Contents

[ASC Reports 3](#_Toc50747639)

[Channel Islands Area 3](#_Toc50747640)

[Chiltern & Thames Valley Area 3](#_Toc50747641)

[Cornwall Area 3](#_Toc50747642)

[Devon Area 3](#_Toc50747643)

[Dorset Area 3](#_Toc50747644)

[East & Central Lancashire Area 3](#_Toc50747645)

[East Midlands Area 4](#_Toc50747646)

[Essex Area 4](#_Toc50747647)

[Farsi Speaking Area 5](#_Toc50747648)

[Free Counties Area 6](#_Toc50747649)

[Greater Manchester Area 6](#_Toc50747650)

[Hampshire Area 6](#_Toc50747651)

[Kent Area 7](#_Toc50747652)

[Merseyside Area 7](#_Toc50747653)

[Norfolk & Suffolk Area 7](#_Toc50747654)

[North East England Area 7](#_Toc50747655)

[North East London Area 7](#_Toc50747656)

[North West London Area 7](#_Toc50747657)

[NW England and N Wales Area 8](#_Toc50747658)

[Scotland - East Coast Area 9](#_Toc50747659)

[Scotland - Edinburgh & Lothians Area 9](#_Toc50747660)

[Scotland - West Coast Area 10](#_Toc50747661)

[Scotland – West Lothians 10](#_Toc50747662)

[Shires Area 10](#_Toc50747663)

[South East London Area 12](#_Toc50747664)

[South Wales Area 13](#_Toc50747665)

[South West London Area 13](#_Toc50747666)

[Surrey Area 14](#_Toc50747667)

[Sussex Area 14](#_Toc50747668)

[West Country Area 15](#_Toc50747669)

[West Midlands Area 15](#_Toc50747670)

[Yorkshire & Humberside Area 16](#_Toc50747671)

[Regional Delegate 18](#_Toc50747672)

[Sub Committees Reports 19](#_Toc50747673)

[UKComm² 19](#_Toc50747674)

[UKCNA – Convention Committee 19](#_Toc50747675)

[UKFD - Fellowship Development 20](#_Toc50747676)

[UKH&I - Hospitals & Institutions 21](#_Toc50747677)

[UKPI – Public Information 23](#_Toc50747678)

[UKSO – Service Office 24](#_Toc50747679)

[Ad Hoc Committees 26](#_Toc50747680)

[GDPR ad hoc 26](#_Toc50747681)

[Social Media ad hoc 26](#_Toc50747682)

[Virtual Service ad hoc 26](#_Toc50747683)

[visionUKSO 26](#_Toc50747684)

# ASC Reports

## Channel Islands Area

No Report Received

## Chiltern & Thames Valley Area

No Report Received

## Cornwall Area

No Report Received

## Devon Area

No Report Received

## Dorset Area

No Report Received

## East & Central Lancashire Area

|  |  |  |
| --- | --- | --- |
| **ASC: East and Central Lancashire Area** | | |
| **ASC meeting details:** | | |
| **Day and time:**  First Wednesday of the month at 19.30pm | **Venue:**  Woodnook Baptist Church Royds street, Accrington BB52JH | **ASC mailing address: N/A** |
|  | | |
| **Number of groups and meetings:** 42 | | |
| **Sub-committee activities:**  Local Services next meeting on Friday 25th Sept 2020 18.30, via Zoom. We are currently attending the Pavillion, HMP Garth, HMP Lancaster Farms and Salus, Due to COVID 19 only 2 presentations have been done at the pavilion and lancaster the month. Positions vacant: Vice Chair ( 1 year clean time ) Literature ( 1 yr clean time) Panel leaders for HMP Garth, Kirkham and Preston, Ocean Recovery ( 1 yr clean time). | | |
| **Events:**  LSC in talks with UKH&I ref a learning day for our Area in the next few months via Zoom Dates TBC | | |
| **Additional information:** | | |
| **Current financial status and contributions:**  Prudent reserve is £750, ring fenced money is £2000 our closing balance including £2000 ring fenced money was £2928.04, (£928.04) | | |
| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for RSC: ( both questions are from a NA member in our Area not a GSR )**  1. What is NA doing about pushing the government to get meetings back up and running? Or are we sitting on our hands and just waiting?  2. Are meetings going to be allowed to advertise as running on the website in areas that no longer have lockdown restrictions? or will the blanket treatment of no physical meetings continue across the UK? | | |

## East Midlands Area

No Report Received

## Essex Area

|  |  |  |  |
| --- | --- | --- | --- |
| **ASC: Essex Area Service Committee** | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **No venue at this time** |  | **Last Wednesday of each month** |
| **Number of groups and meetings:**  31 Pre- Corona virus lock-down. | | | |
| **Online Meetings**  **The ASC has set up 3 x zoom accounts and groups in our area access and run these meetings through these accounts not all of the Essex meetings are through the ASC account Some groups have set up their own Zoom accounts.**  **Currently**  **ASC facilitated meetings are: 13**  **H & I: 4**  **MEETINGS IN THE ESSEX AREA ARE NOW STARTING OPEN UP AGAIN FACE TO FACE. COMMITTEES ARE TAKING IT RESPONSIBLY THEY ARE OPERATING AS COVID SAFE** *(Masks, Temperature checks, symptom checks, track and**trace etc.)*  **WE HAVE HAD MANY DISCUSSIONS ABOUT COVID AT THE ASC AND MEETINGS OPENING HAVE THE BACKING OF THE ASC AS LONG AS COMMITTEE’S FOLLOW ALL THE NECCARAY GOVERNMENT AND NA GUIDELINES.**  **Sub-committee activities:**  **PI**  There is no PI committee. Bur we do have interest this committee.  We are now making inroads with **HMP Chelmsford.** We are writing to the new governor .  But on hold while Covid 19 is till here.  **H&I**  Our H&I committee has meetings now in the following institutions:  Which Are now online from the Essex NA Zoom account.  We have terminated the **Passmores House Treatment Centre*.***In Harlowbecause of their lack of interest. From the staff.  **Lighthouse** – *Southend-on-Sea*  **PCP Treatment Centre** - *Chelmsford*- Tuesday  **The Lighthouse** – Southend-on -Sea  The online meetings have been we received  The H and I committee are doing an amazing job! | | | |
| **Events**  The Essex Convention  Is now postponed until next year 2021. Anyone that has pre- Registered will receive a full refund. | | | |
| **Additional information:**  Issues in the Essex Area  The main problem is GSR attendance at the ASC we are trying to encourage members to take this role seriously. We have a constant concern about being quorate as technically there should be over 50% of GSR’s in attendance to vote. But obviously we can’t operate like this, so we have voted to act as quorate when we have 6 GSR’s attending. If this situation continues, we may have to downsize.  The Essex Area is setting up a Tradition/Service workshop after lockdown to try to inform people of the basics on how to run a meeting, Home group, Group conscience etc. | | | |
| **Current financial status and contributions:**  **Finance**  The ASC was balance was not available at the time of this report but will bring to the Region.  Essex Area’s donation to Region is £100 per month. Which is a mandate and paid by direct debit.  Current balance is: £1,187.56 + £2,400 ring fenced for Essex Convention next year. | | | |
| Questions  **What is the Regions position on public liability insurance for groups?** | | | |

## Farsi Speaking Area

|  |  |  |
| --- | --- | --- |
| **ASC: UK Farsi Speaking Meetings** | | |
| **ASC meeting details:** | | |
| **Day and time:**  **02/09/2020** | **Venue:**  **Virtual Meeting** | **ASC mailing address:** |
|  | | |
| **Number of groups and meetings:**  7 Groups, based in London, and rest Sheffield, Leeds and Birmingham all of which are held online via Zoom | | |
| **Sub-committee activities:**  **ASC’s dedicated website will be ready over the next week and should be fully operational before the next Region. This has been handled by the Website and Mtg Address Subcommittee.**  **Because of Corona virus outbreak the ASC’s monthly meetings will continue to be held using Zoom.**  **The workshop subcommittee has been busy providing Zoom workshops on various topics with farsi speaking members attending from around the world including Iran, we invited chair persons all over the world.**  **The PI committee has not been very active and have only managed to email all treatment centres in the UK and provide them with contact details for the PI and Website subcommittee chairs they have internal meeting via Zoom.**  Please list H&I meetings: | | |
| **Events:**  This committee does not presently have a chair and is therefore not active. | | |
| **Additional information:**  **We have new chair for workshop, and new Treasurer**  **We need following commitments, Conventions Chair, Vice Chair and RCM and vice RCM, literature** | | |
| **Current financial status and contributions:**  **Existing Balance is £379.23**  **Our prudent Reserve is £1500.00** ASC decided to keep that Money in January to cover two month expenses of our Subcommittees in case there is no contributions from Groups. Indeed there has been zero contribution from the groups. | | |
| **\_\_\_\_\_\_\_\_\_\_\_ ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Question for Region:**  **There is a virtual international group via zoom they wanted to join our area, in the last two months ago our GSR couldn’t manage to make any decisions about them. Even they took that issue to their groups they couldn’t make decisions Either. The reason is if we accept this group there will be many virtual groups willing to join us because they are not connected to any NA Structure.** | | |

## Free Counties Area

No Report Received

## Greater Manchester Area

No Report Received

## Hampshire Area

|  |  |  |
| --- | --- | --- |
| **ASC:**  HAMPSHIRE | | |
| **ASC meeting details:** | | |
| **Day and time:**  1st Sunday of every month 13.45 | **Venue:**  Zoom Platform (at present) | **ASC mailing address:**  hampshireasc@hotmail.co.uk |
|  | | |
| **Number of groups and meetings:**  20 online meetings listed. (2 of which are new meetings started during lockdown) 32 physical meetings listed. | | |
| **Sub-committee activities:**  **H&I**  H&I are currently holding 2 Zoom meetings a week in ANA treatment centre, Portsmouth (Friday and Sunday evening). All other meetings are on hold for the time being.  Prison Liaison has had correspondence with HMP Winchester, and they will not be letting outside agencies within the prison to April 2021 this is subject to change. Members have been encouraged to go for clearance.  Discussion re when H&I can set up face to face meetings. Government guidelines will continue to be followed.  **Public Information**  A UKNA email address has been obtained for the PI subcommittee. The committee are currently doing an inventory of their guidelines.  **Convention 2020**  The committee has disbanded, and all funds have been returned to the ASC. | | |
| **Events:**  NONE | | |
| **Additional information:**  An ad hoc committee is to be formed to take inventory of the HASC guidelines. | | |
| **Current financial status and contributions:**  Aug ASC Closing Balance = £6005.72 Prudent Reserve = - £2100  Ringfenced (Convention) = £3000  Ringfenced (H&I Learning Day) = £300  Donation to Region in July £559.57  Donation to Region in August = £268.74 | | |
| **ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Fellowship Development –** Tara W (RCM) is the point of contact for HASC and is also the FD Rep for the South East  **Questions for Region:**  None | | |

## Kent Area

No Report Received

## Merseyside Area

No Report Received

## Norfolk & Suffolk Area

No Report Received

## North East England Area

No Report Received

## North East London Area

No Report Received

## North West London Area

|  |  |  |
| --- | --- | --- |
| **ASC: North West London** | | |
| **ASC meeting details:** | | |
| **Day and time:**  02/07/2020 | **Venue:**  Zoom | **ASC mailing address:** |
|  | | |
| **Number of groups and meetings:** 58 Online Meetings – 19 GSRs Present | | |
| **COVID 19 update given to Area following the recent update on UKNA website.**  **Sub-committee activities:**  **North London PI –** 3 x presentation requests from Universities, more to come hopefully. Contributions returned to North London areas as there were surplus funds. Chair and all Vice positions available. BAME project currently on hold.  **North London H&I –** NE London Area Rep and UK Rep positions available. Virtual meetings for prisons being considered as this would make it easier to facilitate.  **F&E –** No Live Sub-committee  **NACHO –** Currently looking at alternative ways to carry the message. Hopefully we might be able to do NACHO this Christmas.  **Crèche Liaison -** No Live Sub-committee  **London Convention Committee –** 2021 reports given. Numerous merchandise sales active for fundraising. Multiple positions available.  **RCM Report –** No question responses to bring back to area but region is to be held on 12/09 and will take there will be a Q&A later in the meeting and will bring appropriate questions back down to region.  **Fellowship Development –** Waiting on 1 ASC, H&I & NACHO to complete the Inventory | | |
| **Events:**  No upcoming events | | |
| **Additional information:**  **Vacancies**  Literature: 2 Years CTR, 2 Year Commitment. Will need own car and storage space  Vice Literature: 2 Years CTR, 1 Year Commitment. Will need own car and storage space  Vice Secretary: 2 Years CTR, 2 Year Commitment.  Vice Treasurer: 2 Years CTR, 2 Year Commitment. You will need to be Solvent and Numerate  Crèche Liaison: 1 Year CTR, 1 Year Commitment | | |
| **Current financial status and contributions:**  £515.23 contributions received in August. £538.11 sent to region | | |
| **ASC summary for presentation at Region:**  **Questions for Region:** Noquestions | | |

## NW England and N Wales Area

|  |  |  |
| --- | --- | --- |
| **ASC: North West England & North Wales Area Service Committee** | | |
| **ASC meeting details:** | | |
| **Day and time:**  1st Saturday of Month | **Venue:**  All ASC meetings currently on zoom until further notice | **ASC mailing address:**  [secretary@nwenwa.ukna.org](mailto:secretary@nwenwa.ukna.org) |
|  | | |
| **Number of groups and meetings:**  65 meetings on current list, 37 approx. now moved over to zoom. We had 12 GSRs at August ASC and we had 11 GSRs at Sept ASC. | | |
| **Sub-committee activities:**  **PI/PR;** no current committee at our ASC, though we had UKPI North West Learner Will speak at our ASC Saturday 5th September, we have now requested a learning day.  **H&I;** no current committee, we have requested some support from UKH&I in regards to alearning day, could possible liaise with UKPI. We have made steps in to getting something similar to what Will from UKPI did at last ASC for H&I at next ASC October.  **Guiding Principles Traditions Book Share at August ASC,** Sian spoke for about 20 mins and then took Q/A. Really well received by our GSRs steering committee members.  **Convention;** NWENWACNA XXVII – Convention will go ahead in 2021, more details to follow. | | |
| **Events:** No events planned at this time. | | |
| **Additional information:**  **NA Meetings**  Though the majority of our Area’s meetings have remained on virtual settings, such as zoom, we have a few meetings now which have opened face to face meetings.  We have 3 in St Helens and 1 at Heywood. | | |
| **Current financial status and contributions:**  As an ASC we work with a prudent reserve of £1,200, GSRs voted to increase, no donation for region at this time. | | |
| **ASC summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region: no issues or questions to bring for September region.**  One thing to inform region is that our RCM is going to be away for region weekend and will be trying to link in though will not know until trying the local Wi-Fi connection if it will be possible. | | |

## Scotland - East Coast Area

No Report Received

## Scotland - Edinburgh & Lothians Area

|  |  |  |
| --- | --- | --- |
| **ASC: Edinburgh and Lothians** | | |
| **ASC meeting details:** | | |
| **Day and time:**  2nd August 2020  Next meeting 6th September 2020 | **Venue:**  Online via Zoom | **ASC mailing address:** |
|  | | |
| **Number of groups and meetings:** 25 meetings total, 18 currently running online, 3 meetings running face to face. | | |
| **Sub-committee activities:**  LSC have been servicing some treatment centres via Zoom but face to face meetings will recommence shortly.  **Please list H&I meetings:**  Local Service Committee meets last Tuesday of every month at 6.30pm on Zoom. | | |
| **Events:**  No upcoming events | | |
| **Current financial status and contributions:**  £517.86 balance  £550.00 prudent reserve (increased from £500.00 to cover three months’ running costs)  No contribution. | | |
| **ASC summary for presentation at Region:**  Face to face meetings have begun to reopen in our area, in accordance to guidance from the Scottish Government. Current update from Scottish Government taken effect from 3/8/2020, ‘non-NHS drug and alcohol support groups can provide essential services following relevant guidance with physical distance’. A group inventory has been distributed by the LSC.  **Responses to action points from RSC:**  None.  **Questions for Region:**  Under Edinburgh and Lothians on the NA website, meetings outside the area are listed. For example, Livingston and Bathgate (West Lothian area) and Dunfermline (Fife). Request for this be reviewed by the Comms team with ELASC.  Information passed on regarding Scottish Government’s guidelines on non-NHS drug and alcohol support groups – Request for the website to be updated to include guidance specific to Scotland and for groups to be able to post face to face meetings. | | |

## Scotland - West Coast Area

No Report Received

## Scotland – West Lothians

No Report Received

## Shires Area

|  |  |  |
| --- | --- | --- |
| **RCM Report September 2020** | | |
| **ASC: The Shires Area** | | |
| **ASC meeting details:** | | |
| **Day and time: 3rd Saturday of the month 1pm** | **Venue: Buckden Village Hall,**  **Buckden, St Neots** | **ASC mailing address:**  [**asc@theshires.ukna.org**](mailto:asc@theshires.ukna.org) |
|  | | |
| **Number of groups and meetings:** 30 meetings per week, 27 groups – moved to 24 meetings per week online run by Shires ASC. Online meetings have been functioning well with newcomers attending and getting clean. We seem to have adjusted and just got on with it. Some groups are not following the UKNA guidance and continue to meet in person. We have reached out and tried to carry the UK conscience to the groups. Many members are frustrated that the meetings are not open yet but many AA meetings are going ahead. | | |
| **Sub-committee activities:**  **PI Report Online Talks to Drug Services**  On the 30th July, 5th & 12th August, we delivered three 20-minute PI talks on ‘How NA Works & Why’ to CGL drug services staff team meetings at Wellingborough, Kettering and Northampton. It seemed to be well received with staff members saying they’d heard more details and understand more about our fellowship than they previously knew, and that it was helpful to be able to convey that to potential newcomers. Questions ‘what is the difference between AA & NA?’, ‘where can those who speak limited English get support from NA (Russian)?’ We are in the process of contacting, ARC (Addiction Recovery Community) in MK., as well as CGL in Cambridge, Peterborough and Huntingdon.  **Northamptonshire Police** – Initiating contact regarding NA-PI input to police recruit training at  the newly opened training college. The place is literally brand new, but at the moment Covid-19  protocols are complicating training. Going to suggest a regular (once every 3 months?) 20-minute online NA-PI talk, to each cohort of recruits, followed by a question and answer session…more will be revealed!  We currently have 3 members on the H&I subcommittee. We are always looking for other members to do service, we will find something for anyone to get involved with. Still in limbo with many of the prisons due to Covid-19 and the size of the subcommittee. None the less we have two meetings running at this present time in a local treatment centre.  **Wednesday Recovery House Share 7pm**  Visiting share male/female shares alternating weeks with a strong emphasis on shares living the  program – ie Steps, Sponsor, Sharing, Service being the requirements to share at the meeting. As a  committee we wish to keep a clear NA message. The meeting is going really well with 12-15  members attending both in phase 1 and phase 2 of treatment.  **Friday Recovery House JFT Reading and Spiritual Wheel 7pm**  A very good meeting with 10-12 members all sharing getting involved with new residents entering  the treatment centre and hearing the NA message. A different dynamic to Wednesday’s share  meeting but just as powerful and free flowing share time.  If any members would like to get involved, please get in touch with any panel member.  H&I are holding two weekly meetings in a local rehab. This has been received well with weekly shares from members sharing ESH. | | |
| **Events: n/a** | | |
| **Additional information:**  We have begun an ASC inventory process using an online form to collect responses from members and groups. We have had 11 responses so far from members. This seems to be an efficient way of collecting and collating feedback and is completely anonymous.  **Questions:**  **What do RSC suggest we do about groups that are deliberately flouting the guidance and continuing to meet in person?**  **PayPal payments – we are aware of a meeting that is collecting Trad 7 funds to their personal PayPal account. How best to approach this?** | | |
| **Current financial status and contributions: No contribution this month**   |  |  | | --- | --- | | **Closing Balance:** | **£ 1,003.92** | | **Prudent Reserve:** | **£ 820.00** | | Above/below Prudent: | £ 183.92 | | | |
| **ASC summary for presentation at Region:**  **Responses to action points from RSC:**  PI Contact - Ross M -  H&I Chair - Jonny C -  H+I meetings taking place:  Recovery House Treatment Centre, Wednesday 19:00, Rushden, Northamptonshire, Via Zoom Platform, 7 residents  Visiting shares weekly with strong NA message focusing on the 4 pillars, service, steps, sponsor, sharing honestly..  FD contact – asc@theshires.ukna.org FOA Liam | | |

## South East London Area

|  |  |  |
| --- | --- | --- |
| **SELASC (SOUTH EAST LONDON AREA SERVICE COMMITTEE)** | | |
| **ASC meeting details:** | | |
| **Day and time:**  August  LAST WED OF THE MONTH @ 7PM | **Venue:**  Virtual Zoom Meeting | **ASC mailing address:**  asc@se.london.ukna.org |
| **Number of groups and meetings:**  41 groups holding 45 meetings / 15 Voting GSRs in attendance | | |
| **Sub-committee activities:**  **H&I:**  Ongoing negotiating with the ‘Cardinal Clinic’ treatment centre located in Windsor, in order to facilitate regular H+I meetings.  Initially these will be Zoom mtgs with the intention to changing to face to face group mtgs when lockdown eases  **PI:**  Ongoing conversations with Wandsworth and Southwark Local Authority, they appear closed down for training and presentation.  **F&E:**  Not represented at this meeting.  **NACHOS 2020:**  Service positions available.  Anyone who is interested in service please attend the Zoom meeting :  11/09/2020 @18h:00m - Meeting ID: 895 9634 9626 - Password: Nacho  **FD LONDON:**  SELASC – Inventory  Q3 - Inclusivity, who is missing? When thinking of our business meetings, area meetings, sub- committee meetings etc, are there individuals or people we are missing?  Q4 - Are service boards committees accountable? | | |
| **Current financial status and contributions:**  Treasurer opening balance: £5412.49  £412.49 Contribution to Region  Total out : £412.49  Treasurer Closing Balance: £5000 | | |
| **Questions for Region:**   1. Are others noticing smaller meeting attendance than prior to COVID19, including not seeing people who were regular attenders before lockdown? 2. Are others exploring ways to connect with these members who haven't been coming? | | |

## South Wales Area

No Report Received

## South West London Area

|  |  |  |
| --- | --- | --- |
| **RCM report** | | |
| **ASC:** South West London Area | | |
| **ASC meeting details:**  <http://ukna.org/committee/area-london-south-west-asc> | | |
| **Day and time:**  First Monday of every month (If Bank Holiday second Monday)  19:30 | **Venue:**  Park Walk School (via Zoom)  Park Walk  London  SW10 0AY | **ASC mailing address:**  Please contact ASC secretary on if mailing is required on [swascgdrive@gmail.com](mailto:swascgdrive@gmail.com) |
| **Number of groups and meetings:**  55 Groups; 12 GSRs attended the July 2020 ASC (We did not make quorum) | | |
| **Sub-Committee Reports:**   * **H&I:**   **C**ontinuing to liaise with Gatwick Detention Centre (GTC) making slow progress over confusion from GDC about who the correct person is to contact. * **P&I:**  PI attended SWLASC and communicated the need for a SW area rep. He stressed that SW area used to provide someone to fill this role and asked if that could happen again. * **SWL F&E:** * **Fellowship Development:** ASC approved FD to contact Government Agencies to obtain definitive guidance on safely opening meetings * **London Convention:**  N/A   **Adhoc Committee Reports:**   * **Nacho: Committee is formed, meetings will be**  2nd Friday of each month at 6 pm; Bi-weekly meetings in Sep / Oct; Weekly meetings in November/December | | |
| **Old Business:**  None | | |
| **New Business:**  None | | |
| **Events:**  **N/A** | | |
| **Current financial status and contributions:**  Opening Balance (after expenses) £3,022.90  Sent to Region – Will be sent once the new treasurer has access to the funds  Prudent Reserve £2,000 | | |
| **Summary for presentation at Region:**  **Responses to action points from RSC: N/A**  **Questions for Region:** | | |

## Surrey Area

No Report Received

## Sussex Area

|  |  |  |  |
| --- | --- | --- | --- |
| **Sussex Area**  **Report for Region September 2020, On-Line** | | | |
| **RCM report** | | | |
| **ASC: Sussex Area** 19/08/20  **Position Vacant:** Minutes, Vice Minutes, Vice Literature.  **Next ASC:** 16/09/20 | | | |
| ASC meeting details: | | Address: | Day and time: |
| Venue: | **On-Line (Zoom)** | [**https://zoom.us/j/650254817**](https://zoom.us/j/650254817)  **No password required** | **3rd Wednesday of every month. 7 -9pm, doors from 6:45pm** |
| **Number of groups and meetings:** 41 weekly meetings across Sussex area (All currently closed). 35 On-Line meetings  8 GSRs attended. | | | |
| **Sub-committee activities:**  **F&E** Currently meeting monthly via Zoom platform. Next meeting, Saturday 12th September 6pm.  <https://zoom.us/j/97979227083> The committee are planning to organise a physical event as soon as the lockdown has been lifted. The on-line fundraiser on Monday 31st August. 30 speakers from around the world was well attended throughout the day. £407 raised.  **LSC** (Local Services Committee). Currently meeting monthly via Zoom platform. Next meeting Sunday 13th September 4pm.  [**https://zoom.us/j/93971159262**](https://zoom.us/j/93971159262)   * LSC responsible for all H&I, PI, Website, and Outreach service in Sussex area.   **Ford Prison** Currently in lockdown, no admittance. Panel leaders have contacted the relevant department about the possibility of having an on-line meeting. Awaiting response.  **Lewes Prison** Currently in lockdown, no admittance.  **Royal Sussex County Hospital Brighton** Currently in lockdown, no admittance.  **Lighthouse Recovery (Worthing)** Online H&I meeting every Tuesday 6pm. Going well, regularly attended.  **Langford Centre (Bexhill)** Currently in lockdown, no admittance.  **Lovelong House (Littlehampton):** Currently in lockdown, no admittance. **Meeting lists:** New meeting lists will be available post lockdown,  **Website:** Sussex Area Online Committee. Next meeting Saturday 13th September 10am. <https://zoom.us/j/96107761705> SAOC will assist with all things digital in the Sussex area. Website, Social media, Email, On-line meetings. As this is a new committee they are currently drawing up guidelines and researching how best to serve our area.  **Convention:** Committee meeting held via Zoom 1st Sun of each month 4pm. <https://zoom.us/j/94275170398> Dates confirmed for 2021 event and contract with the hotel signed. June 25th – 27th Full details on [www.sussena.org](http://www.sussena.org) and ukna.org.  **Campout:** Dates confirmed for 2021 event. August 27th – 29th Full details on [www.sussena.org](http://www.sussena.org) and ukna.org. | | | |
| **Events:**  **Convention:** SANAC12, 26th – 28th June 2021. Holiday Inn, Brighton Seafront  **Campout:** 27th – 29th August 2021. Blackland Farm, Grinstead Lane, East Grinstead, Sussex.  Full details of all events can be found at www.sussexna.org | | | |
| **Additional information:** Virtual ASC held on the third Wednesday of each month. Sussex area now has 35 on-line meetings, all links are on the Sussex Website, a couple of meeting have decided against posting on the UK site as they have newcomers who are still uncomfortable with larger meetings.  Our guide to the ASC has been updated and sent to all GSRs. Area guidelines are currently being revised and updated.  Ad-hoc committee formed to carry out area inventory.  GSR workshop confirmed for Sunday 20th September. 1 – 3pm  [https://zoom.us/j/98266809558](https://zoom.us/j/98266809558?pwd=WWVlR2YwSzUxNWR6bEFWNkxFeG02Zz09) Password GSR | | | |
| **Current financial status and contributions:**  We are fully self-supporting. £1000 Contribution. | | | |
| **Summary for presentation at Region:**  **Responses to action points from RSC:**  **Questions for Region:** *1. As we are over prudent reserve again is it possible to make a higher donation to EDM and NAWs this month?*  *2. We have a couple of members that purchased UKCNA T-Shirts but have not received them yet, does the sub-committee have any updates on this?* | | | |

## West Country Area

No Report Received

## West Midlands Area

|  |  |  |
| --- | --- | --- |
| **ASC: WEST MIDLANDS** | | |
| **ASC meeting details:** | | |
| **Day and time:**  LAST SUNDAY EVERY MONTH  30/08/2020 | **Venue:**  ONLINE | **ASC mailing address: N/A** |
|  | | |
| **Number of groups and meetings:**  AT PRESENT WE HAVE ON 33 GROUPS HOLDING 43 MEETINGS ONLINE  WE ALSO HAVE AT LEAST THREE MEETINGS THAT HAVE OPENED UP FOR FACE TO FACE MEETING | | |
| **Sub-committee activities:**  WE CURRENTLY HAVE NO SUB COMMITTEE REPORTS  Please list H&I meetings: | | |
| **Events:**  NA moving forward in times of Coronavirus  Date: Sept 13th 2020  Time: 2pm - 4pm  Join Zoom Meeting  <https://us02web.zoom.us/j/83551403240> | | |
| **Additional information.**  This work shop will be the second we as an area have held to keep the fellowship informed of where we are in relation to getting venues opened up and the possibility of hybrid meetings also what is to be expected of us all as members. | | |
| **Current financial status and contributions:**  Opening balance- £6109.94  Total tradition 7 received - £593.93  Out goings - £321.83  Closing balance - £6382.04 | | |
| **ASC summary for presentation at Region:**  We are currently going through the process of having venues make contact with us to discuss the ways we could start to use venues safely these are mainly from the Methodist church venues we use in west midlands who have their own risk assessment to complete then they require risk assessments from us as groups that use venues we are looking to have more news on moving forward around 12-13 September  West midlands ASC was postponed from August 30th due to not having a functioning steering committee able to attend this was due to covid quarantine and also member’s being on holiday.  **Responses to action points from RSC:**  **Nothing to report.**  **Questions for Region:**  No questions for region. | | |

## Yorkshire & Humberside Area

|  |  |  |
| --- | --- | --- |
| **ASC: Yorkshire and Humberside** | | |
| **ASC meeting details:** | | |
| **Day and time:**  **10 AM LAST SATURDAY OPF MONTH** | **Venue:ZOOM** | **ASC mailing address:**  **Yahana.secretary@gmail.com** |
|  | | |
| **Number of groups and meetings:**  Tricky . Occasional face to face unofficial outdoors. Some have been held indoors under Covid protocol. | | |
| **Sub-committee activities:**  **H&I** is still quiet due to Covid although we do have some PI opportunities on the horizon. In spite of this, our members are still in regular communication with all the meeting venues**.**  **Hospitals and Institutions**  **Oasis Detox Bradford, males and females**. In contact with detox manager to discuss the option of setting up the meeting again on a fortnightly basis through zoom. we would like it if we have the meeting restarted before the end of September 2020**.**  **Linwood rehab Barnsley males and females ,** not yet opened for substance misuse so therefore has no requirements for meetings. This will be reviewed again next month**.**  **Phoenix rehab Sheffield, male and female.** Nothing much to report**.**  **Bridges rehab Hull,** male still no face to face meetings at treatment centre. Clients have been attending online**.**  **Reflections Castleford** online meeting, 6-7pm, every Monday, male. The meeting is going well. The lads are sharing and engaging. We’ve had some amazing shares, thanks to everyone involved.  **HMP Hull , Male** There is still no face to face meetings.  **HMP Leeds, Male no meetings.**  **HMP Wakefield, Male.** No contact from staff and everything quiet.  **HMP Full Sutton, Pocklington East Ridings, Male** Nothing to report... I emailed them some time ago which was acknowledged  **HMP Newhall Wakefield and HMP Askham Grange N Yorkshire, both female.** We’ve been exchanging emails about the process of getting back into both prisons...“ I will be in touch as soon as we are able to have visitors into the establishment. The women are keen for your return as are we”  **Moorlands, Doncaster, Male** Every second Tuesday/ 6 till 7 res2 (vulnerable prisoners)and every other Thursday 6 till 7. No meetings . I had a conversation on the 21/8. They are wanting literature such as Behind the Walls  etc .. she has been giving them out to new prisoners she assesses and thinks it may benefit on arrival. The prison and the care UK staff are having a meeting on the 7/9 to talk about the covid19 situation and the possibility of getting us back in as soon as possible  **HMP Wealstun Thorpe Arch N. Yorkshire**,I have had no further communication with prison last month.  HMP Lakes Doncaster, Male. No communication with the lakes this month, as of last month they  were still waiting for news of the meeting being able to restart.  **HMP Lindholme Doncaster,** male no meetings maintaining contact  **Public information**  **Hull Pi.** No further traction with probation services. Now lock down is lifting will revisit**.**  **PI/ PR South and West Yorkshire** No major changes. Dialogue has now started again with the University and I've also started a volunteering role in the hospital.  Our regular presentations to trainee police officers have been requested. We have 3 booked in for October/November.  We are in the process of taking NA into a forensics, psychiatric facility in Leeds. The facility contacted UKPI who passed it on to our subcommittee. it’ll be females only but the intention from the staff there is that, as Covid restrictions are eased, it’ll be both male and female addicts attending**.**  The Prisons Community Director have informed us that they are setting up a venue in Leeds for ex prisoners to attend. This will be starting this Autumn and they’ve invited NA to get involved.  National Chit plan UKPI have been working with Her Majesty’s Prisons Probation Service and the  government’s department of Justice for some time about a joint effort to introduce a national chit system.  Addicts could be asked or mandated to attend our meetings by the probation service, courts, drug services etc.  UKPI have asked us to get involved as a pilot scheme because we already have good relationships with the professionals that would be involved.  The latest guidelines have already been sent to GSRs by our ASC Secretary.  Our subcommittee continues to grow and we are really keen for more members to join in. There’s absolutely no clean time requirement. New members with new ideas are needed to evolve the Service we do.We have our monthly meeting at 2pm on the last Saturday of the month. 2pm  **Convention committee** revived for the convention originally planned for this August now positioned till next year. Online unity day subcommittee has become an events subcommittee of the convention committee. It will focus on raising awareness and will concentrate on fun events rather than fundraising | | |
| **Events**. We have held 3 online unity days originally based on the York fellowship. It has metamorphosed into an area service body. (See above)  **Fellowship Development sub committee.** Has held it first on line learning day. It has a local history project in hand. | | |
| **Additional information: Face to face meetings are restarting.** Several outdoor ones have occurred and indoor ones compliant with Covid protocol are starting (York 9thSeptember)  At the second notified online discussion meeting established by 2 individuals to start a separate West Yorkshire area at which it was stated that approximately 40 groups had been approached with the option of joining this area. At the time of the meting12 groups had responded yes, and a few had not responded. True figure of those deciding no was not available but was requested and promised. A date has been set for the first West Yorkshire Area ASC | | |
| **Current financial status and contributions: £2026-10 PRUDENT RESERVE £1300 Ring fenced for literature order. £157-78 requested by hand I pi . Donation to region £162-53.** | | |
| **ASC summary for presentation at Region:** all committee and subommittees being held on line. Some face to face starting under Covid regulations**. No handi meetings**  **Responses to action points from RSC: none that we are aware of**  **Questions were asked re the notification of meetings/ resurrection of where to find.**  **Questions for Region:**  **No official requests. I suspect that the above request for information relating to the where to find is a logical one despite the statement on uk NA website.** | | |

# Regional Delegate

**RD team report to UK Region, September 2020**

In line with government directives and health organisation advice we have been meeting to serve together via virtual platforms since the March Region. This continues to be a busy time. Included in our report is a brief summary of NA business that has been addressed or in the process of being addressed due to the extraordinary measures that our fellowship is dealing with across the world as a direct result of COVID19.

**European Delegates Meeting (EDM) and ECCNA36**

We met three times online since the last RSC for informal EDM fellowship sessions. We also voted online to hold the Summer European Delegates Meeting (EDM), previously to be held in Cairo over the weekend of 3rd - 6th September, on a virtual platform. This will take place on Saturday 4th and Sunday 5th Sept. We will update you on its progress during the RSC.

**Partial Virtual World Service Conference**

As mentioned in our last report, a summary of all the decisions made at part 1 of the partial, virtual 2020World Service Conference (WSC2020) can be found here: https://www.na.org/admin/include/spaw2/uploads/pdf/conference/ wsc2020virtual/Summary\_of\_Decisions\_WSC\_2020\_Part\_One.pdf

The final motion held at the WSC part 1 in April and May was to continue with further WSC sessions at a later date, to continue to discuss business important to the Fellowship. In a series of online polls it’s been decided that we will re-convene for part 2 of the Partial Virtual WSC on the weekend of

7 - 9 August, with the possibility that we may meet again over the weekend of 28 - 30 August if necessary and agreed by the body.

As it turned out, and as a result of some updated Operating Procedures, and voting protocols, we completed the agreed business over one weekend.  
A motion to extend the WSC to a second weekend, ( Motion 38) and to try and complete more business, as eventually defeated. This meant that at least some of the motions that we asked for your conscience on, will not be considered until the next WSC in 2022.

A summary of all the decisions made in Part 2 of the partial, virtual 2020 World Service Conference (WSC2020) can be found here: https://www.na.org/admin/include/spaw2/uploads/pdf/conference/ wsc2020virtual/Summary\_of\_Decisions\_WSC\_2020\_Part\_Two.pdf

There is a lot of other information about the partial virtual WSC 2020 that can be found on the WSC Virtual Materials page, here: https://www.na.org/?ID=wsc2020virt

Rather than inundate you with papers, we felt it was better to signpost you towards the online resources, so you can read as much as you want to!

Having said that, here are a few ‘take away’ things we considered to be important:

* There were 267 participants online, including136 voting RDs, with 6 voting Zonal delegates, and 11 Board members, though the ZDs and WB don’t vote on every motion.
* The WB (world Board) presented an emergency budget to conference. There were 23 suggested amendments, all of which failed to reach ‘strong support’, and so failed. Here’s a link to the budget and cover materials: https://www.na.org/?ID=wsc2020virt its about 1⁄3 down the page.
* We agreed to ‘seat’ 3 new Regions, including North-west Russia.
* We approved the new IP ‘Mental Health in Recovery’.
* We approved Motion 10, to create a project plan for a Guide to Online

meetings - **there was an attempted amendment** - “to explore all aspects of online groups (meetings) and to address the issue of formally adding online groups (meetings) and their registration to the service structure”. This failed, so the original motion stands.

* The ‘petition’ or court case against NAWS has had its’ initial hearing, and a judge will decide if the case has merits. It’s been delayed due to Covid-19, but an announcement is due shortly..

**Online meetings and Virtual NA**

The RSC Task Force Workgroup is continuing to research and post the current Government and NHS guidelines around meetings - both Recovery and Service. As changes in the guidance occur they will be posted here: https://ukna.org/covid19

The future of virtual NA, including on-line Groups and their place within our service structure will continue to be discussed in future Conference Participants webinars (Virtual meetings are already listed on the NAWS website). When there is a date for this we will be sure to tell you.

It continues to be a great privilege to serve our NA Fellowship! In loving Service

The Delegate Team:

Simon J - Regional Delegate - Rd.rsc@ukna.org

Sam K - Alternate Delegate - Alt.rd.rsc@ukna.org

# Sub Committees Reports

## UKComm²

No Report Received

## UKCNA – Convention Committee

UKCNA. Report to RSC September 2020

We would like RSC to ratify Mick M as committee vice chair

We would like to hold an online event on New Years eve. Could be a fundraiser or just a celebration of recovery

Vacancies

Secretary and vice

Vice Treasurer

Merchandise chair and vice

Vice newcomer rep

Arts and graphics chair and vice

## UKFD - Fellowship Development

|  |  |
| --- | --- |
| ***Subcommittee Name*** | |
| **Mission Synopsis:** | *Bringing together NA Communities to work towards being fully self-supporting and functional within NA as a whole.”* |
| **Report to RSC date:** | 6th September 2020 |
| **Meetings since the last report -**  **Dates and attendance:** | *18th July 14:00 attendance 8*  *16th August 2020 attendance 7* |
| **Committee:** | *Chair , Vice Chair, Treasurer,*  *area representatives*  *South East England, London, South England, South West England* |
| **Positions vacant:**  **(RCMs please report these at your ASC)** | *Minute secretary*  *Representatives for FD in Scotland 2 or 3 zonal areas of Scotland*  *North West England.*  *North East England*  *Midlands*  *Norfolk and Suffolk areas*  *North Wales*  *South Wales* |
| **General report:** | ***2X Sub committee meetings***  *Low attendance but we are starting to see progression and FD is moving in the right direction.*  *New Treasurer Voted in and to be ratified, we have discussed and have agreed to split the AREAS in to Zonal areas so we can try and recruit people from each Zone to take the lead on any FD requests from that area.*  *We are Working on FD guidelines and will present at the next region for discussion and ratification*  *We are In discussion with Cornwall and The channel Island to see how we can help them with struggles they face*  *Letter sent to Recourses to pass on to RCM’s to take back to their areas and groups explaining what FD do and how they can access us* |
| **Problems/progress against specific objectives, requests or questions from Region:** | *With support from resources we were able to reach out and send our letter offering support to Areas that don’t attend region,*  *Letter attached to report*  *Accessed London FD inventory questions and were looking at the world FD questions as well then we will study and make the UK inventory questions for our own by January 2021 region*  *The Chair is Studying other FD areas and regions around the world as a learning process* |
|  |  |
| **Highlights of communications with ASC and WSC committees:** | *Discussion and emails with Cornwall and Channel Island ( Jersey)*  *To support them and hopefully they will access region and represent there areas and access FD meetings and we can deliver support/workshops where needed*  *Building good communications with London FD* |
| **Suggestions or recommendations to RSC:** |  |
| **Requests for guidance from RSC:** |  |
| **Financial report:**  **Status and expenditures**  **Request for funds** | *No money spent or requested* |
| **Meeting minutes provided to Resource?** | Yes |
| **Treasurer report provided to resource and region treasurer?** | No report |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **Zoom** | **Zoom**  **Meeting ID: 954 4006 2457**  **Password: STEPS** | *3rd Sunday of Every month 14:00-16:00* |
| **Contact** | **Email address** | **Telephone** | **Date** |
| **Chair** | **fd@ukna.org** |  |  |
| **Vice Chair** |  |  | **06/09/2020** |
| **Treasurer** |  |  |  |

## UKH&I - Hospitals & Institutions

|  |  |
| --- | --- |
| ***UK H&I*** | |
| **Mission Synopsis:** | 1. ***To work towards the goal of H&I work as defined in the WSC Hospitals and Institutions Handbook; to carry the NA message of recovery to any addict whose attendance at regular NA meetings is restricted.*** 2. ***To communicate with Groups, Area H&I, NAWS H&I and other Region H&I workers; with the UK Regional Service Committee; and with other organisations outside NA.*** 3. ***To be a central resource for H&I workers at Group, Area and Regional levels, supplying information, resources, people, training and financial (in accordance with our annual budget).*** 4. ***To collate best practices from H&I work worldwide and communicate them to H&I workers in the UK.*** 5. ***To support Areas in their H&I work, especially where the local H&I function is weak or non-existent.*** 6. ***To act, at all times, in accordance with the Twelve Traditions and Twelve Concepts of Narcotics Anonymous, the UKNA RSC guidelines, and the WSC H&I Handbook.***   ***"Whenever possible, direct services should be administered by Area Service Committees" (NA Guide to Local Services)*** |
| **Report to RSC date:** | September 2020 |
| **Meetings since the last report -**  **Dates and attendance:** | 2nd August 2020 – via Zoom  6th September 2020 – via Zoom |
| **Committee:** | Secretary – Niall  Resource and Merchandise – Rob  Events Coordinator - Tommy  Fellowship Liaison Officer – Jon (outgoing)  Prison Sponsorship Chair – Paul (outgoing)  Prison Sponsorship Welcome Pack Person – Darren (outgoing)  Prison Sponsorship Post Person – Seamus (outgoing)  Prison Sponsorship Secretary – Eve (outgoing) |
| **Positions vacant:**  **(RCMs please report these at your ASC)** | Chair – 4 years CT – 1-year service  Vice Chair – 3 years CT – 1-year service  Treasurer – 3 years CT – 1-year service  Vice Treasurer – 2 years CT – 1-year service  Vice Secretary – 1-year CT – 1-year service  Vice Events Coordinator -  FLO – 3 years CT – 2 years’ service  Vice FLO – 2 years CT – 1-year service  Vice Resource and Merchandise -  Prison Sponsorship Chair – 2 years CT – 2 years’ service  Prison Sponsorship Welcome Pack Person – 2 years CT – 2 years’ service  Prison Sponsorship Post Person – 2 years CT – 2 years’ service  Prison Sponsorship Sponsor Liaison Officer – 2 years CT – 2 years’ service  Prison Sponsorship Secretary – 2 years CT – 2 years’ service |
| **General report:** | The committee would like the outstanding and tireless service of member Andy J to be recognised as he has sadly passed away. He was a strong member of the PS team and he will be sadly missed.  Devon area have created a poster to send to prisons to clearly show addicts currently serving how exactly they can go about requesting a free Basic Text.  Devon area expressed interest in putting on Zoom H&I Learning Day and were asked to submit a proposal.  FLO – Quiet this month. Spoke to YAHNA to offer some guidance. Spoke to Prison Sponsorship regarding changing our Prison Sponsorship cards. Trying to contact HMPPS regarding prison clearance.  Merchandise – Merchandise has been picked up and inventory has been completed.  Member to contact Gordon Hospital to discuss the possibility of our H&I committee meeting returning to their venue.  Motion to be written up for the UK H&I request of 100 Basic Texts to provide to closed institutions. A member will also attend region to answer any questions regarding the motion. |
| **Problems/progress against specific objectives, requests, or questions from Region:** | Lack of members coming forward to do service. Many members are well over due to rotate out of positions but can’t as no one to fill the positions and the positions can’t just be left empty. |
| **Workshop preparations:** | None at present. |
| **Highlights of communications with ASC and WSC committees:** |  |
| **Suggestions or recommendations to RSC:** | Need people to come forward to do service.  Remove stipend restrictions for all subcommittees.  Secretary – Could you all please add the following email address to your address books – [handi@ukna.org](mailto:handi@ukna.org)  Please anyone with experience in getting into private prisons contact us to help the YAHNA area.  If any prisoners are able to facilitate their own meetings there is a book that will help them to do so. It is called the IGG (Institutional Group Guide). Here is the link - <https://www.na.org/admin/include/spaw2/uploads/pdf/handbooks/IGG.pdf>  A proposal for a UK H&I Zoom meeting to facilitate any institutions who’s area do not have a H&I committee was discussed and then tabled until next month while more information on how we can progress with this is gathered. |
| **Requests for guidance from RSC:** | Motion regarding Basic Texts. |
| **Financial report:**  **Status and expenditures**  **Request for funds** | August 2020 – spent £3.10 sending 1 parcel.  September 2020 – spent £0.00  All funds still being paid directly from region.  Requesting £14.39 to set up Zoom account. |
| **Meeting minutes provided to Resource?** | Yes |
| **Treasurer report provided to resource and region treasurer?** | Yes |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **Zoom** | **Meeting ID - 113 547 000**  **Password - 467769** | **1st Sunday of every month**  **11.00am – 12pm Prison Sponsorship meeting**  **12.00pm – 1.00pm Steering committee meeting**  **1.00pm – 4.00pm UK H&I subcommittee meeting** |
| **Contact** | **Email address** | **Telephone** | **Date** |
| **Chair** | **handi@ukna.org** |  |  |
| **Vice Chair** |  |  |  |
| **Treasurer** | **treasurer.rsc@ukna.org** |  |  |

## UKPI – Public Information

|  |  |
| --- | --- |
| ***UKPI*** | |
| **Mission Synopsis:** | To maximise the national profile of NA so that everyone in active addiction knows about us (or knows someone professional who  knows about us). |
| **Report to RSC date:** | 12 September 2020 online by zoom |
| **Meetings since the last report -Dates & attendance:** | *August 4th and 1st September 2020 at 7pm online. Attended by 12-15 members.* |
| **Committee:** | *Massimo [Chair], Will [Vice Chair & Training], Kevin [ Treasurer], Mike W [Treasurer elect], Chris [Events], Peter [Media Rep] , Tom M [Social Media], Tom B [GLO], Simon [Training from November], Amynta [Vice GLO] , Adam, Max [vice Social Media]* |
| **Positions vacant:**  **RCMs please report at ASC** | *Chair. Events. GLO.* |
|  |
| **General report:** | *UK Member Survey ended 31/8. 1422 completed more than 15 questions. Another 400 members approx. completed less than 15 questions. Full report to be made in November.*  *Organising online attendance at NAPO [Probation officers conference] 8-9 October. We have a new website for Professionals* [*www.ukna.info*](http://www.ukna.info) *which we wish to link the* [*www.ukna.org*](http://www.ukna.org) *website . Looking at using another platform for communication and storing info other than Basecamp.* |
| **Workshop / presentation preparations:** | *New Chit strategy. Presentations to Cross Party Parlimantary committees.* |
| **Highlights communications w/ ASC & WSC committees:** | *We need assistance in obtaining up to date details from each ASC of their Area PI contacts [names/emails and numbers].* |
| **Suggestions or recommendations to RSC:** |  |
| **Request to RSC:** | *Ratify our new Treasurer Mike W* |
| **Finance report: request for funds** | *£107.72 current balance. Request £300.* |
| **Meeting minutes sent to Resource?** | Yes emailed. |
| **Treasurer report sent to Resource & Region treasurer?** | Sent to Resource and Region Treasurer. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **Until further notice on zoom** | **[Ground Floor Board Room**  **4 St Pancras Way NW1 0PE**  **Closest tube Kings Cross]** | **First Tuesday every month at 7pm zoom next on 6/10/2020** |
| **Contact** | **Email address** | **Telephone** | **Date** |
| **Chair** | **Massimo ukpi.chair@ukna.org** |  | **Voted in May 2018** |
| **Vice Chair** | **Will F** |  | **Voted in May 2020** |
| **Treasurer** | **Kevin [Mike to be ratified]** |  | **Voted in April 2018, ratified November 2018** |

## UKSO – Service Office

|  |  |
| --- | --- |
| ***UK Service Office*** | |
| **Mission Synopsis:** | We exist to provide support to the NA Fellowship in England, Scotland and Wales, primarily the supply of printed material. We are a limited company whose remit is to sell NA approved literature at a price that covers our operating costs and no more – we are mandated to not make a profit. |
| **Report to RSC date:** | 12th September 2020 (online meeting due to Covid-19 lockdown) |
| **Meetings since the last report -**  **Dates and attendance:** | UKSO Committee Meetings 29/7/20 and 2/9/20 (meeting of the directors and special workers took place online) |
| **Committee:** | Chair – Micky C Vice Chair – VACANT  Operations – Alex A Finance – Bonita  Secretary – Lucy C |
| **Positions vacant:** | Vice Chair |
| **Covid-19 report:** | * **Office is remains open for orders and deliveries.** * Office is staffed one day a week (normally Wednesday) but orders may be made via the website at any point, and if received by Tuesday will normally be processed on the following Wednesday. |
| **General report:** | * The original timetable to move by October has slipped by about three months due to Covid. * Lucy & Bonita have now viewed office space in Preston and been given a proposal on the lease. * Next steps are to get due diligence on lease, start recruiting and then plan handover. * Likely to need a month handover, to take place in London as it will happen before we move into new office, not afterwards. * Still not decided on how the new special worker role will be set up, it will be part time but query how many days. Depends on projected sales income. * We have had applications for new Directors and are considering them, with a view to filling the current vacancy and setting up a staged handover to new service members. |
| **Problems/progress specific objectives, requests or questions from Region:** | Areas who place orders before Region and did not receive them. Any orders placed before lockdown were reversed & credited to account & Areas notified. This was because we could not fill the orders as the office was closed and we did not know when we would re-open. Any queries which were made directly to the office have been answered by the special worker. |
| **Workshop preparations:** | N/a |
| **Comm. with ASC and WSC:** | Nothing new to report |
| **Suggestions to RSC?** | None |
| **Requests for guidance from RSC:** | None |
| **Financial report:** | 1. Sales for this month were about the same as last month. Traditionally August has been a quiet month for sales. Will be interesting to see the figures for September as it feels that physical meetings are starting to take place again. 2. Deficit in PL will be reduced to £500 once we receive the furlough claim for August which was received slightly late. Furlough claim is £2,108 for August. 3. Note that staff salary costs are still 80% of normal because staff are still mainly on furlough. 4. Given sales have not increased yet we are not in a place to increase our opening hours |
| **Meeting minutes provided?** | Yes (Sept minutes are draft version only, subject to amendment) |
| **Treasurer report provided?** | July and August report sent to Treasurer |

|  |  |  |  |
| --- | --- | --- | --- |
| **Subcommittee Meeting details:** | | **Address:** | **Day and time:** |
| **Venue:** | **UKSO Office**  [**ukso@ukso.biz**](mailto:ukso@ukso.biz) | **202 City Road, London, EC1V 2PH**  **020 7251 4007** | **Weds 7th Oct 2020 11am**  *Meeting to take place via Zoom, details available upon request* |
| **Chair** | [**chair@ukso.biz**](mailto:chair@ukso.biz) | **Treasurer** | [**finance@ukso.biz**](mailto:finance@ukso.biz) |
| **Vice Chair** | [**v**ic**e-chair@ukso.biz**](mailto:vice-chair@ukso.biz) | **POSITION VACANT** | |
| **Operations** | [**operations@ukso.biz**](mailto:operations@ukso.biz) | **Secretary** | **secretary@ukso.biz** |

# Ad Hoc Committees

## GDPR ad hoc

No Report Received

## Social Media ad hoc

No Report Received

## Virtual Service ad hoc

No Report Received

## visionUKSO

No Report Received