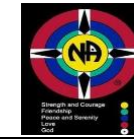
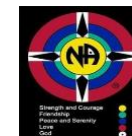




Sussex Area Online Committee (SAOC)

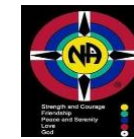


Committee meeting minutes	23/08/2020 10:00am	Zoom - https://zoom.us/j/96107761705	
Chair of the meeting:	Paul R	Paul welcomed everyone and started the meeting with a moments silence, followed by the serenity prayer.	
Reading of 12 Concepts:	Babs T		
Agenda items for meeting:	Introductions Opening treasury balance Reports AOB Request for funds Closing treasury balance Next meeting date		
Those present:	Paul R - Chair Babs T - Treasurer Neil P – Vice Chair Jez C - Webservant		
Apologies:	Dave P		Dave has had to step back for the time being.



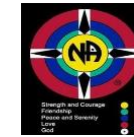
Sussex Area Online Committee (SAOC)

Position Vacant:	Vice-treasurer (3yr ct) Minutes Sec (1yr ct) Webservants, 2 positions (1yr ct)		Please announce in meetings. Positions still available: Vice-treasurer (3yr ct) Minutes Sec (1yr ct) Webservants x 2 (1yr ct)
Approval of last meetings minutes:	Babs T		
Opening treasury balance:	Nil	No funds held at the moment.	
Chair report:	Paul R	Nothing much to report at the moment. Neil attended the ASC on my behalf. Website stats for July to August looking good. 4399 page views from 418 users. Main hits were: On-line meetings, For Members, Audio Shares, Tradition 7, Service Meetings. Planning a sit down with Neil to refresh my memory on some site admin.	Paul will attend ASC and give report. ASC – Wed 16/09/20
Vice Chair report:	Neil P	Neil attended August ASC and delivered our report. I was also ratified as Vice Chair. No questions returned from the body. ASC have highlighted the fact that we need a stipend and will await our input. Neil has contacted our special worker to look into setting up the on-line store and also for cookie popup.	Neil will look into setting up the ASC email address so that webservant becomes solely for the use of SAOC. Neil will follow up on webstore and cookie pop up and will try to get Aimee along to the next meeting.



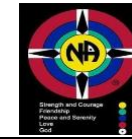
Sussex Area Online Committee (SAOC)

Treasurer report:	<p>Babs T</p>	<p>Babs started by with the conversation she had with ASC treasurer (Kat) about the possibility of setting up a SAOC bank account. Kat had highlighted some possible issues with a SAOC account. I.e transferring money, accounting at area etc but was willing to support our final decision. Babs asked then asked the committee the question, “Do we think it’s a good idea for this committee to have it’s own bank account?”</p> <p>Paul suggested that a bank account was a good idea in the long run so we could make our own payments to the special worker etc. But then raised the question of how we remain transparent to ASC and our members? Babs suggested that having our own account would increase transparency as we could produce statements etc that would clearly show the flow of funds in relation to this committee.</p> <p>Neil concurred that a sperate account would give transparency and if we need to we could look at adding a spreadsheet to the SAOC section on the For Members page. It would also mean that no one has money lying around at home and spends would have to pass through at least two people.</p> <p>Babs asked if this is something we should vote on. Jez highlighted that we all seemed to be in agreement. Paul then asked for a vote. Vote passed, all in agreement.</p>	<p>Paul will take our decision to ASC.</p>
Webservant report:	<p>Jez C</p>	<p>Nothing much to report at the moment due to holiday/work etc.</p> <p>Neil has been covering weekly updates at the moment.</p>	<p>Jez will arrange a date with Neil in the coming week to continue with the 12 step handover of webservant position.</p>



Sussex Area Online Committee (SAOC)

AOB:	SAOC Service Positions SAOC Guidelines SLACK	<p>Babs asked about the service positions required and the duties for SAOC. Firstly, she asked for clarification on the vice chairs duties. Do they need to attend LSC? Neil suggested that the vice chair should attend LSC as the website contains a lot of public information and would also could also provide support for any hybrid meetings etc moving forward. Secondly, about the possible role of an Editor/Copywriter. Do we need it at the moment? Paul suggested that this was something that was needed at the beginning but not so important at the moment, but we could maybe cover this between us all at the moment.</p> <p>Babs then shared the working document for our guidelines. She suggested that we have it as a “live document” so we can keep amending and updating as we go. Some initial changes that need to be made are: To try and streamline the use of full title and abbreviation, update the statement of quality, adapt them to more than just website guidelines, points of accountability and responsibilities.</p> <p>Slack is now running on the free version and seems to have everything we need. Babs highlighted some of the benefits of Slack and the better anonymity it offers.</p> <p>The committee also discussed the benefits of moving the time and day of our meeting. It was decided that as we only meet on line we can be flexible with this. The next meeting was moved forward a day to Saturday 19th Sept</p>	<p>Babs will make the suggested changes and post them to slack so we can all have some input.</p>



Sussex Area Online Committee (SAOC)

Request for funds:	Nil		
Closing treasury balance:	Nil	No funds held at the moment.	
Next meeting date:	Saturday 19/09/2020 10:00am	Zoom - https://zoom.us/j/96107761705	Meeting closed with the serenity prayer.