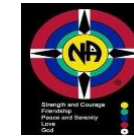
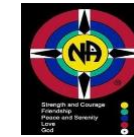




## Sussex Area Online Committee (SAOC)

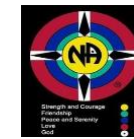


<b>Committee meeting minutes</b>	<b>14.09.2021 06:00pm</b>	<b>Zoom -</b>	<b>Actions</b>
<b>Chair of the meeting:</b>	<b>Paul R</b>		
<b>Reading of 12 Concepts:</b>	<b>Phil</b>		
<b>Agenda items for meeting:</b>	<b>Webservant Treasury Next meeting</b>		
<b>Those present:</b>	Paul R – Chair Fi A – Secretary Jez C - Webservant Babs T – Treasurer Phil J – Webservant Colleen –Social Media Webservant		
<b>Apologies:</b>	None		
<b>Vacant positions</b>	Webservant, 1 positions (1yr ct) Vice-chair (?ct)	Phil put himself forward for Webservant. He has 9 months clean time, is working the steps with a sponsor and is on step 6 with regular meeting attendance. Phil is experienced with computers and has been looking for service he can do whilst travelling.	
<b>Approval of last meetings minutes:</b>			
<b>Opening treasury balance:</b>			



## Sussex Area Online Committee (SAOC)

<b>Chair report:</b>			
<b>Vice Chair report:</b>			
<b>Treasurer report:</b>		<p>Balance at the close of last meeting was £149.25 – After paying the Shoestring invoice the opening balance at this meeting is £11.78</p> <p>Babs will contact ASC treasurer for funds to top us up to the £250.00 prudent reserve. Paul confirmed that when he was at ASC this subject came up and it was confirmed as the correct way to proceed.</p>	<p>Babs will Whatsap the ASC treasurer for funds to top us up to the £250.00 prudent reserve.</p>
<b>Webservant report:</b>			
<b>Agenda Items</b>	<p>Webservant position</p>	<p>It was suggested that Phil could be the Webservant with responsibility for Facebook.</p> <p>Colleen and Phil to meet up and get a post together and share each of the pages they'll be working on.</p> <p>This will give Phil the chance to grow into the position via Facebook and Instagram with a view to covering for Jez if he's not available and to come to the committee with any questions.</p> <p>Paul mentioned that there is a flyer waiting on Facebook for ratification.</p> <p>Jez will ask Neil for the FB log in and then Phil can try to ratify. We vet the flyers to ensure that they are NA pure, for info not chatting.</p> <p>Phil is voted in as Webservant.</p> <p>Slack was discussed with some of the drawbacks highlighted. It was agreed that email works for what we need and we will cease using Slack and revert to email.</p>	<p>Check with Neil that he is ok to help by sharing some information re Facebook</p>



### Sussex Area Online Committee (SAOC)

	Slack		
	Zoom accounts	It was agreed that we keep 2 Zoom accounts. The one that we use is the old, daily meeting one. We need to have a second account or one would clash with the ASC meeting.	
<b>AOB:</b>	<p>Webservant query</p> <p>Neil's List of tasks</p>	<p>Jez received a text to take a meeting off the website. He asked them to email the Webservant in the usual way but they didn't. What does one do in this situation?</p> <p>It was agreed that we have to stick to the process and encourage others to do so.</p> <p>Paul suggested we find a way to get the word out about what we do and why we do things the way we do.</p> <p>Babs asked if there was anything not being maintained that she can help with. Paul confirmed that all emails go to Paul as well as Jez and they can include Babs.</p> <p>Babs noted that looking at Neil's list there are a lot of things to do.</p> <p>Jez noted that it would be good if he and Babs could take turns at the tasks.</p> <p>Paul added that ideally we should have about 4 people able to alternate and take the pressure off.</p> <p>Jez and Babs have spent time together going over how to deal with Webservant emails and about Wordpress.</p>	
<b>Request for funds:</b>			
<b>Closing treasury balance:</b>			
<b>Next meeting date:</b>	<b>19.10.2021</b>	Babs will send out the link for the next meeting.	Meeting closed with the serenity prayer.