

VICE CHAIR:

Personable and familiar with all committee members, to serve as a liaison between the subcommittees and the hosting community.

1. Acts as chairperson if the chairperson is unavailable.
2. Works closely with the chairperson to help delegate responsibilities to subcommittee chairpersons.
3. Coordinates subcommittees and attends some subcommittee meetings and provides the necessary support if needed to ensure tasks are completed with the best possible results.
4. Reports to the host service committee on the progress of convention planning.
5. Temporarily substitutes for any service post that may be lost, either in the executive committee or sub-committee chair.
6. To attend Region if convention chairperson can't attend - for the full two days of the RCM's committee meeting keeping with the principles of accountability and unity.