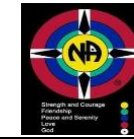
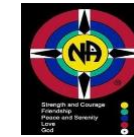




Sussex Area Online Committee (SAOC)

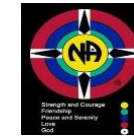


Committee meeting minutes	19/01/2021 06:00pm	Zoom - https://zoom.us/j/96107761705	
Chair of the meeting:	Paul R	Paul welcomed everyone and started the meeting with a moment's silence, followed by the serenity prayer.	
Reading of 12 Concepts:	Read by Neil		
Agenda items for meeting:	Introductions Opening treasury balance Reports Slack and To-Do list Next meeting date		
Those present:	Paul R - Chair Babs T – Treasurer Fi A – Secretary Neil P – Vice Chair Jez C - Webservant		
Apologies:	None		
Position Vacant:	Vice-treasurer (3yr ct) Webservants, 2 positions (1yr ct)		Please announce in meetings. Positions still available: Vice-treasurer (3yr ct) Webservants x 2 (1yr ct)
Approval of last meetings minutes:	Paul	Approved by all	
Opening treasury balance:	£250	Ring-fenced at Area until we have a bank account set up. The was discussion about possible use of the Campout	



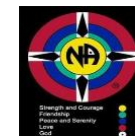
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		<p>Committee bank account which was opened but has lain dormant as the Campout was cancelled and the committee folded. The account will be registered to the PO Box address but the account name would need to be changed.</p> <p>Babs will ask Kat about it to check availability.</p> <p>Babs advised that she has spoken with HSBC who aren't opening any accounts right now but will notify us when we can open a new account.</p> <p>Jez confirmed that Starling Bank you have to either be registered as a charity or be registered with Companies House in order to open the type of account we need hence they will not be practical for us.</p> <p>Neil advised that Amy is not likely to invoice until February. There will be an extra charge from Amy re the policy log and imbedded form. Zoe has agreed to highlight any new policy info and copy and paste it in.</p>	
Chair report:	Paul R		
Vice Chair report:	Neil P	<p>On-Line meeting guidelines. Can we have a look over one piece at a time and pass any comments back to Neil who has sent it to everyone for review. Neil noted that some information could be added about bombers and that eventually this may even become a piece of literature in its own right.</p> <p>Neil suggested another possible strategy in addition to those shared at the last meeting is that for sharing the</p>	<p>All to review meeting guidelines and pass any feedback to Neil</p>



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		sharers camera would have to be on.	
Treasurer report:	Babs T	<p>At the last meeting we were not sure if we had received a £250.00 cheque from Area. Neil confirmed that Kat has sent up their digital bank account and the money has been ring-fenced so that once we have a bank account the money can be transferred.</p> <p>Babs confirmed that an account with the CO-OP may not be possible as we would have to be a registered as a charity or be registered with Companies House.</p> <p>Neil confirmed that we still have an address that we can use, a PO Box in Hove and that the Convention set their account up as a Social Club rather than a charity and that was either with HSBC or Santander.</p> <p>Paul will check with John</p> <p>It was agreed that there was rush as we're not spending a lot of money. Jez, Neil and Babs will continue information gathering.</p>	
Webservant report:	Jez C		
AOB:	<p>To do list</p> <p>Instagram</p>	<p>Neil confirmed that this has been updated and is available on Slack. Everyone has been into the app but weren't able to see everything. Neil will check to make sure everything is accessible.</p> <p>Paul suggested that we should all review the to-do list on Slack every month and make it an agenda item each week. Neil confirmed that the account has been activated and</p>	<p>All to review to do list before next meeting</p>



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	Website use	<p>that we hope to get someone involved with social media. Colleen is not sure about the role due to additional responsibilities. Neil is already using free images and Preview to edit. NAWS, Indonesia and more already have accounts up and running.</p> <p>Stats are good and audio-shares are now up and running with a few more to be uploaded.</p> <p>NAUK will be removing face to face meeting information from the website as it has proved impossible to limit numbers and police have visited several meetings. There have been reports of various different types of dangerous behaviour around face to face meetings.</p> <p>Neil will keep us posted about the emergency conscience.</p> <p>In the steering committee we can state that we will follow the UKNA guidelines and take face to face meetings off the website.</p>	<p>Paul will ensure the guidelines are ratified at the ASC</p>
Request for funds:	Nil		
Closing treasury balance:	£250		
Next meeting date:	16.02.2021 @ 6pm	Zoom - https://zoom.us/j/96107761705	Meeting closed with the serenity prayer.