-12.00 via Zoom****Meeting ID: 937 3489 6883****Passcode: Fzk5bD** | **First Sunday of the month** |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** |  |  | **04/01/21** |
| **Vice Chair** |  |  |  |
| **Treasurer**  |  |  |  |

## UKPI – Public Information

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| ***Public Information Subcommittee*** |
| **Mission Synopsis:** | *Build cooperative relationships with national substance use disorder organisations including prisons, probation, service providers, etc. Also to communicate and build relationships with local Area PI committees including learning days.* |
| **Report to RSC date:** |  |
| **Meetings since the last report -****Dates and attendance:** | March 2, 2021, February 2, 2021. Next meeting April 6, 2021, reports included.  |
| **Committee:**  | Will-Chair, Calliese- Secretary, Mike- Treasurer, Adam- Events Coordinator, Simon- Trainer, Steven/Neil- FLO, Max- Social Media, Kevin- Website, Massimo- Survey |
| **Positions vacant:****(RCMs please report these at your ASC)** | GLO, Vice- GLO, Vice- Social Media, and all other Vice positions apart from FLO |
| **General report:** | Events- Currently exploring events for professionals in April.Training- We had an event on February 28.Learning session online Sunday, March 7th, 11-2 pm, details on UKNA. org/events.GLO- Discussing 12 step presentations with APPG/MARG groupsFLO- Upgrading Basecamp files and communicationSocial Media- Instagram account, logo designs, social media templates.Our M.A.C. Project now has interest from 4-5 local PI Committees as well as National level HMPPS. UK PI Survey is digitally available to fellowship and professionals. |
| **Problems/progress against specific objectives, requests, or questions from Region:** | Due to an email to UKPI the re-listing of face-to-face meetings on UKNA was discussed by the committee, we agreed it would be discussed at region.  |
| **Workshop preparations:** | February 28 completed March 7 in preparation.  |
| **Highlights of communications with ASC and WSC committees:** | *We have great communications with many Area PI committees who regularly attend our committee meetings.*  |
| **Suggestions or recommendations to RSC:** | N/A |
| **Requests for guidance from RSC:** | N/A |
| **Financial report:****Status and expenditures****Request for funds** | The closing balance is £617.23. Request for funds- N/A.  |
| **Meeting minutes provided to Resource?** | yes |
| **Treasurer report provided to resource and region treasurer?** | yes |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | **Online Committee Meeting** |  | **January 5, 2021 @ 7pm** |
| **Contact** | **Email address** | **Telephone**  | **Date**  |
| **Chair** |  |  |  |
| **Vice-Chair** | **vice.chair@pi.ukna.org** |  | **30/12/2020** |
| **Treasurer**  |  |  |  |

## UKSO – Service Office

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| ***UK Service Office*** |
| **Mission Synopsis:** | We exist to provide support to the NA Fellowship in England, Scotland and Wales, primarily the supply of printed material. We are a limited company whose remit is to sell NA approved literature at a price that covers our operating costs and no more – we are mandated to not make a profit. |
| **Report to RSC date:** | 1st March 2021  |
| **Meetings since the last report -****Dates and attendance:** | UKSO Board Meeting 17/02/2021UKSO Meeting 03/02/21 (meeting of the directors and special workers) |
| **Committee:**  | Chair – Micky C Vice Chair – TBCOperations – Alex A Finance – BonitaSecretary – Lucy C |
| **Positions vacant:** | We are hoping to appoint 1 more Director for ratification next Region. |
| **Covid-19 report:** | * Special worker/office manager attending office 3 days per week.
 |
| **General report:** | * Settling in well to office in Preston and office manager doing a great job. We are looking for someone to replace our previous office worker to support Office manager now we are getting quite busy with orders. Orders are up but much smaller in value due to pandemic.
* Micky has stepped down as chair, Lucy stepped down as secretary. Both will formally be resigned as Directors.
* Many thanks to Micky for all his fantastic work on the Board – we will miss him hugely. Would like to hand over to Micky shortly to give a few farewell words.
* Alex A was voted in as Chair, David T as Vice Chair, David O will take over as Operations and we have one more person interested to become a Director to replace Lucy.

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| **Problems/progress specific objectives, requests or questions from Region:** | We are looking at new ways to store data and manage emails and are in discussions with the Website Committee to see if some cost savings and efficiency could be addressed by using shared server managed by our Office Manager. |
| **Workshop preparations:** | N/A |
| **Comm. with ASC and WSC:** | Nothing new to report |
| **Suggestions to RSC?** | None |
| **Requests for guidance from RSC:** | None |
| **Financial report:** | * 1. Sales are up due to increased flow of mostly small orders. Sales for Feb were up to approx. £12k - £3k more than projected income.
	2. Cashflow is steady.
	3. We have reduced outgoings as much as possible (furloughing staff, negotiating rent reduction) but some cannot be mitigated (utilities, insurance, some rent, salary for office manager).
	4. Financial report to follow.
 |
| **Meeting minutes provided?** | No – apologies – we are revising minute taking since Lucy stepped down as secretary. |
| **Treasurer report provided?** | To follow |

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| **Subcommittee Meeting details:** | **Address:**  | **Day and time:**  |
| **Venue:** | **UKSO Office****ukso@ukso.biz** | **Suite B4, 2 Winkley Square, Preston****020 7251 4007** | **Currently 1st Wednesday of the month at 11am***Meeting to take place via Zoom, details available upon request* |
| **Chair** | **chair@ukso.biz** | **Treasurer**  | **finance@ukso.biz** |
| **Vice Chair** | **v**ic**e-chair@ukso.biz** |  |
| **Operations** | **operations@ukso.biz** | **Secretary** | **secretary@ukso.biz** |

# Ad Hoc Committees

## GDPR ad hoc

No Report Received

## Social Media ad hoc

No Report Received

## Virtual Service ad hoc

No Report Received

## visionUKSO

No Report Received