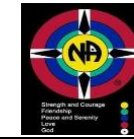
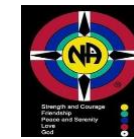




## Sussex Area Online Committee (SAOC)

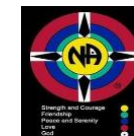


<b>Committee meeting minutes</b>	<b>16.02.2021 06:00pm</b>	<b>Zoom - <a href="https://zoom.us/j/96107761705">https://zoom.us/j/96107761705</a></b>	
<b>Chair of the meeting:</b>	<b>Paul R</b>	Paul welcomed everyone to the meeting and introduced Coleen	
<b>Reading of 12 Concepts:</b>	<b>Read by Neil</b>		
<b>Agenda items for meeting:</b>	<b>Social Media – tools, focus, support and roles</b>		
<b>Those present:</b>	Paul R - Chair Babs T – Treasurer Fi A – Secretary Neil P – Vice Chair Jez C – Webservant Coleen – Webservant		
<b>Apologies:</b>	None		
<b>Position Vacant:</b>	Vice-treasurer (3yr ct) Webservants, 2 positions (1yr ct)	Coleen shared her CV and was voted in as Webservant with the focus on Instagram.	<a href="#">Please announce in meetings.</a> <a href="#">Positions still available:</a> <a href="#">Vice-treasurer (3yr ct)</a> <a href="#">Webservant (1yr ct)</a>
<b>Approval of last meetings minutes:</b>	Paul	Approved by all	
<b>Opening treasury balance:</b>	£250	£85.00 invoice received from Shoestring. This was for 4 months posting.	Babs will speak to Kat to get this paid
<b>Chair report:</b>	Paul R		



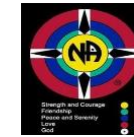
## Sussex Area Online Committee (SAOC)

<b>Vice Chair report:</b>	Neil P	<p>To do List - Everybody and everything is on it now.</p> <p>LSC area needs tidying – Neil and Jez will take care of it and will work at getting a financial page added.</p> <p>LSC and Convention minutes have come through. LSC Minutes includes a proposal for a phone box campaign. Jez will take care of it.</p>	All to review meeting guidelines and pass any feedback to Neil
<b>Treasurer report:</b>	Babs T	Our bank account is nearly sorted out. Babs has uploaded the group guidelines as requested by the bank. Neil advised that these aren't enough we can always send them the area guidelines	
<b>Webservant report:</b>	Jez C		
<b>AOB:</b>	Social Media	<p>Our Instagram currently has 179 followers – we can use Instagram as a PI tool to get the message out there, letting them know what NA is all about.</p> <p>Neil is happy to look after Facebook and Coleen will take Instagram. TikTok and Twitter could be part of the future.</p> <p>Paul raised that no one should be left working a social medial page alone to avoid too much pressure on one person. Coleen mentioned that we can add new links to related third parties such as BHA, we can explore that potential over the coming months. For now Coleen will run posts past Neil and will post maybe three times a week to get the hang of it.</p> <p>The roles and responsibilities will be written as we go</p>	All to review to do list before next meeting



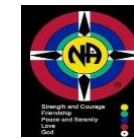
## Sussex Area Online Committee (SAOC)

	<p>Query from the NA Helpline re the 12 Step list</p>	<p>along.</p> <p>Neil confirmed that you do need the Instagram app in order to view posts and he will pass on the group log in for us to view posts.</p> <p>It was discussed how third parties may be selected as there has to be no conflict of principles with NA. It's something that we can look into further as Neil mentioned that World Service do it. Neil advised we research other parts of the world and see what they do.</p> <p>Paul has been asked if we hold an up to date 12 step list for our area.</p> <p>It was agreed that the list needs updating. It needs someone to update the list and follow it up with regular checks.</p> <p>Babs is happy to do it, check it's still correct every 6 months and pass it to the helpline. Babs confirmed that the 6 monthly check needs to be by reminder email asking if people still want to be included.</p> <p>Paul mentioned that it is important that everyone knows about the 12 step list and the role it plays not just area.</p> <p>Neil confirmed that the email can be set up with for a specific contact list and the body can include a question about whether they're still happy to be on the list. Neil</p>	<p>Paul will ensure the guidelines are ratified at the ASC</p>
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## Sussex Area Online Committee (SAOC)

		<p>explained that it's not too much work. The body of the email will include the person confirming their name, gender, phone, email and times available along with any requests such as a woman who may only wish to speak to women etc.</p> <p>Neil will find out why we cannot access the list presently on the website, could it be that this list isn't there because it's out of date?</p> <p>It was also suggested that GSR's ask for candidates as a good starting place</p>	
	Policy Log spreadsheet	<p>The spreadsheet can be searched on a Windows system using Ctrl+F.</p> <p>We can use the spreadsheet to copy and paste from the minutes to add items to the Policy Document.</p>	
	Survey figures	<p>These have been added to the professional's page. There were 1400 responses to the survey in the UK and only 200 responses in the USA hence there is not viable and is not on the site.</p>	
	Hybrid meetings	<p>Paul raised these and suggested that it would be good to have an information pack and be able to demonstrate the setup. Neil advised that we could facilitate but that groups are autonomous and ultimately its their funds and their choice.</p>	



### Sussex Area Online Committee (SAOC)

	Workshop	<p>Neil and Jez will discuss experience, this is working in South Africa now.</p> <p>Consensus based decision Mking workshop for area happening on 07.03.2021</p>	
<b>Request for funds:</b>	Nil		
<b>Closing treasury balance:</b>	£250		
<b>Next meeting date:</b>	16.03.2021 @ 6pm	<b>Zoom -</b> <a href="https://zoom.us/j/96107761705">https://zoom.us/j/96107761705</a>	Meeting closed with the serenity prayer.