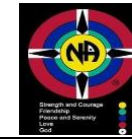
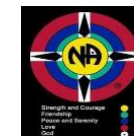




Sussex Area Online Committee (SAOC)

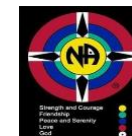


Committee meeting minutes	13.09.2022 06:00pm	Zoom	Actions
Chair of the meeting:	Babs		
Reading of 12 Concepts:	12 Concepts	Read by Judy	
Agenda items for meeting:	Zoom accounts		
Those present:	Fi A – Secretary Babs T – Treasurer Judy –Chair		
Apologies:	Jez C - Webservant		
Vacant positions	Vice-chair Vice Treasurer Web Servant		
Approval of last meetings minutes:	All		
Opening treasury balance:	£19.11		
Chair report:	Judy	Hugs Family, I am an addict named Judy O and your current chair. I attended the ASC last month and read our report.	



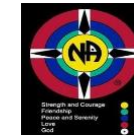
Sussex Area Online Committee (SAOC)

		Babs and I met on Friday Sept 9 th to continue our discussion on zoom and the host key.	
Vice Chair report:			
Treasurer report:	Babs	<p>Balance at the close of last month was £53.00 Paid £48.00 to special worker Paid £5.00 in bank charges Paid £14.39 Monthly Zoom charges Made a small request for fund from Area of £20.00 Balance as of 13.09.2022 is £19.11</p> <p>Babs suggested a request for funds of £150.00 to allow for a safety net.</p> <p>Our regular outgoings are £5.00 bank charges and £14.39 for Zoom, we don't want to hold too much but don't want to have to ask for funds mid-month</p>	Babs will make a request for funds to Area for £200.00
Webservant report:		<p>This month things have been going well as far as updating meetings. We have had 1 x Online meeting closed (Eastbourne) but 2 x new physical ones have opened (a woman's meeting in Bognor and a Basic Text study in Brighton).</p> <p>Google Analytics we've had 855 hits in the last quarter, mainly on the meetings page. Data on the analytics page is difficult to interpret.</p> <p>No recordings of speakers were made at SANAC.</p>	Babs will remove out of date events from the website



Sussex Area Online Committee (SAOC)

		<p>Things that have not happened. I have not heard back from Aimee regarding further site improvements. I shall chase it up this week.</p> <p>Judy mentioned that some events need to come off the Events page and Babs is taking care of Facebook.</p> <p>Judy is keeping an eye out on Instagram and specifically for scam posts asking for money.</p>	
Agenda Items	Zoom Accounts	<p>Babs located the Host Key for our meeting. It didn't seem to need the Host Key on. Babs experimented by taking the Host Key. Judy could not see the Host Key (as an arrow in the bottom right corner).</p> <p>Instructions are to "tap Claim Host at the bottom of the Participant Box" Judy and Babs explored what info was available about this online. Judy believes that any change can't be seen without restarting the meeting.</p> <p>Babs will have a chat with someone at Zoom to get to the bottom of the Host Key (since this meeting more information has been shared with this committee, will update at next meeting).</p> <p>Judy suggested that if we can't get to the bottom of the Host Key, we could come up with a set of guidelines of what is and isn't ok for Zoom meetings, i.e. not to share passwords with anyone other than the host.</p> <p>We now have contacts for all users of the Zoom accounts. We are investigating the next step of the security process</p>	<p>Babs will chat to Zoom (unless the solution to the Host Key problem is otherwise solved before the next meeting)</p>



Sussex Area Online Committee (SAOC)

		which has turned out to be quite complicated. All contacts will be notified as and when any changes occur.	
Social media		Currently we are keeping them ticking over. The Facebook one is more for current members and the Instagram account is more of a PI/PR tool. We hope to attract someone to the committee who might have an interest in developing these accounts.	
AOB:			
Request for funds:	Nil from committee £150 to be requested at ASC		
Closing treasury balance:	£19.11		
Next meeting date:	11.10.2022	Babs will send out the link for the next meeting.	Meeting closed with the serenity prayer.