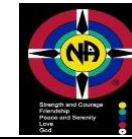




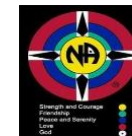
Sussex Area Online Committee (SAOC)



Committee meeting minutes	04/07/2020 10:00am	Zoom - https://zoom.us/j/96107761705	
Chair of the meeting:	Hayley T, Paul R	The meeting was started with a moments silence followed by the serenity prayer. Hayley then asked all present to introduce themselves.	Hayley explained the purpose of the meeting and her role. This as the inaugural meeting to form the new Sussex Area Online committee. Hayley's role was to facilitate the meeting and get the voting process for positions vacant underway.
Reading of 12 Concepts:	Neil P		
Agenda items for meeting:	Committee formation AOB Request for funds Closing treasury balance Next meeting date		
Those present:	Hayley T (Vice-Chair ASC) Paul R Babs T Dave P Neil P		
Apologies:	Nil		



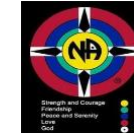
Sussex Area Online Committee (SAOC)



Position Vacant:	Chair (5yr ct) Vice-chair (4yr ct) Treasurer (4yr ct) Vice-treasurer (3yr ct) Minutes Sec (1yr ct) Webservants, 2 positions (1yr ct)	Positions filled at this meeting: Chair Vice-chair Treasurer 1 Webservant	Please announce in meetings. Positions still available: Vice-treasurer (3yr ct) Minutes Sec (1yr ct) Webservants, (1yr ct)
Approval of last meetings minutes:	Nil		
Opening treasury balance:	Nil		
Chair report:	Paul R put himself forward for the Chair position. CV given. Seconded by Babs T	Role including requirements and duties discussed and agreed with all present. Everyone happy and in agreement. Vote taken and passed.	Hayley handed the responsibilities over to Paul and departed meeting. Paul R takes over as chair.
Vice Chair report:	Neil P put himself forward for the Vice Chair position. CV given. Seconded by Dave P	Role including requirements and duties discussed and agreed with all present. Everyone happy and in agreement. Vote taken and passed.	Babs asked if there was any possible conflicts with Neil's current other position as Alt RCM. Neil explained that he had taken guidance from his sponsor and as the vice chair position on this committee is a 2 year commitment there shouldn't be any conflicts.



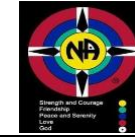
Sussex Area Online Committee (SAOC)



Treasurer report:	Babs T put herself forward for the Treasurer position. CV given. Seconded by Neil P	Role including requirements and duties discussed and agreed with all present. Everyone happy and in agreement. Vote taken and passed.	Babs suggested that we stay with digital committee meetings. All present agreed that this was the better option both for prudent use of funds as ease of attendance.
Webservant report:	Dave P put himself forward for the Webservant position. CV given. Seconded by Neil P	Role including requirements and duties discussed and agreed with all present. Everyone happy and in agreement. Vote taken and passed.	Babs highlighted that on paper that the role looks quite extensive. Neil explained that he would 12 step Dave into the role and continue to support him until more webservants came forward. Paul R also acknowledged that he is happy to help out where needed and make sure Dave isn't left with too much on his plate.
AOB:	Paul R and Babs T will attend the next ASC (Wed 15 th July) to seek ratification. Neil P will look into setting up a Slack group for the committee to use for quicker communication with each other. Neil P will send out all the relevant training documents for website maintenance/updating.	Neil P will provide minutes for Paul R to take to ASC.	Committee members can look through the maintenance docs supplied from Shoestring and look for areas they might want to gain deeper understanding. Paul R will work on an agenda for the next meeting.



Sussex Area Online Committee (SAOC)



	Dave P and Neil P will get together Monday 6 th 10am so Neil can start 12 stepping Dave onto his position.		
Request for funds:	Nil		
Closing treasury balance:	Nil		
Next meeting date:	Sunday 26/07/2020 10:00am	Zoom - https://zoom.us/j/96107761705	Meeting closed with the serenity prayer.