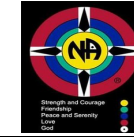
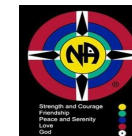




Sussex Area Online Committee (SAOC)

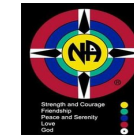


Committee meeting minutes	16/03/2021 06:00pm	Zoom - https://zoom.us/j/96107761705	
Chair of the meeting:	Paul R	Paul welcomed everyone and started the meeting with a moment's silence, followed by the serenity prayer.	
Reading of 12 Concepts:	Read by Jez		
Agenda items for meeting:	Introductions Opening treasury balance Reports AOB Treasury to do list Websites Social Media 12 Step List Closing treasury balance Next meeting date		
Those present:	Paul R – Chair Neil P – Vice Chair Babs T – Treasurer Jez C – Webservant Fi A – Secretary Coleen – IG Webservant		
Apologies:	None		



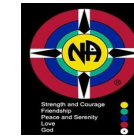
Sussex Area Online Committee (SAOC)

Position Vacant:	Vice-treasurer (3yr ct) Webservants, 1 positions (1yr ct)		Please announce in meetings. Positions still available: Vice-treasurer (3yr ct) Webservants x 1 (1yr ct)
Approval of last meetings minutes:	All	Approved	
Opening treasury balance:	Babs	Zero	
Chair report:	Paul R		
Vice Chair report:	Neil P		Neil will check with Aimee re: ASC email.
Treasurer report:	Babs T	<p>Good news, Babs confirmed that our bank account is now open and she is in the process of applying for on-line banking. We have said no to CHAPS and yes to BACS. As the account will include multiple users each user has to sign the relevant form. We don't have a card yet and are not sure if we should have one. Babs has been unable to verify this as has been unable to get through to customer services.</p> <p>In respect of signing the paperwork Neil is happy to pick up the form from Babs and deliver it to Paul so that all will be able to sign it at some point next week.</p> <p>Babs added that Kat has paid the special workers £85.00 invoice</p> <p>Babs confirmed that Area will pay into this account for us,</p>	<p>Babs to continue application with Co-op.</p> <p>Jez to investigate Starling as an alternative.</p>



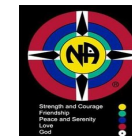
Sussex Area Online Committee (SAOC)

		<p>not yet because we have no card to access the funds and we don't want money sitting there but once we have access the account will be topped up but never go above £250.00</p> <p>Babs advised that the bank want another copy of what they call our Constitution. Babs wondered if this was because the money aspect is not very clear on what we provided. We may need to have some conversations and put something specific in writing specifying that one person is authorised to access the account on the groups behalf.</p> <p>Jez wondered if NA has anything written around the area of committee/group funds. Neil confirmed there is something and that we can drop part of that into our document. Area guidelines may not be up to date yet but we can use NA.Org documents</p>	
Webservant report:	Jez C		
AOB:	Treasury to do list	<p>Neil confirmed that this is now available on Google docs. Babs can't access this because her system automatically defaults to her personal Google docs. Neil will explore ways for Babs to access our Google docs as well as her own.</p> <p>Neil has added a financial section on a separate page with details of all our spending going back some years.</p> <p>Paul suggested that displaying some financial info would be good for transparency but it was agreed that we would not display bank statements, too much redacting would be</p>	SAOC Guidelines to be posted on Website



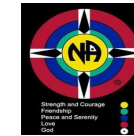
Sussex Area Online Committee (SAOC)

	<p>needed.</p> <p>There will be a vote next month on the displaying of financial info.</p>	
Website traffic	<p>Traffic over the last month was down and the pages that have been viewed have changed. Figures are: 3242 page views, main hits were meetings, members, PI and events.</p> <p>Neil believes that this is because new shares are due to be uploaded and that numbers will go up again when these go online.</p>	
Website hosting	<p>Neil and Jez will add new shares and post on Facebook that they're available.</p> <p>Neil explained that a power failure had taken everything at NA UK down for days, it wiped out many updates and lost them 5 days of emails.</p> <p>Our having Amy responsible for hosting avoids this. Paul put forward that website hosting needs to be removed from Service to maintain continuity and it was agreed that UKNA may benefits from this approach.</p>	
Social media	<p>Neil thanked Coleen for excellent work on IG. The hashtags are excellent and we now have 261 followers including:</p> <p>Sussex Pathways, YMCA, YMCA and Health Watch Brighton.</p>	



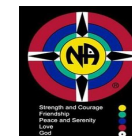
Sussex Area Online Committee (SAOC)

		<p>Coleen explained IG highlights as being like a digital poster to draw people in and Neil suggested we could use info from the NA Survey for these in the future as well as presentations and literature available.</p> <p>Neil and Coleen will get together to come up with some idea's.</p> <p>Neil mentioned that there has been a new movement on IG to bomb Zoom meeting but it seems that Zoom are not on to this and advising groups when the meeting has been compromised.</p> <p>Neil will ask GSR's to remember that IG is a PR tool and not to add negative comments on the posts.</p> <p>We have already been approached by a counsellor via IG regarding attending an open meeting.</p> <p>Neil will contact the person responsible for Social Media in Ireland to see what they have learned so far since using this medium.</p> <p>Coleen mentioned a message that she had received via our IG and it was confirmed that as our account is public we can receive these message and have to deal with them appropriately.</p> <p>It was confirmed that shares are now going into prisons via playlists on hard drives.</p>	
--	--	--	--



Sussex Area Online Committee (SAOC)

	<p>12 Step List</p>	<p>Paul hasn't been able to track an existing list which could be why the website is asking people to enter info to open it, it isn't actually there.</p> <p>Babs suggested that when we come to email the people on the list every 6 months that the email should be from a .org email address.</p> <p>Jez suggested we announce at meetings that we need people for the 12 step helpline. We would need them to provide the following: Name – when available for calls – email address – phone number and postcode.</p> <p>Neil confirmed that we would also need a disclaimer giving their permission to store info. Neil suggested we share this with UKNA.</p> <p>Paul confirmed he was attending the ASC 17.03.2021 and would raise the issue of a drive to collect info for helpline volunteers.</p> <p>Neil suggested that a way forward could be for people to email the Webservant.</p> <p>Initially we need to have our guidelines together re things like clean time, sponsor, can messages be left.</p> <p>Paul advised that the GDPR is the main thing to get.</p> <p>Jez suggested that emailing to agree to be on the list could</p>	
--	---------------------	--	--



Sussex Area Online Committee (SAOC)

	Face to Face Meetings	<p>itself be the agreement to your info being used.</p> <p>It's not likely to happen at this GSC meeting but hopefully next month can see action.</p> <p>Babs and Jez to start on the guidelines.</p> <p>Neil confirmed that NAUK will be relisting face to face meetings on the website. We were the only fellowship to remove them.</p> <p>It is likely that we will follow suit for the common welfare of addicts. This will be voted on as ASC.</p>	
Request for funds:	Nil		
Closing treasury balance:	Zero		
Next meeting date:	20.04.2021	Zoom -	Meeting closed with the serenity prayer.