

# 2018 Sussex NA Campout Committee

## Call to order

A meeting of the [Sussex NA Campout Committee](#) was held at [First Base Day Centre](#), Montpelier Place, Brighton, BN1 3BF on [Monday 13<sup>th</sup> August 2018 at 19:00pm](#)

## Attendees

Ade F Dani F Michelle F Steve B Stuart W Paul K Dave N

## Apologies

Ronnie EH Alex P Dave P Nikki S Wayne H

## Positions Vacant

Merchandise  
Vice Chair  
Vice Treasurer Vice Programming Arts & Graphics

## Approval of minutes

Dani F approved last week's minutes

## Opening Balance

£2936.94

## Reports

### Treasurer

NTR

### Chair

Ade F is very impressed with the committee and feel's everyone is doing a sterling job. Ade feels it will be a lovely campout & is looking forward to it. No issues, worries or concerns and we are pretty much good to go.

## Programming

NTR

## Entertainment

NTR

## Registration

Dani F issued the Registration Rota and asked for help as there are still a lot of gaps to be filled. She will of course ask campout attendees however would appreciate some help from committee members.

The cost of day food tickets was discussed and agreed at £5 PPPD (including children)– raffle tickets will be issued upon purchase and Dani will arrange the purchase of these.

Dani F requested a copy of the weekend menu for the registration desk – Dave N will issue Dani with this.

Cost for night tickets only was discussed and agreed at £20 PPPN at the disc of the discretion committee member on duty at the time

A donation pot will be present on the registration desk for newcomers

Those wanting to extent their stay and stay either the Thursday and/or the Monday may incur an additional cost however the venue have confirmed this is allowed.

Those that wish to hire a tent may do so from Blackland Farm however this will be at an additional cost of £5 PPPN, a £20 deposit is also payable up front to ensure the tent is returned.

Swimming pool access – Dani has received an enquiry about this. Ade checked with Blackland Farm who confirmed that we are allowed to use the facilities on site however this will incur an extra cost to participants.

Some of the committee members felt that using the swimming pool would be in poor taste taking into account what happened at Devon campout last year.

Ade F advised that there are many activities available on site this year, something we have not been able to access before. We would need to collate a list of people that are interested in taking part in any activities though minimum numbers would apply and a cost would be involved for which we would need payment for up front. It was agreed that we would not promote the swimming pool.

Ade F is happy to take this forward and talk of having an activities list available on registration.

The use of raised fires was discussed and Blackland Farm have confirmed that these are NOT allowed.

Dani F produced a new (smaller & neater) registration form which also incorporates a signature space thus meaning attendees can sign to agree to both the campout guidelines and disclaimer.

### Merchandise

Position vacant – Park unless someone comes forward

### Crèche

Dani F Advised that someone needs to help out on the Friday evening either with the crèche or on registration as Hannah usually arrives late evening. Dani F will clarify with Hannah what time she is expecting to arrive and the committee will help out where necessary.

### Catering

Dave N advised a menu change. Beef Stew is no longer on the menu for the Friday evening. This has been replaced with Pasta Bolognese and jacket potatoes for anyone that is vegetarian/vegan and for children.

### Transport

Paul K is paying for van this week and is due to meet up with Ade F to complete the itinerary. We still need to look into borrowing child seats for those that require transport to and from the station.

### Arts & Graphics

NTR

### Recycling coordinator

Stuart requested £49.50 for the purchase of 6 bin bag holders, 2 litter pickers and 50 Black sacks (made from recyclable material). This was put to a vote which was carried.

Green sacks will be purchased separately for which Stuart will be reimbursed.

### Volunteer coordinator

NTR

### Tuck Shop coordinator

Steve advised that the fridge will need picking up from his lockup. Ade & Paul will arrange this with Steve direct.

### New Business

## Lighting

Dani F reminded the committee that we need lighting for the crèche as this was overlooked last year. Steve B has lighting however he needs material to mount it on, he has brackets etc.

A generator will be available for this.

Ade has cable tidies and will aim to run any wires around a top frame in the tent for safety purposes.

## Disclaimer/guidelines

Ade will distribute guidelines via WhatsApp group for everyone's thoughts/input if necessary.

## Canvas

We are looking to make an NA canvas for the event (something what can be auctioned off at the end of the event to raise extra funds) Dave N has a canvas we can use. It was discussed that everyone can get involved with this and has their own input using paints etc.

We will also look to see if we can borrow an NA banner from another committee – Michelle F will take this forward.

## Merchandise

Ade F advised that Viv H has kindly offered to make some goodies for us to auction at the event (clock/candles) we have agreed to reimburse Viv for any consumables.

## Any other business

None

## Closing Balance

£2936.94

## Date of next meeting

Monday 20<sup>th</sup> August 2018 at 19:00pm at [First Base Day Centre, Montpelier Place, Brighton, BN1 3BF](#)

Thanks for allowing us to be of service.