



Sussex Area Online Committee (SAOC)



Committee meeting minutes	04/03/2025 06:00pm	Zoom	Actions		
Chair of the meeting:	Babs				
Reading of 12 Concepts:	12 Concepts	Read by Judy			
Approval of last meetings minutes:	Yes	Jez will upload the last minutes to the website.			
Agenda items for meeting:		Online payments Jez – convention and the website. Babs – Phoenix meetings			
Those present:	Babs – Chair Jez – Treasurer/ Webservant Jamie - Webservant Judy O – Facebook Fi – Minute Taker				
Apologies:	None				



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Vacant positions	Vice Chair Vice Treasurer Web Servant – social Media Minute Taker	Fi resigned the position of minute taker but will continue in the role until a replacement is found.				
Opening treasury balance:	£177.18	March 2025 SAOC opening balance - £177.18.				
Chair report:	Babs	Babs attended February’s ASC meeting and delivered a concise SAOC report. There was a query about click and pay, ASC have asked us to investigate this.				
Facebook:	Judy	Judy checks the website every day and saves any events for updating the Facebook account. Is still updating and approving or rejecting events that people want to post on our FB, evaluating if they meet the criteria.				
Vice Chair report:	n/a					
Treasurer report:	Babs	Closing balance last month 04/02/2025		177.18		
		15/02/2025	5.00 Bank Charges	172.18		
		03/03/2025	15.59 Zoom	156.59		
		Opening balance this month 04/02/2025		156.59		
		Request for funds £150.00 to meet our prudent reserve.				
Webservant report:	Jez & Jamie	Jez has updated the website with a tab for convention use.				



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		<p>Jamie has been updating the website with changes and will get together with Jez to learn about some more about making changes to the site.</p> <p>Hannah T – has requested a change to an existing meeting. Jamie has the request and has dealt with it.</p>			
Agenda Item	Jez – The convention and the website.	Jez confirmed that a separate tab will be created on the website and this will be the convention area for postings related to the convention.			
	Online payments	Jez wondered if ASC would want to discuss Click & Pay. Our committee discussed PayPal along with Stripe, Square, Sumup and Payzee. There were disadvantages with some like Pay Pal as we are neither a business or a charity and some providers charge large fees. Some a percentage. It was agreed to ask Amy the Special Worker to see what she knows.			
AOB:		At ASC Babs to encourage people to send us any flyers for events to be uploaded on the site.			
Request for funds:	£150.00				
Closing treasury balance:	£156.59				
Next meeting date:	01/04/2025 6pm	https://us02web.zoom.us/j/88067850159?pwd=UFNhaTlzdTI6aXh3SXhVc3d3aVFoZz09	Meeting closed with the serenity prayer.		



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