

APPROVED



**UK Regional Service Committee of
Narcotics Anonymous**
14th - 14th March 2020

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Day One

Roll Call

Position	Admin Committee
Vice Chair	Lisa
Regional Delegate	Simon
Alternate Regional Delegate	Sam
Treasurer	Hayley
Vice Treasurer	Matt
Resource	Craig

Sub-committee	Representative
UKH&I	Rob
UKComms Chair (<i>not yet ratified</i>)	Hardeep
UKComms Vice Chair (<i>not yet ratified</i>)	Zoe
UKComms Treasurer	Andy
UK Fellowship Development Chair	Pete

Area	RCM
Dorset	Stuart
East & Central Lancashire	Ruth
East & Central Lancashire (Vice)	H
Essex	Paul
Farsi Speaking	Raman
Farsi Speaking (Vice)	Baz
Greater Manchester	Tommy
Hampshire	Tara
Kent	Roy
North East England (<i>Acting</i>)	Felix
North East London	Goko
North West London (Vice)	Steve
Scotland – East Coast	Kevin
Scotland – Glasgow & West Coast	Donna
South East London (Vice)	Bruno
South West London	Mike
Surrey	Joe
West Country	Alison
West Country (Vice)	Ian
West Midlands (Vice)	Earl

Voting RCMs	17

Observers	
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Apologies

UK RSC Chair / UKRSC Secretary / UKSO / UKCNA / UKPI / RCM Shires/ RCM EMASC / RCM YAHANA / RCM Norfolk & Suffolk / - unable to attend.

Opening Remarks

Welcome from the Vice Chair.

First order of business will be to decide if the body is happy to continue with the RSC meeting given the evolving COVID19 situation.

The NAWS Covid19 statement was read out.

Service Prayer read out

There was a brief discussion around personal responsibility and anyone who didn't feel comfortable was given the opportunity to excuse themselves.

Decision was to continue with the March 2020 UK RSC

Tradition One

"Our common welfare should come first; personal recovery depends on NA unity"

Bids to Host Future RSC Meetings

Bids will be taken but this may change depending on how the COVID19 situation evolves.

Essex Area

Submitting a bid to host Region in July 2020 – Southend on Sea @ £800

Concerns around refreshments as they were not included – plenty of coffee shops in the area.

Bid APPROVED

The Shires

Bid NOT APPROVED - there was no RCM to answer questions.

Contingency for next region

Discussion around:

Using zoom as a backup if region can't meet face to face?

Can this be one day?

When will the decision be made?

Will we need a different format?

Will need to check Scotland advise.

Suggestion we wait four weeks before making a decision

If region goes ahead – RCMs to consult their ASC's and also take personal responsibility.

Devolving responsibility to the Admin Committee

Admin committee will make the decision and let RCMS know.

Approval of Last RSC Meeting Minutes

N/A

Election of Committee Members

Positions available

Vice Secretary, Vice Resource
Hardeep ratified as chair of UKComms.
Zoe ratified as vice chair of UKComms.

Treasurer's Opening Report

Opening Balance	£20,118.18
Prudent Reserve	£12,310.00

APPROVED MINUTES

RCM Reports

Dorset

- Q. Do you employ crèche workers? Do they have DBS checks?
 A. *x2 special workers @ £40 pw. Paid by the ASC, employed as special workers on a 3-month review.*
- Q. Why 2 special workers?
 A. *To protect the children and to protect each special worker. Also due to safeguarding. Different policies from the council, depends on how many hours worked.*

East & Central Lancashire

- Q. Can UK RSC pay RCM expenses
 A. *£127.00 RCM expenses approved.*
- Q. Any Chitty experience around prisons requesting attendance information on incarcerated member?
 A. *We are under no surveillance at any time. We do not report back to prisons.*
- Q. CAR report to complex
 A. *This is a simplified version. RD and Alt RD are willing to travel & help deliver CAR workshops.*
- Q. One group feels the 6th tradition is being breached as a member clicked on a link on the website and was lead to Apple advertisements
 A. *NAWS page to e-literature isn't a T6 violation. This is mutually beneficial relationship and how NAWS trades eBooks for distribution.*

East Midlands Area

- Q. In the Region guidelines it states, "that an RCM should not be either a Chair or Treasurer of a Subcommittee." Is this in reference to UK Region level sub committees? Or ASC sub committees? And if so, why?
 A. *RCM cannot be chair of a Regional Subcommittees. – Conflict of interest.*

Essex

- Q. Is there any initiative's by PI or H&I to put posters up in prisons, Police stations?
 A. *East Coast Scotland – LSC will put posters up and blitz the place.
 Hampshire – Have poster coordinator – sent by mail and in person.
 NE England – Police stations refused
 London police stations call the Helpline
 Merseyside – NA number on prison water cups
 West Midlands – Strong PI. Massive poster drops anywhere an addict might use.*

Farsi

- Q. Our ASC wants to have more information from other group how they deal with Corona Virus in their group
 A. *UKComms helping to set up online meetings for any Groups that require one
 Use of Admin zoom account – Admin committee will respond about this tomorrow.*

Greater Manchester

No questions.

Hampshire

Q. Do any areas have experience of providing creche facilities for parents/carers wanting to attend meetings?

A. *This has been covered already in Dorset report*

Q. Can RSC/other ASC's share their experience of updating ASC guidelines/ASC Inventory?

A. *Dorset have done ASC guidelines and can email it out to be used as a template*

East Lancs – Used Dorset's template and did ASC guidelines in 2.5hrs.

Farsi – Every area is autonomous.

G. Manchester – Used Dorset template and started with roles & responsibilities

UKComms – Link on Welcome to Region document to a collection of ASC guidelines.

na.org – community resource for guidelines.

Kent

Q. Is there a possibility that Kent ASC could access the UK Region Zoom account to pilot a two venue ASC meeting? This may encourage more GSR's to attend and be heard and could also help in turn to generate interest in filling service vacancies at the ASC and sub-committees

A. *Yes and it costs £14.39 per month should you wish to proceed.*

NE England

No questions.

North East London

No questions

Northwest London

No questions

North West England and North Wales

No questions

Scotland – East Coast

Q. Are there any workshops that can help our area with service, better carrying the message and bettering our home groups?

A. *Essex – Traditions workshops and role-playing difficult situations.*

Alt RD – EDM has loads of workshops available.

FD Chair – FD can help with workshops if needed.

Q. F&E would we be breaking any traditions or concepts if we were to form an adhoc fundraising committee for the purpose of raising funds to pay for an advertising board at a local football ground, a bench which would be in a very populated area of Aberdeen city centre

A. *Essex – Posters are expensive*

Scotland - Edinburgh & Lothians Area

Q. *Families anon approached our convention committee to hold a meeting at the convention. Due to short notice and lack of knowledge the committee decided to offer a stall. for future reference we would like to find out experience of other fellowships holding a meeting. Is this allowed? Do we charge entry or any other financial contribution?*

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A. G. Manchester – very good experience with FA and it proved very powerful.

Scotland – West Coast

No questions

South West London

No questions.

Surrey

Q. Safeguarding issues:

Example: A person shared they were abused as a child and now they are the perpetrator of abuse themselves. If you become aware that a vulnerable adult/child is at significant risk of harm, what are the NA safeguarding guidelines for this?

A. Na doesn't have safeguarding guidelines. Vulnerable adults must be reported if there is danger of them doing harm.

Dorset – We are looking at safeguarding guidelines

Admin – AA were going to come back to us after their Conference

Chair – Anonymity presents its own problems and is not helpful

Helpline – Any concerns must be reported. This is what helpline have to follow.

Contact fsmail@na.com They may have some experience they can share.

G Manchester – We have a duty of care to report.

Scotland West Coast – Take it to authority if someone is going to hurt themselves.

Sussex

Sussex campout - Helpline are not responsible for the mix up with a members contact details on flyer. Did they report it to the ICO and if so can they have a copy of the reference number?

West Midlands

No questions

Close of Business

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Day Two

Roll Call

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Treasurer	Hayley
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Resource	Craig

Sub-committee	Representative
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UKSO Secretary	Lucy
UKCNA Chair	Dave
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East & Central Lancashire	Ruth
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Essex	Paul
Farsi Speaking	Raman
Farsi Speaking (Vice)	Baz
Greater Manchester	Tommy
Hampshire	Tara
Kent	Roy
North East England (<i>Acting</i>)	Felix
North East London	Goko
North West London (Vice)	Steve
Scotland – East Coast	Kevin
Scotland – Glasgow & West Coast	Donna
South East London (Vice)	Bruno
South West London	Mike
Surrey	Joe
West Country	Alison
West Country (Vice)	Ian
West Midlands (Vice)	Earl
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Observers	Brian
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Announcements

UK RSC Chair stood down
UK RSC Secretary stood down

Discussion around Chair cover and how to proceed.

Statement re Tradition 7 contributions. How we will need to be prudent. Start looking at funds and how we can best manage them we have given the evolving COVID19 situation

Admin Committee will need to make decisions on your behalf e.g. We may have to instruct our subcommittees to meet virtually to save on costs.

Zoom to be upgraded to a multiuser account.

Admin Committee asked the body for their trust and confidence.

Regional Delegate Report

NA looking to open meetings in Saudi Arabia.

CAR report – tally received from 21 areas. Thank you

Q. Do special workers fly first class?

A. They do not. End of. Email fsmail@ukna.org if you have any questions around this.

Q. Projected loss. Is any of it institutionalised debt?

A. I don't know. NA's Financial reports are available online. Link sent to RCMs.

RD Shared experience around interest in the CAR report and input.

Q. can we have a copy of the spreadsheet tally's - anonymised of course.

A. sure – will ask resource to send out.

Q. Who does the translations? Cost? Quality of translation?

A. Farsi translation was approved by the host community. NAWS always does a reverse translation process on all translation for accuracy.

Subcommittee Reports

UK H&I

Please can RCMs get all their H&I meetings on their reports?

“FLO” stands for Fellowship Liaison Officer

Q: SE London – Do you communicate and what's your solution?

A: Strong communications but not in all areas. Let us know what is not working and we can try to fix that.

Q: Hampshire – How do we get a refund if we send a rep to your meeting?

A: We need some clarity around that and the guidelines need updating.

SW London – Be aware that H&I are shutting down. Things are moving fast.

Treasurer – Current UK H&I Guidelines say nothing about refunding people's per diem who put themselves forward. These guidelines would need to be updated to reflect this if this is changed. Remember, Regional guidelines take precedence.

Q: East Coast Scotland – Is Liverpool separate from Merseyside?

A: Apologies, this was a typo.

Treasurer – For UK H&I Financial Report, please see March working documents.

UK Comms

Q: NE England – 12 Step Call List – a number had been given out directly to a male member. Surely this is not allowed?

A: We have a policy not to give out numbers. Please call UK Comms ASAP if this happens again.

UK H&I – We can work with you regarding our excess female sponsors for your female sponsees.

Q: Do you feel that you are ready for the influx of meeting requests going online?

A: We have the willingness and we will do our very best.

12 Step Lists – <http://ukna.org/12> We currently only have 47 people on the list at present.

Q: On Zoom meetings, how many people can log on at once?

A: On a paid license, it's 150.

Guidelines ratification:

- 12 Step volunteers - withdrawn
- Share review – ratified
- Questions for distance sponsorship – ratified

UK FD

FD: Will we be able to ratify a vice chair if we are using Zoom?

A: Ratification will be suspended whilst using Zoom.

FD: RCMs please get your Area to contact UK FD if you don't have an FD contact and you would like one.

FD: Do we have any Zoom guidelines?

Q: East Lincs – What is the clean time requirement for area FD contact person.

A: Not sure. We will look into it and get back to you.

Q: UK Comms – Have you contacted the London FD committee?

A: We are working with them.

Election

As the chair stood down, we need to sort out who is going to chair UK RSC moving forward. The precedence would be to send this out to the Fellowship so that everyone has a chance to put themselves forward.

Surrey: These are strange times, and maybe we should just elect the Vice Chair?

West Country: The Vice Chair is already up to speed.

There were no strong objections to the Vice Chair to be made up to Chair and consensus was achieved. We now have a vacancy for Vice Chair.

Treasurer Report**Balances**

Prudent Reserve	£12,300.00
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Opening Balance	£20,118.18
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Contributions	£9,863.45
Expenses	(£9,721.06)

Closing Balance	£17,080.35
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Contribution to EDM	£1,590.11
Contribution to World	£1,590.11

Treasurer: Regarding Public Liability insurance, we are still awaiting a reply. The new quote came in at £6,000. The old quote was £2,935 – this includes all of the UK, but not events.

Treasurer: UK H&I has £2,458.70 in its bank account. Because Region is paying for UK H&I at the moment, could this balance be returned to the UK RSC bank account?

UK H&I: That makes perfect sense. We have no objections.

Treasurer: UK RSC audit – this will be done with the assistance of the UKSO Director, who is also an accountant. They are happy to do this on a just expenses basis.

Treasurer: Cornwall RCM handed in her commitment and we were room sharing in May. I am now stuck with the costs. Please can I claim back £60? PASSED.

Treasurer: Subcommittees, can you please produce your yearly budgeting and can you send these through to me?

Treasurer: Vice Treasurer is now on the Regional bank account. I will remove the previous Chair and add our new Chair.

Treasurer: Given that we don't know what the future funding will be like with this COVID-19, I recommend suspending payments to all the subcommittees except frontline, which is UK Comms and Prison Sponsorship. PASSED.

Treasurer: I recommend suspending any payments to EDM and World until we know what our current financial status will be as we go through COVID-19. PASSED.

Close of Business