



**Committee Meeting 08/05/20:** In attendance Paul R, Neil P, Babs T, Steve L

**Ongoing work:** The committee along with our special worker have carried out some annual maintenance. All annual software, plugins and hosting updates have now been completed. We have also migrated our email server to a new platform. This should allow the website to tick over nicely for the next few months. We have changed the layout slightly to try and best utilise the site for the current situation. We have added a literature page where free leaflets can be downloaded via NAWs. Website traffic is increasing all the time and is proving to be a valuable asset to our area, both for members and non-members. Stats for April 4496 page views, from 377 users. The main page hits were, on-line meetings page, for members page, audio shares and tradition 7.

The Sussex Daily meeting is still ticking over quite nicely. Good regular attendance. More members have stepped up to do service and all nights are now covered.

Tradition 7 donation link via Paypal. This is directly linked to the Sussex Area bank account to allow us to maintain the flow of funds for our area. The set-up has now been finalised and the first transfer of funds (£897.54) was completed 16/05/20.

The committee have continued to try and keep the Facebook announcement page up to date as best as possible. The page now has 60 members from our area and is showing steady growth and engagement. Please feel free to invite new members to help us get the announcements out to a larger audience.

If you require any further information, please don't hesitate to contact [webservant@sussexna.org](mailto:webservant@sussexna.org)

**Financial:** April/May hosting will be due for payment. Have requested invoice.

**Moving forward:** Due to the situation we find ourselves in with the current lockdown situation etc certain issues have come to light with regard the website committee and the services we carry out. Having discussed these as a committee and also with some consultation with members of both the LSC and ASC we are proposing some changes to the committee as a whole and how we function.

The first proposal is that we look at becoming a more formal committee. Upto now it has been pretty relaxed with just a couple of members doing most of the service. What we now propose is that we adopt a more structured committee, following ratified guidelines. We are currently in the process of drafting these guidelines and hope to bring these to the June ASC for discussion.

The second proposal is that we report and draw funds directly to Sussex ASC rather than the LSC as we are more than just a local service and the website is a Sussex area resource. We believe that these changes will help us better serve the needs of our groups and put us in a better position to move forward in this digital age.

Also, we cannot stress enough the importance of keeping out digital platforms regularly updated. Both our own website and also the UK site.

Can we gently remind everyone to please email [webservant@sussexna.org](mailto:webservant@sussexna.org) with any changes/updates to meetings, events and sub-committees that need to appear on the Sussex site. As agreed at the ASC, groups need to contact the UK site directly with any changes needed there.

We are continually monitoring google analytics to help us better understand how the site is being used. Any feedback about content would be much appreciated. E.g. what would you like to see more/less of etc?

Next meeting: 29/05/20 10:00am <https://zoom.us/j/96116595516>

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