Treasury
Opening Balance 26.79

Spend this month; 51.75 Shoestring 5.00 Bank Charge 15.59 Zoom

## We didn't get our request for funds from last ASC so we urgently need our 150 to cover payments this coming month.

Website is going well and meetings have been updated regularly. UKNA is slowly clearing the backlog of meeting updates from their list so that is good news. Please remain patient when requesting things from them as it takes a few days to action requests. Also please update the UKNA website yourselves, it is very easy, navigate to your meeting and click the EDIT tab and fill out the form.

On our site we have a form also for Meeting edits/Additions. It is accessed via clicking the <<cli>here to submit meeting details>> link at he top of the meetings list page. This form will ask for Name with first letter initial for the surname. Your Email and Mobile number. With these three contact details we can update the UKNA site also.

Some updates are underway for the Sussex site but it will not affect its use i.e. the website will not be down. The meetings page now has an Alert capability. This will appear in red on the Main Meetings list page and will inform users of any temporary info concerning the meeting, like New Venue, New Start Time, Meeting Closed etc, etc. It will also alert members to how the meeting will operate over the Christmas period. When you know this info please let us know by emailing <a href="membervant@sussexna.org">webservant@sussexna.org</a> so we can update our website. Remember you will also need to do this on the UKNA site also, which has dedicated boxes for Xmas and New Year info.

The Members Area is also in the process of being tidied up, especially the Minutes section on each sub-committee meetings page. This work is ongoing, is being carried out by our committee, with guidance and support of our Special Worker. She has produced excellent guides which will help Webservant's in the future.

Our next meeting is Tuesday 12th December at 6pm on Zoom.