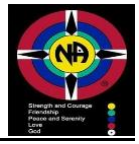
Committee meeting minutes	**10.05.2022 06:00pm**	**Zoom -**	**Actions**
Chair of the meeting:	**Babs**		
Reading of 12 Concepts:	**Traditions read by Judy**		
Agenda items for meeting:	**Jez – Main meeting page migration** **Jez – Convention Committee Facebook page** **Babs – Positions vacant**		
Those present:	Fi A – Secretary Jez C - Webservant Babs T – Treasurer Judy – Visitor/Prospective committee member		
Apologies:	Phil Rob		
Vacant positions	Vice-chair Chair Vice Treasurer		



Approval of last meetings minutes:	All		
Opening treasury balance:	£114.05		
Chair report:		As Rob, ASC Vice Chair, couldn't make the meeting discussions were limited to the agenda items.	
Vice Chair report:		N/A	
Treasurer report:	Babs		
Webservant report:			
Agenda Items	**Jez – Main meeting page migration**	Jez has had a meeting with Aimee and has set aside 2 days in June to migrate all information from the spreadsheet to Themefy Builder which Aimee will build and works with Google Maps. For 2 days the meeting page on the website will be down but visitors will be able to click a link which will take them to the spreadsheet with all the meetings on. This is the same for the Daily Meetings link which will also take you to the spreadsheet. Jez has made himself free on the 8th and 9th June to do our bit. Aimee will be billing us for her part but not the 2 days and will be showing Jez what to do.	

		Babs asked if there was anything the committee members could do to help. Jez advised there is a lot of copy and pasting and the work will turn the Events page into the same format, a more fluid way to add meetings and events and it'll look great. We may get an invoice from Aimee for a couple of hundred pounds, but Jez's work will save a lot of money. NOTE FOR ASC MINUTES ***Work will be happening on the Meetings and Events sections of the Sussex NA website on the 8th and 9th June 2022.*** ***Meetings and Events information will still be available on the website on these dates but via a link to a Google Docs Spreadsheet.*** ***From the 10th June 2022 prepare to see a much improved look and feel to these pages, you will be able to access Google Maps locations for the meeting and more.***	
	Jez - Facebook	Jez has loaded a convention flyer and registration details so that they're always visible because he has pinned them. Then he was asked to put up the pre-registration information, now done, both flyers and pre-registration info.	

		Jez wanted to ask if Mark can do this in future or if the convention should have another page of their own for the convention. Judy advised that its quite easy to create a new page of their own and they can put the registration in the 'files' for users. Babs confirmed that there are only about 280 people in total on the group so it may get a bit lost. Jez had advised them that we committee would discuss it. Babs wondered if it was the speed of our approval that caused the issue. Jez was also concerned about his refusal of someone because of lots of drug imagery on their page. Judy said that she does the same, has a little look at their Facebook before approving. Babs added that we can't post without approval but we can comment, we don't vet people at the door, we let them in and keep an eye on them. Judy – we can go into their activity log and see what they've done and ask a few questions such as: - Are you a member of NA? - Who founded NA? - Will you follow the traditions of NA?	
AOB:		None	
Request for funds:			

Closing treasury balance:	£114.04		
Next meeting date:	**14.06.2022**	Babs will send out the link for the next meeting.	Meeting closed with the serenity prayer.